



After School 4-H Project Club Leader

VOLUNTEER POSITION DESCRIPTION



POSITION TITLE:

After School Project Club Leader

TIME REQUIRED:

Once monthly/September-May. One to two hours preparation and an hour-long club meeting.

Appointment durations: two-year – renewable.

LOCATION:

Cooperative Extension Service Office for orientation

Cooperative Extension Service Office and other sites for project meetings.

GENERAL PURPOSE:

- Serve as coordinator to introduce 4-H projects
- Work with 4-H agents to distribute information to members about the wide variety of opportunities available through 4-H programs/CCS project books.

SPECIFIC RESPONSIBILITIES:

- Commitment to 4-H program.
- Commitment to youth development.
- Arrange one meeting each month where youth are introduced to a new project information.
- Arrange for speakers, demonstrations and field trips.
- Be receptive to new ideas outside the current project areas.
- Be sure paperwork needed by 4-H agents is completed in a timely manner.
- Abide by and enforce all policies and regulations of LSU AgCenter, Louisiana 4-H program and the parish 4-H program

QUALIFICATIONS:

- Must complete the Louisiana 4-H Volunteer Application process and be approved by the Youth Protection Management Committee.
- Must provide personal transportation.
- Must have an interest in developing youth.
- Ability to motivate, build self-esteem, and engage youth.
- Ability to work without close supervision.
- Belief in the LA 4-H program and its mission.

BENEFITS:

- The opportunity to make a life-altering impact on youth.
- The opportunity to develop communication and leadership skills.
- The opportunity for ongoing learning.

SALARY:

Unsalariated; Volunteer.

MENTOR/SUPERVISING PROFESSIONAL

4-H/Youth Development Extension Agent

NAME:

ADDRESS:

CITY, STATE, ZIP:

PHONE:

FAX:

E-MAIL:

Volunteer's Signature _____

Date _____

Agent's Signature _____

Date _____