



2020 - 2021 Louisiana 4-H  
**STATE LEADERSHIP BOARD**  
Application Packet



The LSU AgCenter and the LSU provide equal opportunities in programs and employment.

## **Before you start your online application, remember to:**

- **Read this packet of information in detail!**
- **Have two letters of reference/recommendation for each board you are applying for and be prepared to upload them into your application!**
- **Answer the four required questions that you will need to have typed out and ready to copy and paste your answers into the form!**
- **Complete and be prepared to submit any additional information/requirements your board may require!**
- **Print the board contract out and make sure you and your parent/guardian has signed it (no agent signature required at time of submission)!**

## A MESSAGE FROM THE LOUISIANA 4-H PROGRAM LEADER

*“A good objective of leadership is to help those who are doing poorly to do well and to help those who are doing well to do even better.”*

*- Jim Rohn*

I am excited that as a Louisiana 4-H member you are interested in applying for a Louisiana 4-H State Leadership Board position. To hold membership on any one of the six statewide leadership boards is a great honor, but a larger responsibility. The true purpose of a leader is to serve those in need and to train those who can follow in your footsteps. As a dear friend of mine constantly says to his 4-H members “It’s not about you!” While membership on a Louisiana 4-H Leadership Board allows for teamwork, meeting new friends, connecting with old ones, the true purpose is leaving your positive mark not just on the 4-H program, but with younger 4-H members.

If selected, your commitment needs to be 110% to your board and to the 4-H program. This is not a part-time job that you can put in your 4-H records or on a scholarship/college application. It is a job, a job that you must be committed to for the purpose of carrying out your duties and building trust amongst your fellow board members that you are reliable and can be counted on when needed. Your commitment needs to demonstrate that you are serving your community and fellow 4-H members. If you are only here for fun – I encourage you to rethink your purpose!

The Louisiana 4-H Program is here to support you and our leadership boards, but we need to know your support is also here for 4-H. My personal expectation for each of our boards and board members is that you are “making the best better,” and demonstrating the value of you are making to your board. Together with your board advisors you can make our program stronger and even more relevant to everyone. Use this opportunity to be a leader, to be a better 4-H member, and to make a difference.

Good luck on your leadership board process and I look forward to seeing the impact our leadership boards making during the 2020-2021 4-H year.

Toby L. Lepley, PhD  
Associate Vice-President and  
Louisiana 4-H Program Leader

## **NOTE:**

**All applications must be submitted through the on-line system. This paper application is just for reference. It is suggested that you fill out your answers in a word document, get them checked by your agent, and then copy/upload into the on-line system.**

## **APPLICATION DEADLINE**

**Monday, May 11, 2020, 4:30 PM**

### **LEADERSHIP BOARD OBJECTIVES**

- Provide high quality leadership development opportunities for youth on parish, regional, and state levels.
- Serve as an ambassador to promote the Louisiana 4-H Youth Development Program.
- Increase the leadership life skills of board members and their level of servant leadership.
- Provide an opportunity for youth to partner with adults for the enhancement and expansion of the 4-H Youth Development Program at all program levels.
- Assist the Louisiana 4-H Youth Development with planning, implementing, and conducting high quality educational opportunities throughout the state.

### **GENERAL MEMBERSHIP ELIGIBILITY (EACH BOARD MAY HAVE ADDITIONAL ELIGIBILITY REQUIREMENTS):**

- All board members must be in the 9th to 12th grade the year they are selected to serve.
- Membership on all leadership boards are open to active and enrolled Louisiana 4-H members who have met all requirements and criteria as well as been selected through the printed and published selection process of that particular leadership board.
- Leadership board advisors must advertise clear expectations of members prior to the selection process. Upon the submission of a leadership board application, and before board membership is accepted, each member, their parent/guardian, and Parish 4-H agent will sign a contract to abide by expectations and requirements. Failure to submit a signed contract will result in lack of consideration of an application.
- Leadership board members not adhering to expectations will be dismissed from the board upon consultation with Program Leader and/or Department Head.
- All leadership board members are expected to purchase at least a Louisiana 4-H Leadership Board name tag and pay registration and/or programmatic fees associated with the specific board activities, meetings, and/or functions.
- A leadership board member must be an enrolled and active 4-H member by September 30th of the 4-H year prior to any participating in any board activities (meeting, training, workshop, etc). Failure to renew membership by the designated date will result in removal from leadership board.

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Complete your application online at: <https://fs12.formsite.com/LvY4mL/LA4HLEAD/index.html>

- Leadership board members should plan to invest a minimum of \$250 per person to participate on a board. This amount may vary based on fund raising efforts, amount of clothing/branding items, number of events and opportunities the member is participating in, and/or the amount of travel and travel related expenses they are involved in.

### **MEMBERSHIP, TENURE AND SELECTION:**

- Each parish may nominate up to three members per board.
- Members may not serve on more than one board. If applying for more than one board, please indicate/rank on the application. This ranking will dictate which board you will serve on if you are accepted to multiple boards.
- Tenure is one year for all boards except Shooting Sports. Shooting Sports Ambassadors are selected for a two year term.
- Current board members must reapply.
- Written applications are due on-line by May 11, 2020 by 4:30p.m.

### **MEMBERS WILL BE REQUIRED TO:**

- Attend regular board meetings to include but not limited to Summer and Winter State 4-H Leadership Board meetings.
- Attend, help plan, and conduct board events as specified by each board.
- Serve as state liaison in the region and parish they represent.
- Acquire certification as camp counselor prior to working with youth as a State 4-H Leadership Board Member.
- Check email for board announcements and updates.
- Correspond promptly with advisors and officers.
- Provide their own transportation and all or some funds for meetings and other scheduled events.
- Members will be required to inform parish agents on board member's proposed plans relative to the board.

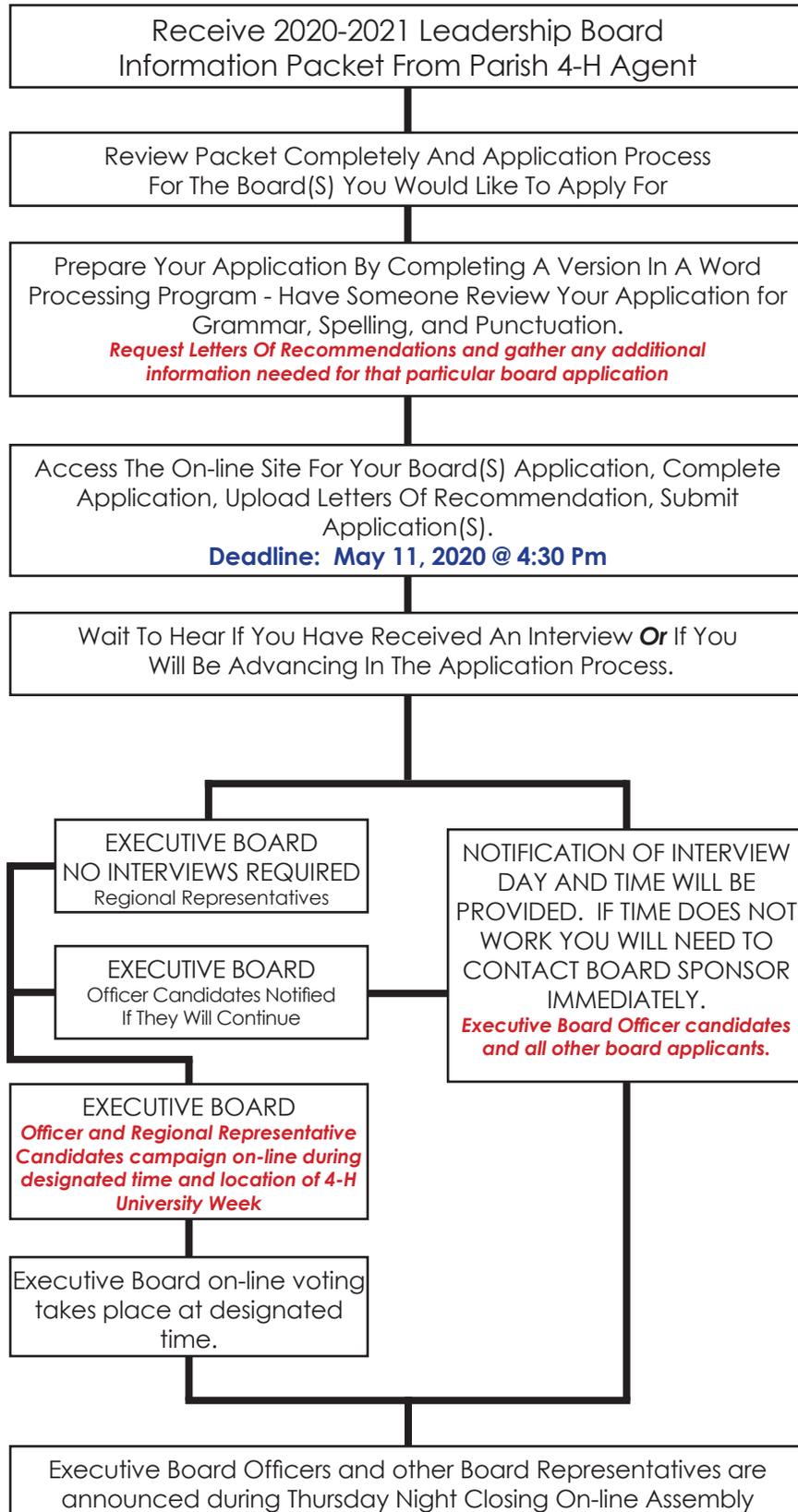
### **APPLICATION PROCESS: SUBMIT COMPLETE APPLICATION PRIOR TO MAY 11, 2020 BY 4:30PM**

- All applications must be submitted no later than May 11, 2020 by 4:30 pm. **ABSOLUTELY NO LATE APPLICATIONS WILL BE ACCEPTED.**
- Application must be complete to be considered. Any missing section, or other information will be considered incomplete and removed from consideration.
- 4-H members should submit all parts of the application for the board in which they are applying.
- If you are applying for more than one board, you should submit different answers tailored to the board in which you are applying. You can also submit different reference letters tailored to each board.
- Applications will be submitted on-line.

**IF YOU ARE APPLYING FOR MULTIPLE BOARDS YOU MUST RANK BY PREFERENCE AT THE TOP OF THE APPLICATION.**

**A SEPARATE APPLICATION MUST BE SUBMITTED FOR EACH BOARD FOR WHICH YOU ARE APPLYING.**

## LEADERSHIP BOARD SELECTION PROCESS - 2020 (ONLINE PROCESS)



Complete your application online at: <https://fs12.formsite.com/LvY4mL/LA4HLEAD/index.html>

## CITIZENSHIP BOARD

### Objectives:

To assist with the development of educational programs that provide opportunities for exploring citizenship and cultural awareness on local, state and national levels; developing and increasing leadership, social, emotional, and character skills; and building a sense of civic engagement.

### Application Process:

1. Complete and submit application prior to the deadline stating interest in the 4-H Citizenship Board.
2. Participate in an interview on the date listed below.
  - Tuesday, June 16, 2020 on-line or via telephone for special circumstances.
  - Applicants will receive a detailed schedule. If your scheduled time doesn't work please immediately contact Dr. Kim Jones at kyjones@agcenter.lsu.edu or via phone at 225-578-2196 to reschedule.

### Members will be required to:

- Attend summer (July), fall (November), and spring (April) State 4-H Youth Board meetings.
- Help plan, conduct, and/or attend Service-Learning projects and/or educational experiences identified by the board.
- Serve as state liaison in the members 4-H region and parish.
- Acquire **certification as camp counselor** prior to working with youth.
- Advocate for the State 4-H Service-Learning Focus
- Evaluate experience as a State 4-H Citizenship Board member
- Pay a \$200 membership fee (Scholarships may be available based on financial need). This fee will include all board activities for the year. If desired, youth may pay a minimum of \$100 by the We Lead Conference and submit the remaining balance no later than October 15, 2020.

### Members may be asked to:

- Meet in the summer, on a weekend, or on a holiday to work on a project or creative/technical training.
- Plan and participate in JLC (Junior Leadership Conference) activities.
- Refine self-improvement and presentation skills.
- Organize and implement regional activities and/or provide leadership for area trainings, challenge camps, and other programs.

### Annual Agenda

Most of the Citizenship Board activities will be conducted during four meetings, as well as by e-mail and/or telephone. 4-H'ers will need to be responsible, dependable, and dedicated to their role as Citizenship Board members. Applicants need to check their calendar before applying to be sure she/he can attend the scheduled functions. These dates may be changed due to circumstances beyond control. Other activities may be scheduled during the year, but those listed below are definite.

- |                      |   |
|----------------------|---|
| • July 14-16, 2020   | <b>MANDATORY ATTENDANCE</b> Summer Board Meeting (Ruston, LA) |
| • November 6-8, 2020 | Fall Board Meeting  |
| • April 23-25, 2021  | Spring Board Meeting/Trip                                     |
| • May 26, 2021       | 4-H Day at the Capitol; Citizenship Board Event               |
| • June 22-25, 2021   | 4-H University, LSU   |

**ALL DATES ARE SUBJECT TO CHANGE DUE TO CIRCUMSTANCES BEYOND CONTROL.**

## EXECUTIVE BOARD

### Board Membership:

- Applicants for the Executive Board are elected not selected like the other boards.
- Applicants will be elected for the 5 officer positions of President, Vice-President, Secretary, Historian/Reporter, and Parliamentarian. In addition, 3 regional representatives will be elected for each of the 5 regions for a total of 15 regional representatives.

### Application Process:

- Complete and submit application prior to the deadline stating interest in the 4-H Executive Board.
- The application will be judged and scored for each position the applicant is running for. Each application will get a clover ranking out of 15 clovers maximum. The breakdown of scoring is:
  - 5 Clovers – 2 Letters of Recommendation/Reference
  - 5 Clovers – Applicant Questions
  - 5 Clovers – Executive Board Supplement Submission and Position Questions
- Each candidate running for state officer position or regional representative (President, Vice-President, Secretary, Historian/Reporter, or Parliamentarian) must score a minimum of 10 clovers to move forward in the application process.
- The applicant will receive their clover score for the application.
- Applicants for a state officer position will be scheduled a phone interview. Regional Representative candidates do not participate in a phone interview.
- A maximum of 5 clovers will be given for the phone interview.
- A 90 second campaign speech video must be uploaded to YouTube and marked as “Public” so it can viewed by the voting delegates. Video link must be submitted by June 10, 2020
- Elections will take place online during 4-H University week by Voting Delegates.
- As an officer or regional representative you will be required to participate in the following on-line assemblies:
  - Monday, June 22, 2020, 10 am - Voting Delegate and Candidate Orientation.
  - Monday, June 22, 2020, 5 pm - Candidate Campaigning.
  - Monday, June 22, 2020, 6 pm - Viewing of previously submitted video speeches, followed by voting.
  - Tuesday, June 23, 2020 - announcement of officer runoffs after assembly, followed by voting.
  - Wednesday, June 24, 2020, 4pm - Voting Delegate Assembly for Regional Representatives, followed by voting.
  - Wednesday, June 24, 2020, 6 pm - Regional Representative Runoff voting.
  - Thursday, June 25, 2020, 7 pm - Announcement of Louisiana 4-H Leadership Board Members and Executive Board Officers.

### Members will be required to:

- Help plan, organize, and attend the 2021 Junior Leadership Conference to be held March 12-14, 2021. **Attendance at JLC is mandatory.**
- Help plan, organize, and attend the 2021 4-H University in Baton Rouge to be held June 23-26, 2021.
- Attend and be active on any committees and boards that they might be asked to participate on because of my position on the 4-H State Executive Board.
- Carry out the duties and responsibilities that come with the office that they have been selected to hold.
- Pay a \$200 membership fee (scholarship may be available based on financial need)

### Executive Board Members may be asked to:

Plan and assist with other state events throughout the year such as:

- LSU AgCenter State Livestock Show
- 4-H Hall of Fame
- Governor’s Dinner
- 4-H Day at the Capitol
- 4-H Tailgate, and any other events.

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Complete your application online at: <https://fs12.formsite.com/LvY4mL/LA4HLEAD/index.html>

## EXECUTIVE BOARD

### Annual Agenda:

Most of the Executive Board activities will be conducted during three meetings, as well as by e-mail and/or telephone. 4-H members will need to be responsible, dependable, and dedicated to their role as an Executive Board member. Applicants need to check their calendar before applying to be sure she/he can attend all of the scheduled functions. Dates may be changed due to circumstances beyond control. Other activities may be planned during the year, but those listed below are definite. If a required event is not attended, member will be put on probation and must attend the next required function or they will be removed from the board.

- July 14-16, 2020                    **MANDATORY ATTENDANCE** Summer Board Meeting (Ruston, LA)
- November 22-24, 2020        Fall Board Meeting
- January 8-9, 2021               Winter Board Meeting, TBD
- March 12-15, 2021              Junior Leadership Conference
- May 26, 2021                      4-H Day at the Capitol
- June 22-25, 2021                4-H University, LSU

**ALL DATES ARE SUBJECT TO CHANGE DUE TO CIRCUMSTANCES BEYOND CONTROL.**

## EXECUTIVE BOARD - ADDITIONAL APPLICATION REQUIREMENTS

Please check the box below if you are running for regional representative and select the region. Everyone can run for Regional Representative, even if you are running for an officer position

I would like to run for Regional Representative

Central       Northeast       Northwest       Southeast       Southwest

If you are running for an office, please select one, and only one, office you are running for. Please be aware you must answer the question below both for the office you are running for, and for regional representative if you are running for both.

President (must be a Junior or Senior and served one (1) year on Executive Board).

Vice-President (must be a Junior or Senior and served one (1) year on Executive Board).

Secretary

Historian/Reporter

Parliamentarian

The following questions should be answered in 300 words or less for the office you are seeking. Respond to the same question for both the office and regional representative if you are running for both.

**Question:**

What experience do you have to qualify you to fulfill the office you are seeking, and what would you do to fulfill the responsibilities of that office if you were elected? (You must answer this question twice if you are running for an office and for regional representative).

## FASHION BOARD

Textile and Apparel Program Objectives: To assist with the development of educational programs that provide opportunities to explore careers in fashion: textile science, apparel design, merchandising and related industries; develop leadership abilities and character; build self-confidence and poise by improving ability to make wise consumer purchases and financial decisions regarding apparel; recognize quality and predict performance of textile and apparel products; expand and share textile and apparel knowledge, including technical and creative skills; and improve public-speaking and presentation skills. Both youth and adult members serve as the advisory committee.

### Application and Interview Process

1. Complete and submit application, stating interest in the 4-H Fashion Board to state office prior to deadline.
2. Participate in an interview on the date listed below.
  - Monday, June 15, 2020,
  - Please register interview date choice with the 4-H State Office at [tagiroir@agcenter.lsu.edu](mailto:tagiroir@agcenter.lsu.edu) or fax to 225-578-7847.
3. The selection committee will review your application and interview results and make a selection from all submissions.

### Members will be required to:

- Participate in the June 4-H U Fashion Revue, in one of the three categories of your choice.
- Keep and up-to-date email address and read and reply to all communications.
- Serve as Advisory Council Member as well as state liaison in the region and parish you represent.
- Conduct a fashion related activity in their parish; submit photos, etc., to board members and leaders.
- Participate in July Summer Board Meeting. Only attendees may run for office.
- Participate in January Winter Board Meeting, Camp Grant Walker.
- Plan, present, and conduct workshops for January Fashion Camp, 4-H Camp Grant Walker.
- Participate in the June 4-H U Fashion Revue Planning meeting, LSU Baton Rouge.
- Attend both 4-HU Planning Meeting and Thursday morning 4-HU Fashion Show Rehearsal in order to participate in 4-HU Fashion Show Opening Number.
- Attend, help plan, and conduct modeling workshop at Fashion Revue Rehearsal during 4-H University.
- Acquire certification as camp counselor prior to working with youth as a 4-H Fashion Board Member.
- Evaluate and report experience as a State 4-H Fashion Board Member and/or complete an exit interview. Submit to Tanya Giroir [tagiroir@agcenter.lsu.edu](mailto:tagiroir@agcenter.lsu.edu).
- Pay a \$100 membership fee (scholarship may be available based on financial need)

## FASHION BOARD

### Annual Agenda:

Most of the required Fashion Board activities will be planned during two board meetings and by email resulting in two statewide events. 4-H'ers will need to be responsible, dependable, and dedicated to their role as State 4-H Fashion Board members. They must provide their own transportation and all or some funds for meetings and scheduled events in which you are invited to participate. Check calendar before applying to be sure you can attend all the required scheduled functions. These dates may be changed due to circumstances beyond control. Other activities may be planned during the year, but those listed below are annual events. If a required event is not attended, member will be placed on probation and must attend the next required function or will be replaced by an alternate.

- July 14-16, 2020                    **MANDATORY ATTENDANCE** We LEAD Conference  
Summer Board/Officer Election Field Study, Ruston, LA
- January 9-10, 2021               Winter Board Meeting, Camp Grant Walker
- January 22-24, 2021              State Fashion Camp, Camp Grant Walker
- June 14-15, 2021                  4-H U Fashion Revue Planning Day, LSU Baton Rouge
- June 22-25, 2021                 4-H University, LSU Baton Rouge
- July 2021                              We LEAD/Fashion Educational Field Study-Optional/attached to Summer Board Mtg.

**ALL DATES ARE SUBJECT TO CHANGE DUE TO CIRCUMSTANCES BEYOND CONTROL.**

Adult volunteers interested in becoming State 4-H Fashion Board Leaders please note information and dates above and email Tanya Giroir. Adult volunteer leaders must submit application, with recommendations and interview, and be overnight chaperone trained and screened.

## FOOD AND FITNESS BOARD

Food and Fitness Board promote the Louisiana Healthy Living Program and serve as its teen advisory group.

### Objectives

Members will:

1. Work with board advisors and/or Nutrition and Fitness Specialist to plan and implement healthy living-related programs that provide for life skill development related to food, nutrition, fitness, and overall health (including food prep, food safety, basic nutrition, healthy choices, physical activity, etc.).
2. Develop decision-making, communication, planning and organization, problem-solving, leadership and service skills.
3. Gain skills necessary to make and teach healthy food choices in a variety of settings.
4. Gain knowledge about the sciences of food/nutrition, exercise/fitness, and understand the scientific methods used in research.
5. Explore careers in dietetics and nutrition, food science, fitness/kinesiology, and other health related fields.
6. Be prepared to lead Food & Fitness demos at the parish, regional, and state level.

### Application and Interview Process

1. Complete and submit application, stating interest in the 4-H Food and Fitness Board to state office prior to deadline.
2. Participate in an interview on the date listed below.
  - Thursday, June 18, 2020 on-line or via telephone for special circumstances.
  - Applicants will receive a detailed schedule. If your scheduled time doesn't work please immediately contact Claire Zak at czak@agcenter.lsu or via phone at 225-578-2196 to reschedule.
3. The application submission must include a YouTube link to a three (3) minute or less video that features the applicant demonstrating their abilities and knowledge in any of the following topic areas:
  - Cooking skills
  - Measuring (liquid vs. dry measurement)
  - Knife skills
  - Preparing a simple recipe such as a yogurt parfait, smoothie, protein balls, or grilled cheese

### Members will be required to:

- Members will be required to attend We LEAD Conference (formerly known as Summer Board Meeting), Spring Board Meeting, and a regional or parish level outreach. To remain in good standing as a board member, attendance is required at these meetings and/or events. Absence from any of the above meetings will be reviewed and membership status will be determined by advisor and parish 4-H Agent of member.
- Submit one (1) social media post for approval highlighting an outreach effort such as a picture of an activity the board member leads.
- Pay a \$125 Board membership fee (scholarships may be available based on financial need).
- See Food and Fitness board member contract for other expectations and requirements.

### Members may be asked to

- Plan and conduct a training session at JLC (Junior Leadership Conference), 4-H U and other state/regional 4-H events.
- Implement a parish-level Food and Fitness Board, if possible.
- Learn and implement programming related to curriculum provided by board advisor.
- Plan and implement community service-learning projects as requested.
- Participate in other 4-H events such as the Governor's Mansion dinner and the LSU football game.
- Participate in parish or regional educational nutrition related activities (ex. cookery contests).
- Participate in local advisory groups as a representative of a state board.

## FOOD AND FITNESS BOARD

### Annual Agenda

Most of the Food and Fitness Board activities will be conducted during the board meetings, as well as by e-mail and/or telephone. 4-H'ers will need to be responsible, dependable, and dedicated to their role as Food and Fitness board members. They must provide their own transportation for meetings and other scheduled events. The applicant should check their personal calendar before applying to be sure that he/she can attend all the required scheduled Food and Fitness Board functions. Anticipated dates/functions are below:

- July 14-16, 2020                    **MANDATORY ATTENDANCE** We Lead Conference and Ed Trip, Ruston, LA
- August 21-22, 2021              Fall Board Meeting
- January 8-9, 2021                Winter Board Meeting
- April 8-9, 2021                    Spring Board Meeting

**ALL DATES ARE SUBJECT TO CHANGE DUE TO CIRCUMSTANCES BEYOND CONTROL.**

## SET BOARD

### Objectives

To empower members with the tools and opportunities needed to explore, create, and gain Valuable experience in the fields of Science, Engineering, and Technology.

1. Submit COMPLETED application, including video, prior to the deadline stating interest in the 4-H SET Board.
2. Participate in an interview on the date listed below.
  - Wednesday, June 17, 2020. Applicants will receive a detailed schedule, and will be notified of any changes in location and time, if necessary.
  - Applicants will receive a detailed schedule. If your scheduled time doesn't work please immediately contact Brian Gautreau, lead advisor, at bgautreau@agcenter.lsu.edu or via phone at 225-578-7415 to reschedule.

### Members will be required to:

- Attend all mandatory Louisiana 4-H State SET Board meetings. See dates of meetings and locations below.
- Applicants who cannot attend mandatory meetings will not be considered.
- Have Internet, computer, and smart phone availability.
- Participate in scheduled on-line conference calls and on-line classes.
- Serve as state liaison in the region and parish they represent.
- Plan, conduct, and report on regional SET related projects.
- Acquire certification as camp counselor prior to working with youth.
- Communicate regularly through email, social media, and apps.
- Provide their own transportation to board events, when necessary.
- Be an active member of their parish 4-H club.
- Submit acceptance of position, read entire member packet, and pay \$200 membership dues.

### Members may be asked to:

- Organize and implement regional activities and/or provide leadership for area trainings, challenge camp, and other programs.
- Represent SET Board at the annual 4-H Board Dinner held at the Governor's Mansion May 2021.
- Plan and implement a functioning booth at the 4-H Night with the Tigers LSU Football Game.
- Plan and present activities for LOST Camp at Camp Grant Walker in Pollock, LA. (July 26-29, 2020), the LA 4-H Agent;s Annual Conference (August 2020), and the 4-H Volunteer Leaders Association Conference in Woodworth, LA. (September 2020).

### Annual Agenda:

Most of the SET Board activities will be conducted at 4-H Camp Grant Walker, as well as by computer and/or telephone. 4-H'ers will need to be responsible, dependable, and dedicated to their role as SET Board Members. Applicants need to check their calendar before applying to be sure she/he can attend all of the scheduled functions. Dates may be changed due to circumstances beyond control. Other activities may be planned during the year, but those listed below are definite. Of a required event is not attended, member will be put on probation and must attend the next required function.

- |                       |  |
|-----------------------|--|
| • July 14-16, 2020    | <b>MANDATORY ATTENDANCE</b> We LEAD Conference L.A. Tech (Ruston, LA.) |
| • October 16-18, 2020 | Board Meeting LDWF Woodworth Outdoor Education Center                  |
| • November 6-8, 2020  | Camp Lagniappe   |
| • January 8-10, 2021  | Board Meeting  |

**ALL DATES ARE SUBJECT TO CHANGE DUE TO CIRCUMSTANCES BEYOND CONTROL.**

## SET BOARD INFORMATION - ADDITIONAL APPLICATION REQUIREMENTS

### **Additional information which is required for application to the SET Board**

- Create a three minute video introducing the applicant to the selection committee and presenting about a favorite, current interest related to Science, Engineering, or Technology.
- The video will be used to get a sense of applicant's personality, their ability to present themselves, and what the applicant hopes to contribute to the board.
- Videos do not need to be of professional quality; effort should be placed on creativity not technicality.
- Submission Instructions: Upload the video as UNLISTED on YouTube. Copy and paste the video's URL address into the appropriate section of the on-line application.

## SHOOTING SPORTS AMBASSADORS

### Board Membership

- Ambassador terms shall be 2 years (Seniors- 1 year). Initial terms may be staggered to allow for program continuity. Yearly evaluations will be administered on each candidate selected.
- Applicants must be currently enrolled in 4-H and currently participating in the 4-H Shooting Sports Program.
- At a minimum, the board will be comprised of 5 youth per region unless other regions don't fill quota (5 regions)= 23 total. In addition, members-at-large can be selected.

### Objectives

The 4-H Shooting Sports Ambassador program will provide a venue for 4-H Teens to:

1. Represent 4-H and specifically 4-H Shooting Sports for public relations purposes at special events; at donor/supporter functions and with the general public, peer groups, 4-H groups, community service groups, schools and media contacts.
2. Serve as spokespersons for the 4-H Shooting Sports program at their respective levels of participation – national, regional, state, parish - helping to make 4-H Shooting Sports programs more visible.
3. Further develop their skills in leadership, public presentation, citizenship, community service, public relations and team building.
4. Assist in maintaining relations with 4-H Faculty and Cooperative Extension Administrators as well as past, present and future program donors and supporters.
5. Continue and expand their involvement in 4-H Shooting Sports beyond the shooting skills and competitive levels.
6. Stay actively connected with the 4-H Shooting Sports program as they enter their collegiate years and further into adulthood.

### Application Process:

- Complete and submit application prior to the deadline stating interest in the 4-H Shooting Sports Board.
- Participate in an interview on the date listed below.
  - Friday, June 19, 2020 beginning at 9 am
- Applicants will receive a detailed schedule, and will be notified of any changes in location and time, if necessary.

### Members will be required to

- Attend both summer and winter Board meetings.
- Provide their own transportation and travel to board events (Regional/State Matches, LOST Camp, etc), when necessary.
- Be an active member of their parish 4-H club and shooting sports club.
- Take limited time off from school (3 – 5 days per school year)
- Attend a minimum of 3 activities that the ambassadors are participating in.
- Conduct a parish or regional talk/activity to promote the Shooting Sports Program.
- Acquire certification as camp counselor prior to working with youth.
- Communicate regularly through email, Facebook and/or on-line website.

### Members may be asked to

- Plan and assist with LOST Camp, Junior Leadership Conference, or Ambassador Shooting Camps
- Participate in other 4-H events such as the Governor's Mansion dinner and the LSU football game.
- Participate in parish or regional Shooting Sports matches or events

## SHOOTING SPORTS AMBASSADORS

### Annual Agenda

Most of the Shooting Sports Ambassador activities will be conducted during two meetings, as well as by email and/or telephone. 4-H'ers will need to be responsible, dependable, and dedicated to their role as Shooting Sports Ambassadors. Applicants need to check their calendar before applying to be sure she/he can attend all of the scheduled functions. Dates may be changed due to circumstances beyond control. Other activities may be planned during the year, but those listed below are definite. If a required event is not attended, member will be put on probation and must attend the next required function or will be replaced by an alternate.

- July 14-16, 2020                    **MANDATORY ATTENDANCE** We LEAD Conference L.A. Tech (Ruston, LA.)
- January/February                **MANDATORY ATTENDANCE** Winter Board Meeting, TBD

**ALL DATES ARE SUBJECT TO CHANGE DUE TO CIRCUMSTANCES BEYOND CONTROL.**

## NATIONAL 4-H CONFERENCE DELEGATE

National 4 H Conference is the pinnacle experience in 4 H civic engagement, providing the opportunity for young people to connect, learn, engage, lead and impact their communities, their nation, and their world. The conference is administered by 4-H National Headquarters of the National Institute of Food and Agriculture (NIFA) within the U.S. Department of Agriculture (USDA). The conference serves to develop the next generation of U.S. leaders. Delegates attend training workshops, become acquainted with government, and meet with state leaders. Four delegates will be chosen to represent Louisiana 4-H at the National 4-H Conference in Chevy Chase, MD, on April 10-15, 2021.

### Objectives:

- To provide youth opportunities to participate actively in 4-H program development at the state and national levels.
- To assist states in the development of a system for involving youth, volunteers, and professional staff in 4-H program planning and decision making.
- To provide a system for an exchange of 4-H programming ideas among delegates.

### Application Process:

1. Complete and submit the electronic application available at [bit.ly/2021LANCD](https://bit.ly/2021LANCD) before May 11, 2020, at 4:30 PM.
2. Participate in a virtual interview (via telephone or video conferencing) on:
  - Monday, June 15, from 1:00 PM - 5:00 PM.
3. Applicants selected for an interview will receive a doodle™ schedule via email where they can choose their desired interview time. Applicants will be required to select their preferred interview time by May 20, 2020, at 4:30 PM.

### Members will be required to:

- Serve on the 4-H Executive Committee or other state boards of their choosing (application required)
- Attend the summer (July) State 4-H Youth Board meetings.
- Assist with 4-H leadership conferences and 4-H University.
- Attend and adequately prepare to represent Louisiana at 4-H National Conference.

### Annual Agenda:

The conference is a planning forum to give direction on the future of 4-H; participation requires extensive preparation, and delegates are expected to participate in virtual planning sessions in the months leading up to 4-H National Conference.

- **MANDATORY ATTENDANCE** July 14-16, 2021 Summer Board Meeting (Ruston, LA)
- **MANDATORY ATTENDANCE** April 10 – 15, 2021 National 4-H Conference (Chevy Chase, MD)

**ALL DATES ARE SUBJECT TO CHANGE DUE TO CIRCUMSTANCES BEYOND CONTROL.**

Delegates must be a sophomore (10th grade) in high school when they apply and junior in the Spring of 2021. For additional information regarding the NCD experience and application process, visit [bit.ly/2021LANCD](https://bit.ly/2021LANCD) or contact Meggan Franks at [mfranks@agcenter.lsu.edu](mailto:mfranks@agcenter.lsu.edu).

**NATIONAL CONFERENCE DELEGATE APPLICATION LINK:**

**<https://bit.ly/2021LANCD>**

## WHO DO I CONTACT FOR QUESTIONS AND WHEN MIGHT I INTERVIEW

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<b>CITIZENSHIP BOARD</b>	Kimberly Jones kyjones@agcenter.lsu.edu 225-578-2196	Tuesday, June 16, 2020 Begin 9:00 am
<b>EXECUTIVE BOARD</b>	Karen Martin kmartin@agcenter.lsu.edu 318-927-2578	Phone Interviews May 27-29, 2020 <i>Officer candidates only</i>
<b>FASHION BOARD</b>	Tanya Giroir tagiroir@agcenter.lsu.edu 225-578-6303	Monday, June 15, 2020 Begin 9:00 am
<b>FOOD AND FITNESS BOARD</b>	Claire Zak czak@agcenter.lsu.edu 225-578-2196	Thursday, June 18, 2020 Begin 9:00 am
<b>NATIONAL 4-H CONFERENCE DELEGATES</b>	Meggan Franks mfranks@agcenter.lsu.edu 225-578-2978	Monday, June 15, 2020 Begin 1:00 pm
<b>SET BOARD</b>	Brian Gautreau bgautreau@agcenter.lsu.edu 225-578-7415	Wednesday, June 17, 2020 Begin 9:00 am
<b>SHOOTING SPORTS AMBASSADORS</b>	David Boldt dboldt@agcenter.lsu.edu 225-578-2196	Friday, June 19, 2020 Begin 9:00 am

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Complete your application online at: <https://fs12.formsite.com/LvY4mL/LA4HLEAD/index.html>

## VIRTUAL INTERVIEW PROCESS

1. Review the date of your leadership board(s) interview day. Please make it a priority to make that day work for you. We will strive to accommodate EXTREME situations only.
2. Those without Internet or Smart Phone accessibility contact the board advisor immediately so other arrangements for an interview can be made.
3. Interview by virtual setting (or phone call for special circumstances) will typically be with 2 to 3 judges and one applicant.

*NOTE:*

- Food & Fitness Board applicants will be interviewed in a group of 3-4 applicants at a time.

4. Applicants will be asked to introduce themselves.
5. Applicants will then be asked a set of questions or be given a scenario to work through.

*NOTE:*

- Fashion Board will provide a list of questions to their applicants prior to the interview.
- Food & Fitness Board Applicants will be presented a scenario where all applicants on the interview will work through it together. Judges will be muted as applicants work through the scenario for 5-10 minutes.

**The following application is just a guide and for reference. All submissions must be on-line.**

**2020-2021 Louisiana 4-H State Leadership Board Application**

This application is for the \_\_\_\_\_ Board.

*\*\*\*If you apply for multiple boards, you must submit an application for each board you are applying\*\*\**

**REQUIRED FOR ALL BOARD APPLICATIONS**

- \_\_\_\_\_ A. Applicant Information
- \_\_\_\_\_ B. Two (2) Recommendation/Reference Letters per board you are applying for.
- \_\_\_\_\_ C. Four applicant Questions. Answers should be typed on word processor and the copy and pasted into application.
- \_\_\_\_\_ D. Leadership Board Contract signed by 4-H member, parent, and parish 4-H Agent

**EXECUTIVE BOARD APPLICATION ADDITIONAL REQUIREMENT**

\_\_\_\_\_ Executive Board Supplemental Submission - answers to position questions

**FOOD AND FITNESS BOARD APPLICATION ADDITIONAL REQUIREMENT**

\_\_\_\_\_ Food and Fitness Board Supplemental Submission - Video

**SET BOARD APPLICATION ADDITIONAL REQUIREMENT**

\_\_\_\_\_ SET Board Supplemental Submission - Video

**BOARD INFORMATION**

This application is for the \_\_\_\_\_ board

Are you applying for more than one Leadership Board? **YES** \_\_\_\_\_ **NO** \_\_\_\_\_

If you are applying for multiple boards, please numerically rank them below. This ranking will dictate which board you will serve on if you are accepted to multiple boards.

_____ Executive	_____ Citizenship	_____ Fashion
_____ SET	_____ Shooting Sports	_____ Food & Fitness

**A. APPLICANT INFORMATION**

Name \_\_\_\_\_ Parish \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_

Email Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Current Age \_\_\_\_\_ Birth Date \_\_\_\_\_

20-21 Grade \_\_\_\_\_

**The following application is just a guide and for reference. All submissions must be on-line.**

### A. APPLICANT INFORMATION CONTINUED

Parent(s)/Guardian(s) Name(s) \_\_\_\_\_

Parent(s)/Guardian(s) Cell Phone \_\_\_\_\_

Parent(s)/Guardian(s) Email Address \_\_\_\_\_

Parent(s)/Guardian(s) Cell Phone \_\_\_\_\_

Parent(s)/Guardian(s) Email Address \_\_\_\_\_

Are you participating in 4-H University? **YES** \_\_\_\_\_ **NO** \_\_\_\_\_

Shirt Sizes                      Polo Style Shirt Size \_\_\_\_\_ Men's              Women's

T-Shirt Style Shirt Size \_\_\_\_\_ Men's              Women's

### B. RECOMMENDATION/REFERENCE LETTERS - TWO (2)

**Letters must be uploaded into the on-line system in either a Word or PDF format.**

Two (2) recommendation letters per board you are applying for must be submitted along with your application.

- The letters can NOT be from your 4-H agent or family member.
- Examples of accepted individuals (but not limited to): Club leader, teacher, advisor, clergy, coach, etc.
- The letter should be signed.

### C. APPLICANT QUESTIONS

**Answers should be developed in a word processor and then copy and pasted into online form.**

Guidelines

- Please answer the following questions typed in a word processor.
- Each question must be a minimum of 50 words and not to exceed 300 words.
- Answers should be catered toward the specific board you are applying. If applying for more than one board, answer the questions separately for each board application.

1. In relation to the board this application is for, list or summarize your experiences, activities, and projects in 4-H, school, and community involvement.

*\*\*\*For example, if this application were for SET Board, these answers should be SET related involvements.\*\*\**

2. List or summarize any other experiences, activities, projects, and recognition in 4-H, school, and community involvement.

*\*\*\*For example, if this application were for SET Board, these answers should be any involvements NOT related to SET.\*\*\**

3. How have 4-H leadership opportunities contributed to the person you are today? Give your personal story.

4. Why do you want to be a Louisiana 4-H State Leadership Board Member?

a. What would you like to do as a board member?

b. How would you go about achieving it?

c. What can you contribute to the board and how would it help 4-H and you personally?

**LOUISIANA 4-H YOUTH DEVELOPMENT PROGRAM  
2020-2021 LEADERSHIP BOARD MEMBERSHIP CONTRACT  
BOARD: Citizenship Board**

*If you wish to participate in a Louisiana 4-H state level leadership board, you are expected to commit yourself to the following requirements. Please read each statement below carefully, if you understand what is expected of you and are willing to commit yourself to each requirement, please sign, have your parent/guardian and 4-H Agent sign in the respective space provided below. Your membership to the board is contingent upon this form being agreed upon and signed by both you and your parent/guardian. Violation of any item on contract will result in dismissal.*

**As a Louisiana 4-H Leadership Board Member, I agree to follow and abide by the following expectations and requirements:**

- Maintain an active role as a 4-H member on the parish level, as well as serving as an ambassador for 4-H and a role model for my peers and other 4-H members.
- Service on the Louisiana 4-H Citizenship Board will be considered a priority for myself and understand any lack priority on my part will result in my board membership being revoked at any time during the year.
- As a Louisiana 4-H leadership board member, I fully understand that I am held at higher standard in regard to my attitude, behavior and expectations both in 4-H, at school, and/or within my community. I understand that my membership can be revoked for situations not deemed in the best image of the Louisiana 4-H, regardless of where it occurred.
- Participate FULLY in the Summer Leadership Board Training scheduled for **July 14-16, 2020** in Ruston, Louisiana at Louisiana Tech University.
- Attend and participate all scheduled meetings of the Louisiana 4-H Citizenship Board. Those scheduled meetings include:
  - o Fall Board Meeting - November 6-8, 2020
  - o Spring Board Meeting - April 23-25, 2021
  - o 4-H Day at the Capitol - May 26, 2021 (tentatively)
- Volunteer and actively serve on committees of the Louisiana 4-H Citizenship Board
- Maintain strong and timely communications with parish 4-H agent(s), other Louisiana 4-H Citizenship Board members, and advisors through e-mail and/or any other form of communication utilized by the board.
- Be on time when submitting necessary registration forms, health forms, committee assignments, and/or other materials as identified by board.
- Make best effort to attend other 4-H events, such as:
  - o 4-H Hall of Fame                      October 10, 2020
  - o 4-H Tailgate                              Fall 2020
  - o 4-H Day at the Capitol              May 26, 2021 (tentatively)and/or other events to represent the Louisiana 4-H Youth Development Program and the Citizenship Board.
- Help plan, organize, and attend the 2021 Day at the Capitol Event to be held in Baton Rouge, LA. Attendance is mandatory and lack of attendance will result in immediate dismissal from the Citizenship Board.
- Follow all guidelines and policies of the LSU AgCenter, the Louisiana 4-H Youth Development Program, and the parish 4-H Program.

I, the undersigned 4-H member, agrees to abide by all expectations and requirements of the Louisiana 4-H Citizenship Board. I further understand that if I do not fulfill any of these expectations and requirements I will either resign my membership from the leadership board or be removed by the advisors and 4-H Program Administration.

\_\_\_\_\_  
4-H Member Name (please print)                      4-H Member Signature                      Date

I, the undersigned parent/guardian, understand and agrees to all the expectations and requirements placed upon my child in order to serve as a member of the Louisiana 4-H Citizenship Board. I further understand that if they do not fulfill any of these expectations and requirements they will be asked to resign or be removed by the advisors and 4-H Program Administration. As the parent/ guardian I am committed to supporting them in this leadership opportunity and making it a priority.

\_\_\_\_\_  
Parent/Guardian Name (please print)                      Parent/Guardian Signature                      Date

I, the undersigned 4-H agent, understand and agree to support the 4-H member in their responsibility to fulfilling all the expectations and requirements placed upon them to serve as a member of the Louisiana 4-H Citizenship Board. I further understand that if they do not fulfill any of these expectations and requirements they will be asked to resign or be removed by the advisors and 4-H Program Administration.

\_\_\_\_\_  
4-H Parish Agent (please print)                      4-H Parish Agent Signature                      Date

**AGENT WILL APPROVE AND AGREE THROUGH ONLINE SYSTEM**









