



ANNUAL  
4-H CLUB PROGRAM LEADER'S REPORT

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OFFICER'S NAME

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OFFICER'S GRADE

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CLUB NAME

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CLUB ENROLLMENT

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GRADES IN CLUB

# 4-H Club Program Leader Contest Guidelines

The following information applies to the 4-H Club Program Leader's Report Contest on the special programs during your club meetings in this 4-H year.

The report should be organized as follows:

1. Begin with basic information about your club; club name, address, enrollment and grade range of members.
2. Include all of the 4-H Program Leader's Report Forms. You should have **five** monthly report forms, one from November to March.
3. Each report can be typed or written neatly by hand. Have all reports the same.
4. One extra page can be included with each monthly form. This could be a picture of the program, a copy of the script used, a picture of the guest speaker or a copy of the handout given, only one extra page per month.
5. The report should be assembled in a sturdy binder. The 4-H record book cover is ideal. **DO NOT INCLUDE NEWSPAPER ARTICLES, ANNOUNCEMENTS OR ANY OTHER SUPPORTING MATERIAL.**

# SAMPLE

## PROGRAM LEADER'S REPORT

**Name of Club:** Central Elementary School

**Date of meeting:** November 6, 2019

**Type of special program:**

\_\_\_\_\_ Project Book Activity

\_\_\_\_\_ Guest Speaker

\_\_\_\_\_ Skit or Play

\_\_\_X\_\_\_ Demonstration

\_\_\_\_\_ Upcoming Event Program

\_\_\_\_\_ Other: \_\_\_\_\_

**Give a short explanation of program:** This's month's special program was "Hooked on Fun" from the 4-th Grade Project Book, *Discovering the World of 4-H*. We taught the club about different ways to tie a fishing knot and explained a few types of fishing bait.

For safety purposes, we passed out paper clips instead of fishing hooks to each club member along with some string. Each member was able to tie their own knot. The 4th graders were able to take it home and add it to their record book.

**Complete one form for each monthly meeting from November to March. Turn in at Achievement Day.**

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