



The following are the guidelines for 4-H members wanting to run for office at 4-H University:

**1. 4-H Members can only serve on one (1) state board at a time. For example, you cannot serve on the Executive Board and the Fashion Board at the same time.**

**2. Election Process for 2019-2020 4-H State Executive Board**

*Prior to 4-H U*

- a. Candidates for office will rank their choices of what they would like run for on the online application form.
- b. All candidates must submit a 4-H State Board Application Form Online by **May 6, 2019**. All candidates must complete all part of the application:
  - i. Applicant Information
  - ii. Recommendation/Reference Letters (2)
    - Two letters of reference
  - iii. Applicant Questions
    - Answers to all four questions are attached
  - iv. Louisiana 4-H State Leadership Board Agreement
  - v. Executive Board Supplemental Submission
    - Answers to position questions. Questions for each position they are applying for must be answered.
- c. Each application will get a clover ranking out of 15 clovers maximum. The breakdown of scoring is:
  - 5 Clovers – Application Part B – 2 Letters of Recommendation/Reference
  - 5 Clovers – Application Part C – Applicant Questions
  - 5 Clovers – Application Part E – Executive Board Supplement Submission and Position Questions
- d. The candidates will receive their scores by **May 17, 2019**. Each candidate running for Regional Representative must score a minimum of 9 clovers and each candidate running for a State Office Position must score a minimum of 10 clovers (a combination between the applicant questions, Executive Board questions, and the letters of recommendation) to be eligible to move on in the election process.
- e. If the candidate is running for multiple officer position, the Candidate or 4-H Agent must e-mail to select which position they would like to continue to run for at 4-H U. Email Leslie Moran on or before **May 21, 2019** at 4:30 p.m. at [LMoran@agcenter.lsu.edu](mailto:LMoran@agcenter.lsu.edu). If they do not contact Leslie Moran on or before this date, they will not be eligible to run for office.
- f. Candidates will still be allowed to run for Regional Representative if they noted so on their application.
- g. A phone interview with all officer candidates will occur between **May 30<sup>th</sup> and May 31<sup>st</sup>** with one member of the Election Advisory Committee.
  - i. Regional Representatives do not participate in the phone interview.
- h. The candidates' clover scores will be passed out to voting delegates at the 4-H U Voting Delegate Assembly.

**3. Campaigning**

- Campaign paraphernalia **not allowed** include
  - stickers and stick-on cards.
  - There will be no handing out of candy or consumables of any kind.



- In addition, no signs may be placed on walls or chairs, in residence halls or around the LSU campus.
- Small hand-held signs, clip-on and pin-on buttons **are allowed**, along with push-cards. Items, such as beads, tokens, toys, and small trinkets, may be handed out, *but not thrown* due to safety factors. *A candidate is responsible for picking up and disposing of all campaign paraphernalia that is left after voting delegate assemblies.*
- A list of candidates and clover scores will be provided to voting delegates. Campaign materials **will not** be distributed in registration packets.
- Electronic presentations **will not** be allowed for officer speeches.

#### 4. Voting Delegates

- Each Parish must enter their voting delegates online.
- Each parish must select two voting delegates – one boy and one girl if possible.
- Voting delegates cannot be a candidate for a statewide office. (President, Vice President, Secretary, Historian/Reporter, and Parliamentarian).
- Voting Delegates will have a **mandatory educational program** on Wednesday from 5:00 p.m. to 5:30 p.m. **This will take the place of their Wednesday afternoon educational program. Dinner will be served.**

#### 5. Statewide Candidates

- A parish may submit three (3) candidates to be a part of the Executive Board (President, Vice President, Secretary, Historian/Reporter, Parliamentarian, and Regional Representatives).
- The current state officers may not run for an office they are currently holding.
- Candidates running for State 4-H President and State Vice President must have served one year on the State 4-H Executive Board and must be entering their junior or senior year of high school.
- A club member who is graduating this year is not eligible to run for any office.
- The President and Vice President candidates will present a (90) ninety-second speech to all delegates at the Tuesday evening Assembly of 4-H University.
- ***The Presidential and Vice Presidential candidates will be required to participate in a debate during the voting delegates meeting on Tuesday.***
- Candidates for president will be asked to respond to question(s). They will draw the questions from a bowl.
- All other officer candidates will present their speeches (90 seconds) to voting delegates at the meeting prior to the Tuesday Night Assembly.
- All candidates in the “run-offs” must respond to three questions and give a 30 second speech.
- Speeches will be timed.

#### 6. Regional Representative Info:

- A 4-H member cannot be a Regional Representative for more than two (2) years.
- Each of the five (5) regions (Northwest, Northeast, Central, Southeast, and Southwest) will have four (4) regional representatives. If a region does not have four (4) or more candidates for the office of regional representative by the Executive Board application due date, applicants from other regions who have more than four candidates will be eligible for the vacant positions. There will be no nominations from the floor. After the initial vote for regional representatives, any candidates that were not selected will



enter into an applicant pool for any vacant spots, regardless of region. A second election will be held to fill any vacant spot, not filled within their regional applicants.

- If you are not elected as a regional representative in the first round of voting, you can choose to be entered into an applicant pool to fill any vacant regional representative spots.
  - You will have to give another speech in front of all of the voting delegates
  - Voting delegates will vote and majority will fill the vacant positions.
- There will be no nominations from the floor.
- Voting delegates cannot run for statewide office (President, Vice President, Secretary, Historian/Reporter, and Parliamentarian).
- Anyone can run for Regional Representative, even those running for statewide office. If a person elected to the Regional Representative position is selected as a National Conference Delegate, the alternate elected will automatically fill the position of Regional Representative, with the candidate receiving the next number of votes moving into the first alternate position.
- In the event that a candidate is unsuccessful in their attempt to win an office, they must have previously indicated, on their application, that they were interested in running for a regional representative position.

## **Election Schedule**

### **Monday, May 6 – 4:30 pm**

- Applications must be turned in through the online application system.

### **Friday, May 17, 2019**

- The candidates will receive their application scores

### **Tuesday, May 21, 2019**

- If the candidate is running for multiple officer position, the Candidate or 4-H Agent must e-mail Leslie Moran to select which position they would like to continue to run for at 4-H U.

### **Thursday, May 30 – Friday, May 31**

- Phone interviews for all officer candidates

## **At 4-H University:**

### **Tuesday, June 18 – 2:45 pm – 4:15pm - It is mandatory that all candidates running for any office or regional representative and voting delegates be present at this time.**

- All 4-H University delegates and adults are allowed to watch speeches

Please check-in at the entrance of the Pete Maravich Assembly Center (PMAC) on **Tuesday.**

2:45 pm – All Officer Candidate, Regional Representative Applicants, and Voting Delegate Check-In

3:00 p.m. – 3:30 p.m. – Secretary, Historian/Reporter, and Parliamentarian candidates will give 90 second campaign speeches to voting delegates.

3:30 p.m. - 3:50 p.m. – Vice Presidential and Presidential candidate’s debate will take place immediately following Secretary, Historian/Reporter, and Parliamentarian candidate speeches.



3:50 p.m. - 4:15 p.m. – Meet the Candidates session. Candidates for offices and regional reps will be allowed to **campaign at conclusion of candidate speeches.** This will be the only time on Tuesday that candidates are allowed to campaign.

*\*There will be no campaigning before the general assembly on Tuesday Night.*

7:15 p.m. - Voting delegates will be seated in a special area in front of the stage for speeches.

7:30 p.m. – Candidates for President and Vice President will give 90 second campaign speeches to 4-H U assembly.

At the close of the assembly, the voting delegates will be escorted by the election officials to a voting area in the Maravich Assembly Center in order to vote. Delegates will be released after they cast their vote.

**Wednesday, June 19 – 4:15 pm – 6:00 pm** - *It is mandatory that all candidates running for any office and voting delegates be present at this time. **Attending this program excuses the candidate and voting delegates from their Wednesday PM educational program. Dinner is provided.***

4:15 p.m. – 4:30 p.m. – Run-off candidates will answer 3 questions on-stage to Voting Delegates and will deliver a 30-second speech.

4:30 p.m. – 5:00 p.m. – Voting Delegates will cast their vote. After voting, delegates and candidates will have dinner available to them and votes will be tallied at this time.

5:00 p.m. – Announcement of State Officers at Voting Delegate Assembly.

5:00 p.m. – 5:30 p.m. – Regional Representative speeches and run-offs. Regional Representative speeches will be given and voted on.

**5:30 p.m. – 6:00 pm – Second round of Regional Representative Election. Applicants who were not elected to their 4 regional spots can run for any vacant spot for a region that did not fill it's four spots. Applicants will give a speech to all voting delegates and will be voted on.**

6:00 p.m. – Announcement of 4-H State Executive Board, followed by a short meeting with the new 4-H State Executive Board.

### **Thursday, June 20**

6:30 p.m. – New Incoming Executive Board members will meet in the Assembly Center to be introduced to the 4-H U assembly.