



LSU Agricultural Center FACULTY JOB DESCRIPTION FORM

NAME: Jessie Hoover

UNIT: Livingston

TITLE: Assistant Extension Agent (4-H Youth Development)

Job descriptions are written in accordance with AgCenter PS-46. The job description reflects the approximate duties at a point in time with the understanding that organizational and clientele needs are dynamic and reasonable adjustments may be needed during the year. The job description includes delineation of the research, extension and/or teaching responsibilities of each AgCenter faculty member. On the chart below, check each function that applies and the approximate percentage of time dedicated to that function.

JOB FUNCTIONS - Check applicable functions and indicate approximate time percentage.							
Check if function applies to position	FUNCTION	0% to <15%	≥15% to <35%	≥35% to <50%	≥50% to <65%	≥65% to <85%	≥85% to 100%
<input checked="" type="checkbox"/>	EXTENSION	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	RESEARCH	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	TEACHING	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DESCRIPTION OF JOB RESPONSIBILITIES:

Continue on additional sheets if necessary.

General Description

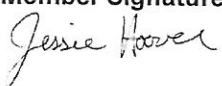
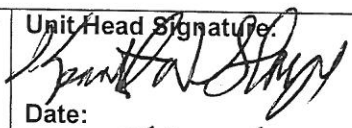
The 4-H Youth Development agent will provide overall leadership for non-formal youth development education in Livingston Parish to plan and organize a well-balanced 4-H youth development program. The Extension Agent is more specifically responsible for providing leadership in Citizenship, Science Engineering and Technology (SET), Livestock, Shooting Sports, and Junior Leadership.

Program Planning

1. The Extension Agent is responsible for working with program advisory committees in the planning, implementation, evaluation and reporting 4-H programs. Membership will be representative, including ethnic and racial minorities. Among those represented should be one-third 4-H family (current parents and leaders); one-third from the community at large. This committee will meet twice a year and is a major element of program structure. Sub committees will be used and meet on an as-needed basis, reporting back to the overall committee.
2. The Parish 4-H Foundation is formed to monitor and approve funds spent for 4-H youth development activities and others approved by the parish foundation board. An annual budget shall be presented to parish foundation general membership for review and approval by the board at meeting held annually. An annual budget and systematic fund raising plan for private support of 4-h will be developed and maintained in each parish. An end of year statement form must be submitted to state 4-H office by treasurer of 4-H foundation, who is a non-Extension employee.
3. A current and well written plan of work will be maintained taking into consideration the needs of clientele.

Other Tasks

1. Extension agent will work cooperatively with other AgCenter faculty on parish, regional, and state levels. Youth will be provided with the opportunity of out-of-parish educational opportunities on regional, state and national level whether through camps, workshops, subject-matter training, or competitive or other types of events. Certain out-of-parish events such as 4-H University, 4-H Camp and a camp for youth between ages of 12 to 14 will be responsibility of extension agent to attend, coordinate, orient and train if necessary and secure 4-h youth as participants. Where approved, securing volunteer to assist with these functions may be appropriate.
2. Extension agent will perform other tasks that may be assigned by the parish chair, Regional Director or the Vice Chancellor & Director of Extension.

SIGNATURES. Note to faculty members, immediate supervisors and unit heads – signing constitutes your concurrence that this document properly describes the appropriate responsibilities for this position. Otherwise, attach a memo explaining your concerns.			
Faculty Member Signature: 	Immediate Supervisor Signature:	Supervisor	Unit Head Signature: 
Date: 8/22/17	Date:		Date: 8/22/17
Vice Chancellor/Designee Signature			
Action: <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved – explain required action			
Signature:		Date:	

AgCenter HRM Office – 03/2005

Jessie Hoover

100% Extension Appointment

Requested Action: Promotion from Assistant Extension Agent to Associate Extension Agent

Livingston Parish
LSU AgCenter
20140 Iowa St. / P.O. Box 158
Livingston, LA 70754
225-686-3020
jhoover@agcenter.lsu.edu

Jessie Hoover received her Bachelor of Science Degree in Human Resource Education with a concentration in Agriculture Education from Louisiana State University (LSU) in December 2008. She is currently working on her Master's in Agriculture Extension, Evaluation, and Education from LSU. She has completed 15 hours towards her Master's degree and the required courses for extension agents.

Prior to joining the LSU AgCenter, Jessie was employed with the Tangipahoa Parish School System as an agriculture teacher at Loranger High School. As an agriculture teacher, she designed curriculum, wrote and taught lesson plans, trained FFA Career Development Event teams, coordinated field trips, and served as the FFA Advisor.

Jessie joined the LSU AgCenter in the Livingston Parish Extension Office in September 2013 as a 4-H Agent. Her responsibilities as a 4-H Agent include program development, implementation, and evaluation of 4-H youth development centered on science, citizenship, and healthy living. She is primarily responsible for leadership training for youth and adults, volunteer management, outdoor skills, livestock, natural resources, technology, and marketing within the Livingston Parish 4-H program.

Livingston Parish was created on February 10, 1832 and was originally part of the Florida Parishes. Livingston Parish was one of the earliest settled parishes, with both French and Spanish colonists settling here in the early 1700s in the Lake Maurepas area. Livingston Parish consists of 642 square miles on 410,880 acres. The geographical landscape of the parish varies from rolling terrain covered by pine and hardwood forests in the north to rich cypress forests and marshes that border on Lake Maurepas and the Amite River in the south. There has been tremendous population growth in recent years. The last census indicated the population of Livingston Parish was 128,000, however, census.gov estimates the population has climbed to 140,000 since 2010. The Livingston Parish School System consists of 26,000 pre-K- 12th grade students and 45 schools.

The Livingston 4-H program currently consists of 1337 members from 4th-12th grades. The program has 47 clubs. There are 41 public school clubs, 2 homeschool clubs, and 4 project clubs (Junior Leader, fashion, shooting sports, and livestock). The Livingston Parish 4-H program also provides school enrichment in the form of character education, youth wetlands education, and ATV training to over 7000 students in Livingston Parish. In total, Livingston Parish 4-H reaches over 8500 youth across Livingston Parish. In addition, the program utilizes 168 adult volunteers and 45 youth volunteers for various programming, instructing, and judging throughout the year.

1. Documentation of major program areas and initiatives

School Involvement

The Livingston Parish 4-H program has an excellent relationship with the Livingston Parish School System. The current school Superintendent is a former 4-H member and helps to promote the program throughout the year. The Livingston Parish 4-H program boasts 1337 members which is one of the highest enrollment totals in the state. Those members make up 43 4-H clubs and 41 of those are in the public school system. Jessie and her coworker meet with each of these clubs six times during the school year for monthly club meetings. Monthly meetings are held in September, October, November, January, February, and March. At club meetings they provide an educational program as well as review the 4-H News Flash newsletter with club members.

Jessie and her coworker meet annually with the 4-H Advisory committee. This committee is made up of club leaders, club members, volunteers, school board employees, and local businessmen. The 4-H Advisory committee helps advise on educational program topics, marketing, and programming throughout the year. With the help of the advisory committee, Jessie and her coworker have continued to provide relevant programming for 4-H members of Livingston Parish as well as maintain their program numbers for the last four years.

Since joining the AgCenter in 2013 Jessie and her coworker have collaborated to provide relevant educational programming at club meetings. They work with their advisory committee to identify needs in Livingston parish and work to address those needs with their club educational programs. Over the last four years Jessie has worked to create, locate, and modify lesson plans for these programs and has taught them at 4-H club meetings across the parish.

2013-2014

- Program Focus: Safety (Elementary), Financial Management (Jr. High, High School).
- Lessons Taught: Severe Weather Safety, Boating Safety, Hunting Safety, Cyber Safety, Sun Safety, How to Read a Paycheck, How to Write a Check, How to Manage Money, Importance of Insurance, and Setting Financial Goals.

2014-2015

- Program Focus: Character Education (Elementary), Responsible Behavior (Jr. High, High School).
- Lessons Taught: Six Pillars of Character, Decision Making, What to Do if You are Pulled Over by a Cop, How to Properly Greet Someone, Telephone Etiquette, Conflict Resolution, and Bullying.

2015-2016

- Program Focus: The Great Outdoors.
- Lessons Taught: How to Setup a Tent, Food Safety, Skins and Skulls, and Campfire Safety.

2016-2017

- Program Focus: Leadership.
- Lessons Taught: Public Speaking, Building a Team of Supporters, Decision Making, Defining Leadership.

In addition to the educational focus, Jessie and her coworker teach a "Welcome to 4-H" lesson and "Record Keeping" lesson annually.

Project Clubs

Junior Leader Club

One of Jessie's major goals since starting as a 4-H Agent in 2013 has been to increase the amount of participation in leadership activities of 4-H youth in Livingston Parish. She has worked to grow the previously established Junior Leader Club, implement more leadership training for youth, encourage members to join state boards, and encourage more youth teaching youth throughout the parish. The Junior Leader Club consists of 7th-12th grade 4-H members who meet at least once per month to develop and enhance their leadership skills by planning, implementing, and evaluating youth-led programs such as educational programs, service projects, fundraisers, social events, and leadership development opportunities. Members of the Junior Leader Club learn the importance of being involved in their community, mentor younger 4-H members, practice public speaking, learn to conduct a business meeting, and donate time and money to community service. These youth are considered youth volunteers and role models for younger 4-H members. Jessie collaborated with her coworker Christy to train and guide these youth to becoming future community leaders. When Jessie joined the AgCenter in 2013 the Livingston Parish Junior Leader club had 15 members. As of April 2017, the club boasted 42 members, an increase of 180%.

Youth led meetings- One of the first ideas Jessie promoted to build and better the Junior Leader Club was to have the 4-H youth lead the Junior Leader meetings. To do this, she trained the Junior Leaders in parliamentary procedure. In 2014, Jessie helped to develop the Junior Leader Executive Committee made up of veteran Junior Leader members. This committee began to run the Junior Leader meetings following proper parliamentary procedure. As time went on, the Junior Leader Executive Committee grew to have officer elections and was modeled after the State 4-H Executive Board. The members decided on rules for their club and put together a set of by-laws to follow. As youth began to take ownership of their club, participation in Junior Leader meetings and other Junior Leader activities began to grow.

Junior Leader Retreat- In the summer of 2014 Jessie, along with her coworker Christy, hosted the first Livingston Parish Junior Leader Retreat. The goal of the Junior Leader Retreat was to get a head start on planning for the 2014-2015 school year, practice team building, and allow youth to socialize and build friendships with other Junior Leaders. The first retreat was held at Bogue Chitto State Park. Subsequent retreats have been held at Lion King Retreat Center, Rockefeller Wildlife Refuge, and Solomon Episcopal Retreat Center.

The first year that Jessie and Christy held a retreat they taught workshops on teambuilding, etiquette, professionalism, and public speaking. In the following years, Jessie invited guest speakers to help with the Junior Leader Retreat. In 2015, Jan McGovern, former Loranger FFA President and Louisiana FFA Alumni President, spoke to the members about teambuilding and parliamentary procedure. In 2016, the retreat was held as a "Mini Marsh Maneuvers" with Natalie McElyea at the Rockefeller Wildlife Refuge. In addition to Natalie's lessons, select Junior Leaders planned and taught their own lessons to the group.

Youth Voice- When youth plan their own activities they are more likely to work hard to make sure they go as planned and more likely to enjoy the activities. Jessie has worked to incorporate more youth voice into Junior Leader activities and this has been one of the biggest factors for growth of the Livingston Parish Junior Leader Club. Youth are given the opportunity to choose their fundraisers and service activities. They plan their own socials and Christmas parties and are given freedom to choose which programs they would like to conduct at the annual Project

Training Day. As a result, the club has grown significantly and programming has become more meaningful. The youth are able to choose educational programming that they enjoy and therefore are better at teaching these programs to younger members.

Encouragement of State Board Opportunities- Livingston Parish youth involvement on state 4-H leadership boards has increased since Jessie started working in 2013. There are seven state boards: Executive, Citizenship, Performing Arts Troupe, Fashion, Shooting Sports Ambassador, Science, Engineering, Technology (SET), and Food and Fitness. The objective of the 4-H state leadership boards is to assist with the development of educational programs that provide opportunities for advocacy, leadership, and youth voice on a statewide level. 4-H members from 9th-12th grade are eligible to apply for boards. Jessie realized the value of leadership boards and the educational, networking, and service opportunities these state boards provide 4-H youth. She has been promoting the boards to the Junior Leader club and currently Livingston Parish has 4-H members on the Executive, Fashion, and Shooting Sports Ambassador boards. More youth are becoming involved on a statewide level through Jessie's encouragement.

2013-2014

- 1- Fashion Board member
- 2- Shooting Sports Ambassadors

2014-2015

- 4- Shooting Sports Ambassadors

2015-2016

- 1- Fashion Board member
- 2- Shooting Sports Ambassadors
- 1- Executive Board member

2016-2017

- 1- Fashion Board member
- 1- Shooting Sports Ambassadors
- 2- Executive Board members

Shooting Sports

Another major initiative Jessie has undertaken is building and maintaining the Livingston Parish 4-H Shooting Sports Program. The 4-H Shooting Sports Program is an educational activity to teach firearm safety to 4-H youth, help them improve their marksmanship skills, and help them enjoy outdoors activities. The program is open to 4-H'ers in the 4th-12th grades and is one of the fastest growing 4-H projects nationwide.

The program encompasses the initiative goals of volunteer leadership, capacity-building for youth and families, and environmental stewardship with commitments from the LSU AgCenter. Louisiana 4-H Shooting Sports is an active program that is attractive to both youth and adults. It uses positive learning and interaction with youth and adult role models. The disciplines are modeled after the National 4-H Shooting Sports Program and are administered by nationally certified state leaders consisting of extension personnel and volunteers.

When Jessie started working in Livingston Parish there were 40 members in the shooting sports program. As of June 2017, there were 175 members, a 337% increase in membership.

Participation in the regional shooting competition has increased by 240% and members qualifying for the state competition increased by 45%.

2012-2013 (Jessie began working with the AgCenter September 2013)

40- members in Livingston 4-H Shooting Sports.

19- members competed in the Southern Regional Shooting Sports competition.

2013-2014

119 members in Livingston 4-H Shooting Sports.

43 members competed in the Southern Regional Shooting Sports competition.

20 members qualified for the state competition.

1 member competed at the National 4-H Shooting Sports competition.

2014-2015

136 members in Livingston 4-H Shooting Sports.

56 members competed in the Southern Regional Shooting Sports competition.

24 members qualified for the state competition.

2015-2016

181 members in Livingston 4-H Shooting Sports.

66 members competed in the Southern Regional Shooting Sports competition.

37 members qualified for the state competition.

2 members competed at the National 4-H Shooting Sports competition.

60 people received the Hunter's Education class and received their Hunter's Safety Card.

2016-2017

175 members in Livingston 4-H Shooting Sports.

75 members competed in the Southern Regional Shooting Sports competition.

29 members qualified for the state competition.

2 members competed at the National 4-H Shooting Sports competition.

65 people received the Hunter's Education class and received their Hunter's Safety Card.

Jessie began her work by building a relationship with the previously established Shooting Sports Advisory Board. She utilized the advisory board for advice on recruiting volunteers, recruiting members, organizing the program, and applying for grants. With the advisory board's help, Jessie has recruited 13 new volunteer shooting instructors and received over \$44,000 in grant money and materials from the NRA to build the program.

A good shooting sports program requires help from volunteers. Jessie utilizes volunteers to coordinate the program and serve as instructors. There are currently 17 active shooting sports instructors and 2 coordinators. Both instructors and coordinators must attend an eight hour training in their chosen discipline to be certified to work with 4-H members. The Livingston Parish 4-H Shooting Sports program has instructors certified in pistol, archery, shotgun, rifle, hunting skills, and muzzleloader. Instructors work with the 4-H members once per month from August to March.

Due to Jessie's hard work, more youth in Livingston Parish are being taught how to safely use firearms. Along with safety, more youth are receiving hunter's education courses and pursuing opportunities to practice mastery and compete with their firearms. Jessie and her shooting sports coordinator partner with Louisiana Wildlife and Fisheries to provide one Hunter's Education

course per year to the residents of Livingston Parish. Roughly 65 participants receive their Hunter's Safety card each year due to their efforts. Approximately 50 of those participants are 4-H members.

Jessie has also recruited members to the program who have disabilities and cannot participate in traditional contact sports. Aaron Lea from Albany, LA was not able to participate in regular sports due to an eye condition he was born with. His grandmother said:

"Before finding shooting sports, I was afraid my grandson would never get to compete in a sport like other students due to his eye condition. He will never be able to get a driver's license. Shooting sports has been wonderful for him to get involved with and compete with. He feels like he is on a team now." - Betty Lea, grandmother of Aaron Lea

Livestock

The Livingston Parish 4-H Livestock Program is one of the largest in the Southeast Region. It is steeped with tradition and since Jessie grew up showing livestock in Livingston Parish, it is important to her that the program remains strong. She meets with the Livestock Advisory Committee multiple times throughout the year to plan the parish livestock show, plan educational clinics for 4-H members, and to ensure the purpose of the livestock program is at the forefront of participant's minds.

The primary purpose of the youth livestock program is to provide an opportunity for the development of youth through involvement in an activity that interests them. The secondary purpose is to teach them how to care for, fit, and show their animals. Through the responsibilities and experiences of livestock projects, youth develop positive character traits.

The livestock program is a wonderful opportunity for youth and adult partnerships. Adults are responsible for seeing that youth care for, fit, and show their animals themselves. Youth learn by doing. While recognizing that a young person must have help to halter break a calf or shear a lamb, the intention is for parents and advisors to ensure the youth does all he or she is capable of doing. The tasks of daily feeding and watering an animal contribute to the strengthening of character in youth. The size of the animal does not have any effect on the value of the project for the development of character. Youth can have the same opportunity to develop character and learn livestock skills with a rabbit project or with a steer project.

The Livingston Parish livestock program consists of two livestock shows and one horse show each year. In January, Jessie, along with the livestock advisory members, 4-H members, parents, and agriculture teachers hold the Livingston Parish 4-H/FFA Livestock Show. This show precedes the Southeast District Livestock Show and the LSU State Livestock Show. Exhibitors are able to show goats, swine, dairy cattle, beef cattle, rabbits, and chickens at the annual parish livestock show. The show averages 105 exhibitors and roughly 420 animals are exhibited each year.

The Livingston Parish Fair holds a second livestock show and a horse show annually in October. Jessie is in charge of the livestock show and horse show at the fair. The fair is a wonderful opportunity for beginner livestock showman to practice and serves as an educational exhibit for the public to view. Residents from all over Livingston Parish come to see the animals exhibited at the show. Jessie works hard with fair staff and the livestock show parents and volunteers to

ensure the residents of Livingston Parish have a safe and educational experience at the fair livestock show.

The livestock program also gives 4-H members, parents, and agents an opportunity to work together with local FFA chapters. Since Jessie is a former agriculture teacher, she began building relationships with Livingston parish agriculture teachers and recruited them to get more involved in the parish livestock show. The livestock show continues to run smoothly each year due to her efforts.

Jessie believes that livestock show clinics are a great addition to any 4-H livestock program. She has partnered with former 4-H and FFA members, current 4-H agents, and retired 4-H agents to hold a beef showmanship clinic, poultry grooming and showmanship clinic, dairy showmanship clinic, and goat showmanship clinic in Livingston Parish. Each time Jessie holds a clinic, she invites livestock showmen from other parishes to become involved. In 2015, Jessie collaborated with Megan Roberts, 4-H Agent in Tangipahoa Parish, to conduct a dairy showmanship and grooming clinic at the Loranger FFA Arena for Tangipahoa and Livingston parish livestock showman. The livestock clinics Jessie has initiated have helped the livestock exhibitors in Livingston Parish become more successful at the annual livestock shows.

The LSU AgCenter Premier Exhibitor Program is an educational contest at the LSU State Livestock Show. It consists of a skills competition, knowledge test, interview or public speech, showmanship, and a livestock judging component. The program is open to 4-H members in 9th-12th grades. Jessie works with livestock showmen each year to prepare them for this contest. She practices interviews and public speeches, prepares a study guide for the tests, and gives them showmanship and judging tips. Since Jessie has been working in Livingston Parish she has had 3 members win this top honor at the State Livestock Show. She has also had 10 members who placed in the top five in the last four years.

School Enrichment

Youth Wetlands Program

The 4-H Youth Wetlands Program provides teachers throughout Louisiana with lesson plans and educational materials for their classrooms free of charge. These lesson plans provide teachers with lessons about the Louisiana wetland systems. Jessie utilizes these lesson plans in her own programming. In addition to using them, she promotes the program to principals and teachers across Livingston Parish. When the materials come in she delivers them to the teachers in Livingston who order them. Each year between 750-1900 students receive lessons about Louisiana Wetlands due to her efforts.

Character Counts

The Character Counts program provides curriculum to school counselors with curriculum and materials for use in their schools to promote good character decisions. This program was already implemented when Jessie began working in Livingston Parish. She has worked with her coworker to continue to promote the program in Livingston Parish Schools. Jessie and her coworker also utilize these materials to provide Character Counts lessons in club meetings and in the 4-H News Flash newsletter. In the last four years, 1000 students on average have participated in this program in Livingston Parish.

All-Terrain Vehicle (ATV) Safety Program

The ATV safety program provides schools with curriculum to implement ATV safety training through physical education programs. This program was already established when Jessie began working with the AgCenter. She strives to stay in communication with the volunteer administrator at the school board and works to continue this program in Livingston Schools. Between 4600-5600 youth have received ATV safety training in Livingston Parish annually due to her efforts.

Programs

Achievement Day

Achievement Day is the end of the year 4-H awards celebration coordinated by Jessie and her coworker. The Livingston 4-H Achievement Day is considered a “traditional” Achievement Day. 4-H members from across Livingston Parish convene at Walker High School for the annual event. In order to attend Achievement Day, each 4-H member must complete and turn in a record book. The 4-H members are given the opportunity to take quizzes on their project books and awards are given out to the high scorers. At the event, Jessie and her coworker give out record book awards, leader awards, community service awards, and more! Jessie conducts a Talent Show at Achievement Day to show off the many talents of 4-H members from across the parish and to provide entertainment. Roughly 1000 4-H members, volunteers, and guests attend Achievement Day each year.

Achievement Day’s success is largely in part to the wonderful administration of the Livingston Parish School System. The school system superintendent allows Walker High School to close school for an entire day to host Achievement Day. In addition, club members who completed their record books are given an excused day of school to attend the event. Jessie and her coworker are very lucky to have such a supportive school system and they work hard to maintain their relationship with them.

Record Keeping

Record keeping is an essential life skill that the Livingston 4-H Program promotes. In order to attend Achievement Day at the end of the school year, each 4-H member must complete a record book. Livingston 4-H members turn in approximately 1000 record books each year. Record Book awards are given at Achievement Day and exceptional record books are chosen to be submitted to the State Record Book Contest.

Livingston 4-H Record Book Data:

2013-2014

- 979 record books completed, 68% of youth turned in record book
- 671 blue ribbon winners (good to excellent)
- 243 red ribbon winners (acceptable)
- 65 white ribbon winners (needs improvement)

2014-2015

- 954 record books completed, 69% of youth turned in record book
- 674 blue ribbon winners (good to excellent)
- 208 red ribbon winners (acceptable)
- 72 white ribbon winners (needs improvement)

2015-2016

- 982 record books completed, 69% of youth turned in record book
- 710 blue ribbon winners (good to excellent)
- 178 red ribbon winners (acceptable)
- 94 white ribbon winners (needs improvement)

2016-2017

- 929 record books completed, 70% of youth turned in record book
- 612 blue ribbon winners (good to excellent)
- 238 red ribbon winners (acceptable)
- 79 white ribbon winners (needs improvement)

In 2016 Jessie recognized a need for Livingston 4-H record books to improve so they would be more competitive at the statewide competition. To address this need Jessie and her coworker developed and conducted a Record Book Workshop for parents and members to attend. The workshop was a success and continued in 2017. As a result of the workshop Jessie implemented, more Livingston record books qualified for the state competition and more youth won awards with their record books.

Livingston 4-H Record Books Submitted to the state contest:**2013-2014**

- 7 books entered in 9 different categories
- 2 educational trip winners
- 7 blue ribbons winners

2014-2015

- 8 books entered in 8 different categories
- 3 educational trip winners
- 1 livestock award winner
- 4 blue ribbon winners

2015-2016

- 11 books entered in 8 different categories
- 6 educational trip winners
- 4 blue ribbons

2016-2017

- 10 books entered in 6 different categories
- 6 educational trip winners
- 3 cash award winners
- 2 blue ribbon winners

Project Training Day

Project Training Day is an annual event put on by Livingston Parish 4-H. It consists of educational workshops geared toward 4th-6th grade 4-H members. The goal is to help 4-H members become more informed about their 4-H projects and to provide a fun, educational activity for them to participate in. In the past four years, Jessie has conducted workshops on dog care, pet care, wildlife, outdoor skills, plants and gardening, poultry, and rabbits. Jessie works closely with youth and adult volunteers to conduct these workshops. She works to identify and utilize skills the Junior Leaders possess and works with Junior Leaders in planning workshops for Project Training Day. Since Jessie started working for the AgCenter, she has improved the content and variety of workshops available at Project Training Day.

2013-2014- 439 participants
2014-2015- 334 participants
2015-2016- 384 participants
2016-2017- 198 participants

Officer Training Day

Elementary and middle school 4-H club officers are invited to attend Officer Training Day each year. This workshop is geared to teach club officers how to conduct a meeting, their duties as club officers, and how they can improve their school club. Jessie and her coworker work to identify Junior Leaders who can help with this training. In 2014, Jessie realized that the curriculum used for Officer Training Day was outdated and boring so she redesigned the curriculum and developed more hands on practice for officers at Officer Training Day. Jessie created new officer guides given to each club officer. She also instituted giving the officers a special folder for them to keep their officer materials in. She noticed that club officers were utilizing their materials throughout the school year and deemed the project a success.

The Junior Leaders play a major role in conducting Officer Training Day. Jessie and her coworker work together to identify strengths each Junior Leader possesses and assigns them specific officer workshops to conduct. The Junior Leaders work with the officers on parliamentary procedure, their duties as an officer, and the order of business. The officers are split into five groups: President/Vice President, Secretary, Treasurer, Reporter, and Community Resource Development (CRD) chairman.

2013-2014- 68 participants
2014-2015- 60 participants
2015-2016- 83 participants
2016-2017- 57 participants

Demonstration and Public Speaking Day

Demonstration and Public Speaking Day is an annual contest day held by Livingston 4-H where 4-H members are given the opportunity to present a team demonstration or individual public speech to a judge. Contestants are awarded 1st-3rd place certificates based on their placings. The awards are given out at Achievement Day each year. This is an excellent event for 4-H members to practice team work, public speaking skills, and presentation skills as well as participate in friendly competition. Jessie works together with her coworker to secure judges, provide judging rubrics, and rooming lists. Approximately 220-280 4-H members compete in this event annually.

Jessie is specifically in charge of Jr./Sr. events at Demonstration and Public Speaking Day. In 2015 she realized that the contest rules needed to be revamped. She believed that contest rules similar to the demonstration and public speaking rules at 4-H University would promote competition at 4-H University. She borrowed rules from other parishes, along with utilizing 4-H University rules, to rewrite the Jr./Sr. Demonstration and Public Speaking rules for Livingston Parish. Since rewriting and reorganizing the rules, participation in the state horse show contests and 4-H University demonstration and public speaking contests have increased. She has coached two 4-H University demonstrations, two 4-H University public speaking contestants, two 4-H horse show demonstrations, and one 4-H horse show public speech. Each of these demonstrations and public speeches were recruited from members competing in the parish contest.

2013-2014- 275 participants
2014-2015- 242 participants
2015-2016- 228 participants
2016-2017- 260 participants

Talent Show

The Livingston 4-H Talent Show is an annual talent showcase competition. Each club is allowed to send one act to the talent show. This event is an excellent chance for 4-H members from across the parish to showcase their talents. It also provides Jessie and her coworker an avenue for identifying 4-H members who may want to compete in the 4-H University Talent Competition. Jessie and Christy work to secure a location for the talent show and the Junior Leaders emcee the event. It is a fun family event that 4-H'ers love to attend. The Junior Leaders also use the event to conduct a service activity. They collect canned goods as an entry ticket to the event. They then donate the canned goods to a local food pantry.

2013-2014- 20 acts
2014-2015- 20 acts
2015-2016- 27 acts
2016-2017- 35 acts

4-H University

Since Jessie joined the AgCenter in 2013, one of her ongoing goals has been to increase the amount of participation in 4-H University. 4-H University is an annual event held on the LSU Baton Rouge campus for 4-H members in 8th-12th grade. 4-H members can choose to participate in an educational contest or educational track while attending 4-H University. The club members stay in the LSU dorms and receive their first college experience. This is a wonderful recruiting opportunity for LSU. In addition, there are motivational speakers, educational programs, dances, and an awards ceremony for the 4-H members to attend. 4-H University is a perfect opportunity for 4-H members to get acquainted with LSU, make friends from around the state, and possibly win an awards trip with their contest. While at 4-H University, Jessie stays in the girl's dormitory and chaperones the Livingston girls. She is responsible for finding a male chaperone to chaperone the boys and shares responsibilities with other chaperones taxiing 4-H members around LSU.

To increase participation in 4-H University, Jessie first started to promote the activity to the Junior Leader Club and at high schools in Livingston Parish. She personally recruits specific 4-H members to attend and works with agriculture teachers in Livingston Parish to find students for 4-H University judging teams. She works hard to train the 4-H members to ensure they are prepared for their contest. Jessie has recruited and trained members for the dairy judging, agriculture demonstration, compact tractor, automotive, fishing sports, insect id., outdoor skills, poultry judging, career preparation, child development, forestry, and public speaking contests. Participation in the event has grown due to her efforts.

2014- 19 youth attendees, 8 blue ribbon winners
2015- 14 youth attendees, 12 blue ribbon winners
2016- 17 youth attendees, 7 blue ribbon winners
2017- 21 youth attendees, 15 blue ribbon winners

4-H Camps

4-H Summer Camp- Livingston Parish has had excellent participation in youth camping opportunities and Jessie has worked hard to ensure this tradition continues. Livingston sends approximately 75 youth each year to 4-H Summer Camp at Camp Grant Walker. 4-H Summer Camp is an overnight educational camp for 4th-6th graders. When youth attend camp it promotes a sense of belonging and independence. This is many of the 4-H'ers first time away from home. While at camp 4-H members participate in educational tracks, recreation, and free time. Jessie chaperones the Livingston girls at 4-H Camp. She also recruits male chaperones to attend camp to chaperone the boys.

Southeast Region Challenge Camp- 4-H Challenge Camp is a camping opportunity especially designed for 13 year old youth-at-risk where they learn decision-making, communication, leadership development and conflict resolution skills through hands-on application and outdoor challenge activities. The camp follows a state recommended curriculum and camp format based upon proven research findings for this specific age group and skill development level. Jessie works at this camp each year and has realized the opportunity it provides 4-H members. She works hard to recruit members to attend 4-H Challenge Camp. Livingston 4-H participation in 4-H Challenge Camp has increased due to her efforts.

2013- 3 youth attendees

2014- 1 youth attendee

2015- 9 youth attendees

2016- 9 youth attendees

LOST Camp- Louisiana Outdoor Science and Technology (LOST) Camp is a camp geared toward 7th & 8th grade 4-H members who are interested in the outdoors, science, and technology. Livingston sends 1-4 participants to this camp each year. This camp is held during the first week of school for Livingston Parish and recruitment suffers because of this.

JLC- Junior Leadership Conference (JLC) is a conference geared toward 9th-12th grade Junior Leader members. Participation by Livingston 4-H members continues to grow due to Jessie's efforts in building the Junior Leader Club. Two members came back from JLC and taught workshops they learned to the Junior Leader Club at the 2017 Junior Leader Retreat. One member decided to run for the state 4-H Citizenship Board after attending JLC in 2017.

2014- 1 youth attendee

2016- 3 youth attendees

2017- 3 youth attendees

Food Festival

The Food Festival is an annual cooking contest put on by Livingston 4-H. It promotes healthy living and Louisiana agricultural commodities such as beef, seafood, poultry, sugar, and eggs. Jessie's coworker Christy serves as the lead agent at this event. Jessie works to support her coworker and help where needed. She tabulates scores, judges dishes, and completes award certificates.

Fashion Revue

The Fashion Revue is an annual fashion and sewing contest put on by Jessie's coworker annually. Jessie attends the Fashion Revue to support her coworker and the 4-H members involved. She helps decorate and runs errands for Christy when needed.

Volunteer Management

One essential element of the 4-H program is to build a caring relationship with youth to help the youth set and reach goals themselves. Jessie is committed to building a great support system of volunteers for the Livingston Parish 4-H Program. Many 4-H activities that Livingston Parish 4-H hosts would not be possible without the wonderful 4-H volunteers. There are 168 adult volunteers and 42 youth volunteers in the Livingston Parish 4-H Program. Jessie and her coworker use the ISOTURE model (identify, select, orient, train, utilize, recognize, and evaluate) with 4-H volunteers.

Identification and Selection of Volunteers

Volunteers are identified through a number of different ways. To find volunteers for school clubs they ask the principal to identify club leaders at their school. The majority of livestock and shooting sports volunteers are parents Jessie has recruited to help or instruct members. Jessie and Christy recruit judges for Demonstration Day, Achievement Day, etc. from local business owners as well as former agents, former 4-H members, current LSU AgCenter employees, LVFC club members, Master Gardeners, local and state dignitaries, and parents of current members. Youth volunteers are recruited through the Junior Leader Club.

Orientation and Training

School club leaders are trained at the parish wide 4-H Leader training at the beginning of the school year. At this training, leaders receive a 4-H Leader Handbook to help orient them to the program. Jessie and Christy work hard to ensure that the 4-H Leader training is a valuable professional development opportunity for the school club leaders. They are very fortunate that the parish school superintendent allows these club leaders to attend the half day training. They invite guest speakers from the 4-H office to talk about service opportunities, professional organization opportunities, and curriculum offered by the State 4-H Office. Leaders also have the chance to go to Area Leader Training put on by the Regional 4-H Coordinator. Jessie and Christy are proud to have representation from Livingston Parish each year at the Southeast Regional Area Leader Training.

Shooting sports instructors are trained at the instructor trainings held by the state office throughout the year. Jessie also meets with these instructors at least once annually to explain and remind them about the parish program goals and to provide a short orientation about dealing with youth.

Utilization

Volunteers are utilized at almost every Livingston Parish 4-H event. Jessie and Christy utilize the volunteers as contest judges, instructors, club leaders, helpers, and teachers.

- Shooting Sports- volunteers are utilized to coordinate the program and instruct the members.
- Junior Leader Club- volunteers are utilized as chaperones for events and help at the club meetings.
- Livestock- volunteers are utilized to help solicit sponsors, order prizes, set up and clean up, helping with paperwork and running the silent auction.
- Food Festival- volunteers are utilized as judges for the event.
- Talent Show- volunteers are utilized as judges for the event.
- Demonstration and Public Speaking Day- volunteers are utilized as judges for the event.

- Achievement Day- volunteers are used as judges and test graders for the event.
- Fashion Revue- volunteers are utilized as judges for the event.
- School Clubs- volunteers are utilized as club leaders and helpers.
- 4-H Camps- volunteers are utilized as overnight chaperones for the event.
- Record Books- volunteers are utilized as judges for 4-H record books.
- 4-H University- volunteers are utilized as team coaches and overnight chaperones for the event.
- Officer Training Day- volunteers teach workshops and supervise at the event.
- Project Training Day- volunteers teach workshops and supervise at the event.
- 4-H Foundation- volunteers are utilized as fundraisers, money managers, and check signers.

Recognition

Jessie and Christy recognize their volunteers whenever possible. Club leaders are fed lunch at Achievement Day and also awarded certificates, pins, and a gift for their service. Each year they choose two leaders, one with 5 years or less experience and one with 6 years or more experience, as outstanding leaders and award them at Achievement Day. At other events, such as the Food Festival, they provide volunteers with a small gift as a token of their appreciation. They also send thank you cards throughout the year.

Jessie and Christy work hard to make sure volunteers get recognized on the state level. Each year, they nominate volunteers for the 4-H Hall of Fame. They also encourage their volunteers to submit records and volunteer award applications with the volunteer association. Two of their volunteers have won the leader records award since Jessie started working. Renette Seguin won in 2014 and Jodi Herring won in 2017. In 2016, Jessie and Christy nominated their school superintendent, Mr. John Watson, for the Superintendents Award. He was recognized and received a plaque at the Awards Program at 4-H University.

Evaluation

The evaluation process is informal. When evaluating club leaders, Jessie and Christy look at the quality of the club, club participation, and comments from parents and youth. Other volunteers are evaluated through personal observations, one on one interviews, and through the opinions of the 4-H youth.

2. Advisory process and critical issue responsiveness

The 4-H advisory process is essential in achieving effective and successful youth program development. Jessie employs parish 4-H advisory committees to actively involve stakeholders in addressing the needs of the parish population. Jessie works with the parish 4-H advisory committee, parish overall advisory committee, parish 4-H livestock advisory committee, parish 4-H shooting sports advisory committee, and Livingston 4-H Foundation on an annual basis to ensure Livingston Parish 4-H programming and funding needs are relevant to the clientele she reaches.

4-H Advisory

Jessie and her coworker meet with the 4-H advisory committee annually to address specific needs of the parish clientele. The advisory committee is made up of club leaders, volunteers, 4-H youth, school board employees, and local businessmen. Jessie strives to ask appropriate questions to help her understand the needs of the parish. She also requests input for educational

focus topics, educational programming, and marketing for the Livingston 4-H Program. Advisory committee members help her identify potential volunteers and provide valuable feedback for the advancement of Livingston Parish 4-H Programs. Jessie has implemented a new "4-H Parent 101" Workshop at Project Training Day and created new marketing materials with the help and influence of the 4-H advisory committee.

Livingston Parish Overall Advisory

Jessie has served on the Livingston Parish Overall Advisory Committee for four years. This group meets annually to discuss the overall needs of Livingston Parish in regards to 4-H youth, Agriculture and Natural Resources, and Family & Consumer Sciences. Jessie uses this advisory committee to solicit ideas on how to make 4-H programming better across Livingston Parish.

4-H Livestock Advisory

Jessie meets with the 4-H Livestock Advisory Committee to discuss and plan the annual parish livestock show. Advisory members help implement ideas to improve the show, provide feedback, and help identify volunteers. These Advisory Committee members also spend time helping run the show each year.

4-H Shooting Sports Advisory

Jessie meets with the 4-H Shooting Sports Advisory Committee annually to solicit ideas on how to improve the program, make decisions on spending grant money, and evaluating what needs the program has. This committee is made up of shooting sports parents, instructors, and youth who all pitch in and help at the monthly shooting sports events.

Livingston 4-H Foundation

Jessie meets with the Livingston 4-H Foundation Board members annually to review the budget, propose a new budget, and discuss fundraising ideas for the current year. The group reviews goals and is always striving to make the 4-H Foundation work harder for the 4-H youth of Livingston Parish.

3. Innovative teaching methods, knowledge and application of new technology (verification programs, method and result demonstrations, etc.)

Jessie works hard to keep up with the latest technology and implement innovative teaching methods whenever possible. As an Agriculture Education major she is familiar with different teaching methods and theories and works to utilize these whenever possible. She also uses the knowledge she has gained in her Agriculture Extension, Education, and Evaluation (AEEE) graduate school classes since joining the AgCenter. She regularly utilizes research based materials on the internet to create lesson plans and educational workshops for 4-H members and parents.

Jessie is proficient in Microsoft Office Suite and uses it on a daily basis to create PowerPoint presentations, draft letters, and design marketing materials. She also utilizes email on a daily basis to keep in contact with her clientele. She created distribution lists for her livestock exhibitors, shooting sports participants, Junior Leaders, and horse exhibitors to keep them up to date with 4-H events.

Jessie works hard to keep the Livingston LSU AgCenter website up to date with everything pertaining to 4-H. She posts contest rules, contact information, information about programs offered, and even maps to shooting locations on the website. 4-H members and parents rely on this website for many of their contest forms and rules. In addition, Jessie and her coworker manage the Livingston Parish 4-H Facebook page to keep clientele updated on coming events and due dates.

After realizing a need for a quick way to contact her Shooting Sports participants, Jessie created a 4-H Shooting Sports Remind using the Remind application. This application has helped the Shooting Sports clientele stay informed about upcoming events. The application worked so well for the shooting sports program that Jessie now uses it with the Junior Leader Club.

Jessie also utilizes social media to promote the Livingston 4-H program. She utilizes the Livingston Parish 4-H Facebook page to promote upcoming events and show pictures of 4-H activities.

4. Program delivery effectiveness demonstrated by evaluation, change, and adoption

Jessie utilizes formal and informal evaluations of 4-H programs to suit the needs of the situation and/or audience. Pre and post tests are employed wherever possible to effectively evaluate the program or activity. Evaluation results are utilized to better programming efforts and check for understanding from clientele. A formal evaluation isn't always applicable; therefore, more informal techniques such as feedback received, comments on Facebook, or observation of participants are used as well. Below are some examples of formal evaluations which have been used in the Livingston 4-H program.

2017 Junior Leader Retreat

Junior Leaders rated the retreat activities based on a 5.0 scale.

Facilities	4.4
Food	3.8
Schedule	4.1
Free Time Activities	4.3
Dates	4.5
Icebreaker Activities	4.4
Session 1- Team-building/Planning	4.7
Session 2- Team-building activity with Westin	4.5
Session 3- Planning/Marketing	4.5
Session 4- Build your own club with Luke and Westin	4.7
Session 4- Ice cream in a bag with Luke	4.6
Retirement of the flag ceremony	4.0
Session 5- Service Activity	4.7

Answers to Junior Leader Retreat questions:

What was your favorite part of retreat?

Hanging in the Enos (hammocks) with everyone- 4
 Capture the flag- 7
 Hanging out with everyone
 Making new friends

Free time and Westin's tent activity- 2
Free time
The assassin game
Making the port pillows
Campfire and s'mores

What would you like to do again next year?

Have free time to hang out with everyone
Hiking
Westin's activity in the woods- 4
S'mores
More teambuilding activities
Go to a quiet place like this
The games we played
Marsh Maneuvers, or at least keep the teambuilding
Ice cream in a bag
Capture the flag- 5
Members teaching
Coming to camp/retreat

What would you suggest doing differently next year?

Different place/ more peer lead sessions
More hiking
Don't burn the flag-2
Having more free time activities- 2
Maybe going out of state for retreat
Have one day sessions and the rest fun
Go somewhere with more activities
Less lessons during the day
Food grilling, etc.
Shorter sessions- 3
More snacks
Nothing, everything was great- 3

2013-2014- Safety lessons conducted during club meetings:

A pre & post-test was administered at 2 elementary schools. The youth increased their knowledge of severe weather, boating, and hunting safety by 11% through these lessons presented at the club meetings. The average pre-test score was 65% and the average post-test score was 76%.

2014-2015- Character lessons conducted during club meetings:

A pre- & post-test was administered at one elementary school. The youth increased their knowledge of the six pillars of character by 13% through these lessons presented at the club meetings. The average pre-test score was 80% and the average post-test score was 93%.

2015-2016- The Great Outdoors lessons conducted during club meetings:

A pre & post-test was administered at two schools. The youth increased their knowledge of building a fire, setting up a tent, and cooking outdoors by 12% through these lessons presented at the club meetings. The average pre-test score was 58% and the average post-test score was 70%.

Youth Wetlands 2013-2014

Livingston (1654 participants)

During the 2013-2014 program year, 32,375 plants (including vegetative plugs and woody species) were planted by 4-H Youth Wetlands Program (YWP) participants in wetland environments across the state of Louisiana. Students also participated in other wetland-related service projects such as invasive species removals, trash clean-ups around waterways, and bird box construction and installation.

Pre and post tests specific to each grade level are completed by participating students and results for the 2013-2014 program year are as follows:

- For Upper Elementary (3rd – 5th grade), the mean post test score (74%) was significantly higher than the mean pretest score (57%) (df = 105, t= 9.0, p<0.001).
- For Middle School (6-8th grade), the mean post test score (99%) was significantly higher than the mean pretest score (59%) (df = 47, t= 14.9, p<0.001).
- For High School (9-12th grade), the mean post test score (63%) was significantly higher than the mean pretest score (35%) (df = 70, t= 6.6, p<0.001).

The 4-H YWP curriculum is endorsed by the Louisiana Science Teachers Association, and lessons are designed to follow Louisiana's Grade Level Expectations (GLEs) and the Common Core State Standards. Because 4-H YWP curriculum is associated with these standards, test results indicate that student knowledge on general science concepts increased across all grade levels after participation in the 4-H Youth Wetlands Program.

To gauge the satisfaction of educators who participate in the program, a teacher survey was developed and sent to teachers at the end of the 2013-2014 school year. Teachers were asked to respond to the survey after they have conducted lessons and participated in a variety of activities during Youth Wetlands Week (April 21-25, 2014). Overall, teachers were very satisfied with the program, with 96% of teachers stating they would participate again next year.

Youth Wetlands 2014-2015

Livingston (1862 participants)

During the 2014-2015 program year, Youth Wetlands Program staff organized and implemented numerous small-scale restoration plantings that utilized native species known to combat erosion. Students also participated in other environmentally-related service projects such as invasive species removals and trash clean-ups around waterways.

Pre and post tests specific to each grade level are completed by participating students and results for the 2014-2015 program year are as follows:

- For Upper Elementary (3rd – 5th grade), the mean post test score (84%) was significantly higher than the mean pretest score (53%) (df = 297, p<0.001).
- For Middle School (6-8th grade), the mean post test score (64%) was significantly higher than the mean pretest score (55%) (df = 287, p<0.001).
- For High School (9-12th grade), the mean post test score (88%) was significantly higher than the mean pretest score (35%) (df = 23, p<0.001).

The 4-H YWP curriculum is endorsed by the Louisiana Science Teachers Association, and lessons are designed to follow Louisiana's Grade Level Expectations (GLEs) and the Common Core State Standards. Because 4-H YWP curriculum is associated with these standards, test results indicate that student knowledge on general science concepts increased across all grade levels after participation in the 4-H Youth Wetlands Program.

Southeast Regional Challenge Camp Results

An evaluation was given to youth participants of Challenge Camp. 89 campers turned in the evaluation. As a result of the **2014 Southeast Region Challenge Camp**:

-84% of youth reported that they worked to help their team accomplish their goals.

-82% of youth agreed that they listened to others when their team was brainstorming ways to solve challenges.

-77% of youth indicated that they were able to share their ideas with their group.

-73% of youth reported that their entire team worked together to help the group accomplish their goals.

-78% of youth indicated that other team members recognized when they made contributions to the group.

Testimonials from youth:

"I learned that working in teams helps with teamwork and helps make new friends."

"Be respectful."

"Listen to all instructions given."

"There is no 'I' in team."

"How to compromise with others."

"It is always good to listen to other people's ideas and that it is better working as a team than by yourself."

"I want to come back next year, this was a fun experience."

"That it takes a whole team to make something happen but most of the time it will have paid off."

"The most important thing in working in teams is you have to listen to each other."

An evaluation was given to youth participants of Challenge Camp. 85 campers turned in the evaluation. As a result of the **2013 Southeast Region Challenge Camp**:

-97% of youth reported that they learned something new about working in a team setting.

-90% of youth indicated that they learned something new about themselves.

-94% of youth felt that they are more open to the ideas of others.

-94% of youth reported that they value the ideas of others.

-95% of youth indicated that they are more open to working with their peers who are different from them.

-95% of youth reported that they felt comfortable working in a team setting.

-80% of youth felt that they overcame a personal challenge while at challenge camp.

-96% of youth indicated that they were given the opportunity to express their own ideas and opinions.

-97% of youth reported that they felt safe being able to express their own ideas and opinions.

-96% of youth felt a sense of belonging while working with their groups on challenges and activities.

96% of youth indicated that they tried something new while at camp that they had never done before.

-98% of youth felt that overall, challenge camp was a good experience for them.

The youth thought the best part of camp was: meeting new people, friends, night hike, the variety of activities, canoeing, the whole experience, The Amazing Race, and the wildlife/nature walk.

The biggest challenge that I had to overcome was: being shy, walking, canoeing, working as a team, meeting new people, night hike, working with others and teamwork.

Southeast Region Ag Wonders

As a result of the 2013-2014 Southeast Region Ag Wonders, 682 youth and 205 adults became aware of nutrition, where their food and fiber comes from and how agriculture affects their

everyday lives. Youth visited exhibits and displays on The Magic of Moo, Wetlands, ATV, Backyard Bass, Herb Gardening, All things Wood, Leaf Rubbing, Nursery and Landscape, The Animal Experience (live animals), Haystack Hunt, Tommy the Turtle, Alligators, Pig Art, Germ Cave, Portion Distortion, Physical Fitness, Healthy Eating, Up and Down and around, and Growing your Groceries. We partnered with organizations and community leaders which included: Tangipahoa Forestry Association, Louisiana Department of Agriculture and Forestry, K-Bar Farms, NRCS, Tangipahoa Master Gardeners, SELNA. There were also over 40 volunteers and agents in attendance who conducted the exhibits at Ag Wonders. At the conclusion of the 2013 Ag Wonders Day, a teacher evaluation was sent out and the following are the results of the teacher evaluation:

- 100% of teachers agree that they had an overall positive experience at Ag Wonders.
- 100% of teachers agree that their students were introduced to many uses of Agriculture products.
- 100% of teachers agree that as a result of Ag Wonders their students have a better understanding of the importance of Agriculture in their everyday lives.
- 100% of teachers have used the educational materials in their classrooms that were provided to them.
- 100% of teachers agree that the Ag Wonders experience aligned with the class objectives.
- 100% of teachers agree that their students were introduced to healthy lifestyles which included nutrition and physical fitness.

Teacher comments: "We enjoyed it! It was great.", "We really enjoyed our visit to Ag Wonders", "Our Favorite Exhibit was Farm to Table", "My students loved the Animal Experience", "We really enjoyed the Wetlands, Using your senses", and "Our students really enjoyed it and we cannot wait to come back next year."

As a result of the 2014-2015 Southeast Region Ag Wonders, 634 youth and 126 adults participated in the exhibit. There were over 40 volunteers and agents in attendance.

Livingston Parish 2014-2015 Youth Leadership Evaluation:

In 2015 the Livingston Parish Junior Leader Club participated in a Leadership Evaluation to assess leadership skills gained through the club. The results of this evaluation are included in the next two pages of this document.

2014-2015 Livingston Youth Leadership Results

As a result of my 4-H and/or Junior Leader experience	Number of Youth Choosing Agree or Strongly Agree	Percentage of Youth Choosing Agree or Strongly Agree
Can determine needs	15	100.0%
Have a positive self-concept	15	100.0%
Can express feelings	14	93.3%
Can set goals	15	100.0%
Can be honest with others	15	100.0%
Can use information to solve problems	14	93.3%
Can delegate responsibility	14	93.3%
Can set priorities	14	93.3%
Am sensitive to others	13	86.7%
Am open-minded	14	93.3%
Consider the needs of others	15	100.0%
Show a responsible attitude	15	100.0%
Have a friendly personality	15	100.0%
Consider input from all group members	15	100.0%
Can listen effectively	14	93.3%
Can select alternatives	12	80.0%
Recognize the worth of others	14	93.3%
Create an atmosphere of acceptance	14	93.3%
Can consider alternatives	13	86.7%
Respect others	15	100.0%
Can solve problems	14	100.0%
Can handle mistakes	15	100.0%
Can be tactful	15	100.0%
Can be flexible	15	100.0%
Get along with others	15	100.0%
Can clarify my values	15	100.0%
Use rational thinking	15	100.0%
Am open to change	14	93.3%
Have good manners	15	100.0%
Trust other people	13	86.7%

Demographics	Number of Youth Selecting This Option	Percentage of Youth Selecting This Option
Gender		
Male	5	33.3%
Female	10	66.7%
Total	15	100.0%

Grade	Mean Grade Level = 8.384615385	
7th	3	23.1%
8th	4	30.8%
9th	5	38.5%
10th	0	0.0%
11th	1	7.7%
12th	0	0.0%
Total	13	100.0%

Age	Mean Age = 14	
12 years	1	7.1%
13 years	5	35.7%
14 years	3	21.4%
15 years	4	28.6%
16 years	0	0.0%
17 years	1	7.1%
18 years	0	0.0%
19 years	0	0.0%
Total	14	100.0%

Race		
Black or African American	0	0.0%
White	15	100.0%
Hispanic	0	0.0%
American Indian	0	0.0%
Asian	0	0.0%
Hawaiian/Pacific Islander	0	0.0%
Other	0	0.0%
Total	15	100.0%
4-H Member	15	100.0%

5. Development and presentation of research-based materials

Jessie has developed and presented research-based materials in the form of electronic presentations as well as other media sources. Utilizing skills Jessie learned in the required coursework class for extension agents and her AEEE graduate classes, she has given presentations using a variety of methods, activities, and teaching styles. She utilizes PowerPoint to give informational presentations such as the 4-H camp orientation for 4-H campers and parents, a Service Learning Workshop for Junior Leaders, and parish program demographics to stake holders. She also utilizes pamphlets and handouts to educate livestock showmen and agriculturists. Hands-on activities are used whenever possible at workshops and club meetings. Jessie also likes to use demonstrations and show clinics for the Junior Leader Club and livestock showmen. Below is a list of presentations she has developed or delivered utilizing research-based materials.

Date	Name	Description
9/21/2013	Shooting Sports Event	Shooting Sports sign up day at the Fairgrounds. Presented information about the program and disciplines offered. Discussed safety concerns and safety data.
9/24/2013	Jr. Leader Meeting	Presented information at the first Jr. Leader meeting of the year. Discussed volunteers for fair, wrote letters to soldiers, and planned a fun activity.
9/26/2013	Livestock Meeting	Livestock show committee meeting. Presented information about the LSU livestock shows. Discussed changes and updates to upcoming parish livestock show.
9/28/2013	Costal Conservation Association (CCA) Fishing Seminar	Fishing Seminar with CCA at Bass Pro. Presented information about fish id, knot tying, casting, and boating safety.
9/30/2013	Club Meetings	Club meetings, attended 6 meetings for the month of September. Presented information about the LSU AgCenter and the Livingston 4-H program.
9/30/2013	Shooting Sports Meeting	Shooting Sports advisory meeting. Presented information about the state shooting sports program, planned the upcoming practice day on the 19th.
10/11/2013	Livestock Committee Meeting	Livestock Committee meeting directly following the Fair Livestock Show. Presented information about the LSU livestock shows, discussed the upcoming parish livestock show, validations, awards, etc.
10/13/2013	Livingston Parish Fair	Presented information about the LSU AgCenter to residents of Livingston parish, presented awards to the livestock show winners. Secured judges, accepted exhibits, ran the shows, and caught loose animals.
10/16/2013	Junior Leader Workday	Presented leadership/teaching lessons to the Junior Leaders Club. Members came to the office and we prepared for Project Training Day #1. Cut string, bagged fruit, etc.
10/17/2013	Project Training Day #1	Prepared for and executed Project Training Day #1. Students participated in different project-related workshops at North Corbin Elementary School. Presented the Wildlife Workshop where students made a pinecone birdfeeder, learned a fishing knot, and practiced casting technique.
10/22/2013	Club Meetings	Visited clubs throughout the parish, reviewed newsletter, and presented on severe weather safety.
10/24/2013	Officer Training Day	Jr. Leaders conducted workshops for elementary and Jr. High officers. Students participated in workshops given by Jr. Leaders. Presented information on the office of Secretary.
11/6/2013	Challenge Camp	4-H Challenge Camp for 7th graders at Tickfaw State Park. Chaperoned, led/presented various team building exercises.

11/11/2013	Junior Leader Meeting	Junior Leader meeting to discuss citrus sale and upcoming Project Training Day. Jr. Leaders helped get lessons ready for Project Training Day. Presented leadership lessons at Junior Leader meeting.
11/14/2013	Project Training Day #2	Project Training Day #2 was held at the Livingston Parish Fairgrounds. Students participated in activities led by the Junior Leaders such as: pet care, dog care, plants and gardening, and aerospace. Presented the Pet Care Workshop.
11/21/2013	School Board Dinner	Livingston Parish LCES office cooked dinner and served to the parish School Board members as an appreciation for their continued support throughout the year. Presented information about the parish 4-H program, current numbers, programs offered, and goals.
11/30/2013	Club Meetings	Attended 17 club meetings across the parish. Discussed the monthly newsletter and presented a program on record keeping.
12/3/2013	Junior Leader Meeting	Presented information to the club about leadership when dealing with the elderly. Decorated wreaths for the nursing home and discussed the citrus sale.
12/9/2013	Livestock Committee Meeting	Livestock Committee meeting to discuss sponsors, upcoming show dates and schedule, judges, and announcement of the grant we received from Weyerhaeuser. Presented information about the LSU livestock shows.
12/12/2013	Junior Leader Meeting	Junior Leaders met at the Golden Age Nursing Home to hang wreaths on the doors and also held our annual Christmas Party at Gatti's.
12/31/2013	Club Meetings	Visited two clubs for their Christmas 4-H meetings. Presented an educational program on Hunter's Safety for elementary and reading a check stub for Jr. High and High School.
1/4/2014	Livestock Showmanship Clinics	Goat, Poultry, Beef, and Dairy Showmanship Clinics held at the Livingston Parish Fairgrounds. Presented a workshop on showing dairy cattle.
1/9/2014	Parish Council Meeting	Met with and provided dinner for the Livingston Parish Council to thank them for their support. Presented information on the parish 4-H program, successes, goals, and growth.
1/16/2014	Chicken Bleeding & Rabbit Validation	Bled parish show chickens for pullorum test. Presented information about the USDA poultry improvement plan. Also signed up rabbit exhibitors, tattooed rabbit ears, and gave rabbits a health check.
1/25/2014	Parish Livestock Show	Parish livestock show at Livingston Parish Fairgrounds. Presented awards, discussed the upcoming LSU shows.

1/31/2014	Club Meetings	Attended 15 club meetings across the parish. Presented an educational program on safety for elementary members and financial management for Jr. High and High school members.
2/24/2014	Junior Leader Meeting	Met with Junior Leaders to discuss the upcoming events in March. Presented a lesson about parliamentary procedure using trail mix.
2/28/2014	Club Meetings	Attended 11 4-H club meetings around the parish. Presented a lesson on internet safety for elementary students and life insurance for High School/Jr. high students.
3/17/2014	Jr. Leader Meeting	For the monthly Jr. Leader meeting, we picked up trash around Livingston as a service project. I gave a presentation on public speaking. The Jr. Leaders also practiced giving impromptu speeches, and planned for the upcoming events.
3/18/2014	Dairy Judging Practice	Met the Denham Springs FFA Dairy judging team to discuss competing in the 4-H contest. Presented information about 4-H and the LSU AgCenter. Helped train the team.
3/24/2014	Achievement Day Meeting	Met with Principal St. Pierre about hosting the 4-H Achievement Day at Walker High School. Presented information about the Livingston 4-H Program, numbers, successes, and goals. Received a tour of the facilities and met with the teachers assigned to help us.
3/31/2014	Club Meetings	Attended 14 club meetings around the parish. Taught elementary lessons on boating and fishing safety and Jr. High and High School lessons on choosing insurance plans.
4/1/2014	Dairy Judging Practice	Met the Denham Springs FFA Dairy Judging Team to discuss competing in the 4-H contest. Presented information about 4-H and the LSU AgCenter. Helped train the team.
4/2/2014	Club Meetings	Attended one club meeting in April. Reviewed newsletter including upcoming events.
4/8/2014	Dairy Judging Practice	Met the Denham Springs FFA Dairy Judging Team to discuss competing in the 4-H contest. Presented information about 4-H and the LSU AgCenter. Helped train the team.
4/10/2014	4-H Advisory Meeting	4-H Advisory meeting discussed educational program for next year, things to improve on, book recommendations, parish wide event ideas. Presented information on the 2013-2014 year, numbers, successes, and goals.
4/17/2014	Achievement Day	Awards Day for Livingston Parish 4-H held at Walker High School. Scholarships and awards were given out, students competed with project book tests, talent show provided entertainment.

4/24/2014	4-H Foundation Meeting	The Livingston Parish 4-H Foundation met and adopted the 2014-2015 budget. Other business was discussed including scholarships for leaders to Rock Eagle, fundraising ideas, and new foundation members.
5/2/2014	Ag Magic	Volunteered at Ag Magic at LSU. Presented information to students about poultry and raising baby chicks.
5/9/2014	Jr. Leader Field Trip	Jr. Leader field trip to the 4-H Museum and Chicot State Park. Presented environmental information to Junior Leaders, orchestrated the field trip.
5/27/2014	Camp Parent Meeting	4-H Camp parent meeting at the 4-H office to give parents info about camp. Presented information on Camp Grant Walker, needs for camp, and the LSU AgCenter.
5/31/2014	4-H University Trainings	Trained with forestry team, Dog Science competitor, Career Preparation competitor, and Dairy Judging team members.
6/9/2014	Staff Meeting	Staff meeting in the Livingston office. Presented a safety lesson on staying hydrated in the heat.
6/13/2014	4-H University Practices	Training for Dairy Judging, Career Preparation, Forestry, Dog Science, and Compact Tractor over the course of the week.
7/17/2014	Junior Leader Retreat	Organized, developed, presented at, and attended the Junior Leader Summer Retreat. The Jr. Leaders participated in leadership workshops and planned events for the upcoming year.
7/21/2014	Superintendent Meeting	Met with Mr. John Watson, Superintendent of Livingston Parish Schools, about the upcoming 4-H school year and set a date for Achievement Day. Presented information about the size of the parish program, goals, and summer events.
7/31/2014	Shooting Sports Advisory Meeting	Shooting Sports Advisory meeting at the 4-H Office. Presented information on the LSU AgCenter 4-H shooting sports program. Discussed ways to improve our program and increase membership and instructors.
8/19/2014	Jr. Leader Meeting	Met with the previous year's Junior Leaders to discuss the upcoming year. Presented information on the correct way to run a meeting, refreshed Junior Leaders on parliamentary procedures.
8/25/2014	Overall Advisory	Attended Overall Advisory meeting at the Livingston 4-H Office. The office staff presented updates from each program area and listened to updates from the different volunteer programs.

8/29/2014	Parish Leader Training	Organized and developed a Parish 4-H Leader Training with my coworker Christy Sorenson. Leaders were given an overview of 4-H and received materials they can use throughout the year. We provided lunch and had Veronica DelBianco as our guest speaker to talk about volunteer development.
8/31/2014	Club Meetings	Attended 4 club meetings throughout the parish. Discussed the newsletter and upcoming events and opportunities with the members. Presented the members with information about joining 4-H and gave out membership cards and instructions for filling them out.
9/11/2014	Livestock Advisory Meeting	Livestock Advisory meeting at the Livingston Parish Fairgrounds. Presented information on the upcoming LSU livestock shows, discussed expected numbers, etc.
9/18/2014	School Board Meeting	The office staff provided a meal for the School Board members as a thank you for their continued support then presented information on the program initiatives, updates, numbers, and goals of the program.
9/19/2014	Guest Speaker-Walker High School	Walker High School agriculture classes asked me to come be a guest speaker for their "Career Fridays." Presented information to four classes about careers in Extension, the LSU AgCenter, and the USDA.
9/22/2014	Livestock Meeting	Livestock Advisory meeting at the 4-H Office. Presented information on the upcoming LSU livestock shows, discussed expected numbers, etc.
9/27/2014	CCA Fishing Seminar	Partnered with the CCA to host a Fishing Seminar at Bass Pro Shops in Denham Springs, LA. Presented workshops on fish id, casting, knot tying, and tackle id.
9/30/2014	Club Meetings	Attended 28 club meetings throughout the parish. Discussed the newsletter and upcoming events and opportunities with the members. Presented information about the LSU AgCenter and joining 4-H, gave out membership cards and instructions for filling them out.
10/12/2014	Livingston Parish Fair	Orchestrated the livestock, poultry, rabbit, and horse shows at the Livingston Parish Fair. Collected entries broke up classes, worked at show, and presented awards.
10/23/2014	Project Training Day #1	Planned and executed the Wildlife Workshops for Project Training Day #1. Workshops were conducted using lesson plans and materials from the Youth Wetlands Program curriculum.

10/31/2014	Club Meetings	Attended 14 club meetings throughout the parish. Discussed the newsletter and upcoming events and opportunities with the members. Educational program topics were "Communication, Introducing Yourself and Hand Shakes" for Jr./Sr. members and "intro to character counts" for elementary members.
11/3/2014	Livestock Meeting	Livestock Advisory meeting at the 4-H Office. Presented information on the upcoming LSU livestock shows, discussed expected numbers, etc.
11/4/2014	Officer Training Day	Officer Training Day with elementary and Jr. High 4-H officers. Event was held at the fairgrounds. Presented workshops to parish club officers on how to conduct club meetings and their duties as an officer.
11/13/2014	Challenge Camp	Attended and chaperoned the Southeast Region Challenge Camp where 7-8th grade 4-H members learned about the environment and team building skills. Presented various teambuilding exercises.
11/18/2014	Jr. Leader Meeting	Jr. Leader meeting to prepare for Project Training Day #2 and plan the Christmas activity. Presented information to the Junior Leader club on proper behavior and dress when attending public events.
11/20/2014	Project Training Day #2	Presented educational workshops to elementary 4-H members. Each member participated in one of four workshops: plants and gardening, chickens, aerospace, and dog care.
11/21/2014	Club Meetings	Attended 15 club meetings throughout the parish. Discussed the newsletter and upcoming events and opportunities with the members. Educational program topics were how to fill out a portfolio and record keeping.
12/5/2014	Poultry Quiz Bowl Practice	Met with the poultry quiz bowl team to practice quiz bowl questions for the upcoming event.
12/6/2014	Junior Leader Meeting	Junior Leaders met at the animal shelter for their Christmas activity and then went back to the 4-H Office for the Christmas party and white elephant gift exchange.
12/22/2014	Poultry Quiz Bowl Practice	Met with the Poultry Quiz Bowl Team to practice quiz bowl questions for the upcoming event.
12/23/2014	Club Meetings	Attended 6 club meetings throughout the parish. Presented the newsletter and upcoming events and opportunities with the members.
1/5/2015	Shooting Sports Instructors Meeting	Met with all of the Livingston 4-H Shooting Sports instructors to discuss upcoming events and plan the parish shoot. Presented a refresher on safety when dealing with 4-H members.

1/8/2015	Livestock Meeting	Met with the livestock board members and the livestock exhibitors and families to go over last minute details about the livestock show. Presented information about the parish show as well as the upcoming LSU Livestock Shows.
1/15/2015	Rabbit & Chicken Validation	Validated rabbits and bled chickens for the parish livestock show. Presented information on the USDA poultry improvement program.
1/16/2015	Poultry Quiz Bowl Practice	Met with the Poultry Quiz Bowl Team to practice quiz bowl questions for the upcoming event.
1/19/2015	Showmanship Clinic	Attended the Tangipahoa Parish showmanship clinics. Collaborated with Megan Roberts and gave a Dairy Showmanship and Grooming Clinic.
1/20/2015	Junior Leader Meeting	Junior leaders met for the month of January to plan the Fashion Revue and Food Festival. Presented information to the Junior leaders about expected behavior at these events and provided a refresher on working with younger 4-H members.
1/24/2015	Parish Livestock Show	Attended/Presented at the Parish Livestock Show. Ran the show and kept records. Presented awards, helped members with their animals, gave last minute show and grooming tips, and supported the showman by watching their shows.
1/30/2015	Club Meetings	Attended 15 club meetings throughout the parish. Discussed the newsletter and upcoming events and opportunities with the members. Educational program topics were "what to do if you get stopped by a cop" for Jr./Sr. members and "trustworthiness" for elementary members.
1/30/2015	Poultry Quiz Bowl Practice	Met with the Poultry Quiz Bowl Team to practice quiz bowl questions for the upcoming event.
2/2/2015	Dairy Judging Practice	Met with the Dairy Judging Team to practice dairy cattle evaluation and oral reasons. Presented research based information on judging dairy cattle.
2/12/2015	Poultry Quiz Bowl Practice	Met with the Poultry Quiz Bowl Team to practice quiz bowl questions for the upcoming event.
2/24/2015	Dairy Judging Practice	Met with the Dairy Judging Team to practice dairy cattle evaluation and oral reasons. Presented research-based information on judging dairy cattle.
2/27/2015	Club Meetings	Attended 16 club meetings throughout the parish. Discussed the newsletter and upcoming events and opportunities with the members. Educational program topics were "conflict resolution" for Jr./Sr. members and "caring and respect" for elementary members.

3/2/2015	Dairy Judging Practice	Met with the Dairy Judging Team to practice dairy cattle evaluation and oral reasons. Presented research-based information on judging dairy cattle.
3/3/2015	Dairy Judging Practice	Met with the Dairy Judging Team to practice dairy cattle evaluation and oral reasons. Presented research-based information on judging dairy cattle.
3/19/2015	Junior Leader Meeting	Met with the Junior Leaders to make plans for the talent show and Achievement Day. Presented information on public speaking and proper attire.
3/30/2015	Dairy Judging Practice	Met with the dairy judging team to practice dairy cattle evaluation and oral reasons. Presented research based information on judging dairy cattle.
3/31/2015	Club Meetings	Attended 15 club meetings throughout the parish. Discussed the newsletter and upcoming events and opportunities with the members. Educational program topics were phone etiquette for Jr./Sr. members and citizenship and fairness for elementary members.
3/31/2015	Dairy Judging Practice	Met with the Dairy Judging Team to practice dairy cattle evaluation and oral reasons. Presented research-based information on judging dairy cattle.
4/13/2015	4-H Advisory Meeting	Meeting with the 4-H Advisory to discuss focus areas for next year and ways to better advertise our program. Presented information on the current status of the program, numbers, and goals. Also discussed current AgCenter 4-H initiatives.
4/14/2015	Junior Leader Meeting	Junior Leader meeting to practice for Achievement Day and discuss field trip ideas. Presented information on educational field trip opportunities and let the 4-H members decide where they wanted to go.
4/17/2015	Achievement Day	Achievement Day was held at Walker High School. 4-H Members from across the parish were recognized for their work all year, enjoyed a talent show, and competed by taking tests. Presented awards to winners, recognized Junior Leaders for all of their hard work during the year.
4/18/2015	Parish Shooting Match	First ever competitive parish shooting match at Mr. Kemp's Farm. Disciplines included archery, air pistol, shotgun, and BB gun. Presented awards to winners.
4/22/2015	Ag Wonders	Attended Ag Wonders at the Florida Parishes Arena and presented a workshop on worms and how they help the environment. Assisted the students with a worm dig.
4/27/2015	Poultry Quiz Bowl Practice	Poultry Quiz Bowl practice for national competition.

5/5/2015	Agriculture Demonstration Practice	Met with 4-H University Agriculture Demonstration Team to practice demonstration. Presented information on giving a team demonstration, helped give tips for improvement.
5/11/2015	Poultry Quiz Bowl Practice	Met with the Poultry Quiz Bowl Team to practice quiz bowl questions for the upcoming event.
5/14/2015	Club Meetings	Attended 2 club meetings throughout the parish. Discussed the newsletter and upcoming events and opportunities with the members.
5/26/2015	Junior Leader Meeting	Presented at the Junior Leader meeting to discuss the Junior leader retreat, solicit workshop ideas, and upcoming events.
5/28/2015	Camp Counselor Training	Presented information to camp counselors about their expectations, rules, etc. Trained them using LSU AgCenter materials to become a certified camp counselor.
6/2/2015	Livestock Committee Meeting	Livestock Committee Meeting at the fairgrounds to get a jumpstart on planning the 2016 livestock show. Presented information on the 2016 LSU Livestock Shows. Discussed ways to improve our parish show.
6/4/2015	Camp Meeting	Met with campers and parents in a Camp Orientation Meeting. Presented information to parents and campers on Camp Grant Walker, expectations of campers, expectations of parents, and proper procedures regarding camp.
7/29/2015	Junior Leader Retreat	Junior Leader Retreat in Pine Grove, LA. Presented workshops to Junior Leaders on teamwork, parliamentary procedure, and leadership. Guest speaker Jan McGovern led workshops for the Junior Leaders on teamwork.
7/30/2015	Shooting Sports Advisory Meeting	Met with shooting sports board to pick dates and plan the upcoming year. Presented information about the current state of the program, state initiatives, goals, and current numbers.
8/10/2015	Poultry Quiz Bowl Practice	Met with the Poultry Quiz Bowl Team to practice quiz bowl questions for the upcoming event.
8/11/2015	Foundation Board Meeting	Met with the Livingston Parish 4-H Foundation to go over the proposed budget and discuss funding needs for the upcoming year. Presented the proposed budget to the foundation.
8/24/2015	Poultry Quiz Bowl Practice	Met with the Poultry Quiz Bowl Team to practice quiz bowl questions for the upcoming event.
8/25/2015	Overall Advisory Meeting	Participated in the overall advisory meeting with the other staff in the office. Provided representatives from each 4-H program. Presented information about the parish 4-H program, current numbers, goals, etc. Listened to presentations from all areas of programming and volunteer work.

8/28/2015	Leader Training	4-H Leader Training for teachers and other 4-H leaders. Presented information about the parish program, gave updates, secured guest speakers. Worked diligently to make the training a professional development opportunity.
9/10/2015	Broiler Chick Delivery	Picked up broiler chicks from LSU. Provided information from the LSU AgCenter to 4-H members on raising and showing broilers.
9/10/2015	Livestock Meeting	Met with the livestock committee to discuss the parish show and elect board members. Presented information about the upcoming LSU AgCenter Livestock Shows.
9/15/2015	Junior Leader Meeting	Junior Leaders met to discuss plans for their upcoming new member social. Presented information on marketing the Junior Leader Program and making a difference in the community.
9/17/2015	School Board Dinner	Served dinner to the parish school board members as a thank you for their continued support. Presented information about the current status of the 4-H Program and LSU AgCenter. Provided information on numbers, goals, and initiatives.
9/21/2015	Poultry Quiz Bowl Practice	Met with the Poultry Quiz Bowl Team to practice quiz bowl questions for the upcoming event.
9/29/2015	Jr. Leader Social	First meeting of the 2015-2016 year. Held an ice cream social at the Livingston Park. Presented information to 4-H members interested in the Junior Leader Club. Discussed the activities of the club and answered questions from prospective members.
9/30/2015	Club Meetings	Attended 26 club meetings throughout the parish. Discussed the newsletter and upcoming events and opportunities with the members. Educational program topic was "Why join 4-H" for both elementary and high school members.
10/3/2015	CCA Fishing Seminar	Fishing seminar put on by the CCA at Bass Pro Shops in Denham Springs, LA. Presented workshops to 4-H members on Fish Identification, Casting, Knot Tying, and Boating Safety.
10/11/2015	Livingston Parish Fair	Accepted entries, and ran the poultry, rabbit, livestock, and horse shows. Presented awards to winners.
10/13/2015	Shooting Sports Informational Meeting	Shooting sports informational meeting for new members at the Livingston Parish Fairgrounds. Presented information and data about the Livingston Program, discussed opportunities and procedures with prospective members.
10/19/2015	Poultry Quiz Bowl Practice	Met with the Poultry Quiz bowl Team to practice for the upcoming national competition.

10/30/2015	Club Meetings	Attended 17 club meetings throughout the parish. Discussed the newsletter and upcoming events and opportunities with the members. Educational program topic was how to complete a portfolio and record keeping.
11/2/2015	Staff Conference	Attended staff conference and presented a safety presentation on internet password security.
11/9/2015	Poultry Quiz Bowl Practice	Met with the Poultry Quiz Bowl Team to practice quiz bowl questions for the upcoming event.
11/12/2015	Challenge Camp	Attended Challenge Camp with 8 4-H members. Presented various teambuilding and environmental workshops to 4-H youth.
11/20/2015	Poultry Quiz Bowl Trip	Attended the National Poultry Quiz Bowl with four 4-H members in Louisville, KY. Practiced for the competition each night.
11/30/2015	Club Meetings	Attended 15 club meetings throughout the parish. Discussed the newsletter and upcoming events and opportunities with the members. Educational program topic was "How to set up a tent."
12/1/2015	Project Training Day #2	Planned and executed Project Training Day #2 at the Livingston Parish Fairgrounds. Presented workshops on dog care, rabbit care, outdoor cooking, and aerospace to 4-H members.
1/7/2016	Broiler Chicks	Traveled to LSU to pick up and deliver broiler chicks to members who ordered broilers. Provided exhibitors with information from the LSU AgCenter on how to raise and show broilers.
1/12/2016	Livestock Meeting/ Rabbit Validation/ Chicken Blood Testing	Met at the Livingston Parish Fairgrounds to validate rabbits for the parish show, sign up for the state rabbit show, and also do chicken blood testing for health papers. Provided information on the USDA poultry improvement program. Afterwards went to a livestock meeting with the livestock committee to prepare for the parish show. Presented information about the upcoming LSU AgCenter Livestock Shows.
1/23/2016	Parish Livestock Show	Attended the Livingston Parish Livestock Show. Helped members with their animals, gave last minute show and grooming tips, and supported the showman by watching their shows. Presented awards to winners.
1/25/2016	4-H Advisory Committee Meeting	Attended the Parish 4-H Advisory Committee Meeting. Discussed the parish program and ways to make the program better. Presented information on the current state of the program, numbers, and goals.

1/29/2016	Club Meetings	Attended 16 club meetings throughout the parish. Discussed the newsletter and upcoming events and opportunities with the members. The educational program topic was "campfire safety and how to build a campfire".
2/29/2016	Club Meetings	Attended 9 club meetings throughout the parish. Discussed the newsletter and upcoming events and opportunities with the members. Educational program topic was "outdoors cooking safety."
3/22/2016	Junior Leader Meeting	Presented information about 4-H U, prepared for Achievement Day, Chelby Hampton spoke about her project to help the homeless, picked a shirt for 4-H U.
3/31/2016	Club Meetings	Attended 10 club meetings throughout the parish. Discussed the newsletter and upcoming events and opportunities with the members. Educational program topics was "Skins and Skulls, Louisiana Wildlife."
4/5/2016	Livestock Advisory Meeting	Meeting with the Livestock advisory group to discuss the show. Presented information on the upcoming LSU AgCenter Livestock Shows.
4/12/2016	Jr. Leader Meeting	Presented information to the Junior Leaders about becoming a leader in their parish. Discussed upcoming events.
4/15/2016	Achievement Day	Achievement Day was held at Walker High School. 4-H members from across the parish were recognized for their work all year, enjoyed a talent show, and competed by taking tests. Presented awards to winners, recognized Junior Leaders for all of their hard work during the year.
4/20/2016	Ag Wonders	Presented information to students about dairy cows and the process of milking a cow. Demonstrated milking a cow.
5/14/2016	Record Book Workshop	Presented a workshop to 4-H members and parents to teach them how to put together record books for the state contest.
5/21/2016	Camp Counselor Training	Presented information to camp counselors about their expectations, rules, etc. Trained them using LSU AgCenter materials to become a certified camp counselor.
5/29/2016	Mini Marsh Maneuvers	Attended Mini Marsh Maneuvers with Junior Leader group. Presented a workshop on mammal furs to the Junior Leaders.
5/31/2016	4-H University Practice	Team and individual practice for 4-H University. Worked with demonstration contestants on how to improve their demonstration.
6/20/2016	4-H University Practice	Team and individual practice for 4-H University. Worked with demonstration contestants on how to improve their demonstration, met with the forestry contestant to work on pacing.

7/21/2016	Shooting Sports Board Meeting	Met with the Shooting Sports Board to plan the upcoming year and pick dates. Presented information on the current status of the program, numbers, and goals.
7/22/2016	Junior Leader Meeting	Junior Leader group met to discuss the upcoming year and plan dates. Presented information on marketing the Junior Leader Program and discussed ideas to improve the program.
8/11/2016	Shooting Sports Instructors Meeting	Met with the shooting sports instructors to plan the upcoming practices and sign up days. Presented a refresher on the goals of the program and safety rules.
9/15/2016	Broiler Chick Pickup	Picked up broiler chicks for fall order. Provided exhibitors with information from the LSU AgCenter on raising and showing broiler chickens.
9/19/2016	Junior Leader Meeting	Junior Leader meeting at the 4-H office. Meetings moved to 6:30 pm due to the school platooning after the flood. Presented information on the current status of 4-H after the flood. Discussed ideas to incorporate more service into Junior Leader activities.
9/20/2016	Regional Leader Training	Attended Regional Leader Training at the Mini Farm Building in Baton Rouge. Co-led a round table discussion with Christy Sorenson on State Board Opportunities. Introduced 4-H volunteers to what state boards are, how 4-H members can join a state board, and what state board opportunities provide for 4-H members.
10/3/2016	Jr. Leader Meeting	Junior Leader meeting at the 4-H office to discuss upcoming plans. Presented information on becoming a better leader and improving their school clubs.
10/18/2016	Livestock Meeting	Livestock Meeting at Holden School to discuss the upcoming parish livestock show. Presented information to the committee on the current status of the fairgrounds after the flood. Discussed ideas to improve the program and what might be done after the flood.
10/24/2016	Junior Leader Meeting	Junior Leader meeting at the 4-H Office to discuss upcoming plans. Presented information on becoming a better leader and improving their school clubs.
10/29/2016	Project Training Day	Project Training Day (PTD) at North Corbin Elementary. PTD was combined and moved to a Saturday due to scheduling conflicts with the flood. Presented workshops on outdoor cooking, dog care, fashion, wildlife, and aerospace.
10/31/2016	Club Meetings	Attended 25 club meetings throughout the parish. Discussed the newsletter and upcoming events and opportunities with the members. Educational program topic was "Welcome to 4-H." Due to the flood, October was the first month we had meetings.

11/1/2016	Officer Training Day	Elementary and middle school students practiced mastery as they attended Officer Training Day to learn how to be an effective officer in their clubs. Presented information on how to run a club meeting, the Junior Leader club, and duties as a club officer.
11/7/2016	Junior Leader Meeting	Junior Leaders met at the 4-H Office to discuss and plan upcoming activities and also participate in a CRD activity. Presented information on the Samaritan's Purse Program.
11/16/2016	Challenge Camp	Attended Challenge Camp and conducted two demonstrations. How to Make Thanksgiving Dinner on the Trail, How to make a Survival Kit.
11/29/2016	Livestock Board Meeting	Meeting with the Livestock Board to discuss the upcoming Parish Livestock Show. Presented information and updates on the 2017 LSU livestock shows. Worked out a plan to hold the parish show at an alternate location due to the flood.
11/30/2016	Club Meetings	Attended 15 club meetings throughout the parish. Discussed the newsletter and upcoming events and opportunities with the members. Educational program topic was "How to complete the Portfolio."
12/3/2016	Junior Leader Christmas Program	Met with the Junior Leaders at North Corbin Elementary to participate in a service project and celebrate Christmas.
1/5/2017	Broiler Pickup	Picked up the broiler chickens from LSU and brought them to the office for 4-H members to pick up. Provided the exhibitors with information from the LSU AgCenter on raising and showing broiler chickens.
1/9/2017	Jr. Leader Meeting	Met with the Jr. Leader Club to discuss and plan upcoming events. Presented information on the livestock show. For a service activity, the kids made treat bags for the livestock show kids.
1/24/2017	Livestock Board Meeting	Met with the Livestock Board to finalize plans for the upcoming parish livestock show. Presented an update on the show location, schedule, dates, and times.
1/26/2017	Rabbit and Broiler Show	The Rabbit and Broiler Show was held at Holden School due to the flood. Exhibitors were able to show mastery in their project areas. Presented awards to exhibitors and ran the rabbit show.
1/30/2017	Chicken Blood Testing	Louisiana Department of Agriculture and Forestry (LDAF) came to the 4-H office to bleed chickens for the chicken health papers. Presented information to the exhibitors on the United States Department of Agriculture (USDA) Poultry Improvement Plan.

1/31/2017	Club Meetings	Attended 14 club meetings throughout the parish. Discussed the newsletter and upcoming events and opportunities with the members. Educational program topic was "Who's at Your Table." This was about building a team of personal "advisors" who can help you throughout your life.
2/1/2017	Parish Livestock Show	Parish Livestock Show was held at the Covington Fairgrounds due to the flood. Presented awards to exhibitors and made sure the show ran smoothly.
2/6/2017	Junior Leader Meeting	Met with the Junior Leaders to discuss and plan upcoming events. CRD activity was making a candy bouquet for the sheriff's office.
2/28/2017	Club Meetings	Attended 13 club meetings throughout the parish. Discussed the newsletter and upcoming events and opportunities with the members. Educational program topic was "Impromptu Public Speaking." Students learned what an impromptu speech is and some members were able to give one.
3/6/2017	Jr. Leader Meeting	Presented information to the Junior Leaders about Achievement Day, practiced for Achievement Day, discussed 4-H U and officer elections. Guest speaker was Raymond Sibley who talked to the members about financial planning and budgeting.
3/31/2017	Club Meetings	Attended 16 club meetings throughout the parish. Discussed the newsletter and upcoming events and opportunities with the members. Educational program topic was "decision making."
4/3/2017	Junior Leader Meeting	Met with the Junior Leaders to plan and practice for Achievement Day, discuss 4-H U and officer elections. Guest speaker was Amy Hutchinson, a school nurse, who spoke on first aid.
4/7/2017	Achievement Day	Planned, organized, and executed Achievement Day at Walker High School. Approximately 1000 youth and adults present. Members are awarded on their participation throughout the year and take quizzes on their project books. Presented awards to winners and promoted the 4-H Program.
4/11/2017	4-H Advisory Meeting	Planned and executed the 4-H Advisory Meeting. Met with members to get feedback on our parish program, to discuss challenges, and to suggest an educational focus for the year. Presented information about the current status of the program, numbers, and goals.
4/11/2017	4-H Foundation Meeting	Met with the 4-H Foundation to add a new member and retire an old member. Patrick Tuck from the state office joined us to answer questions. Presented the proposed budget for the upcoming year.

4/13/2017	Ag Wonders	Volunteered at Ag Wonders at the Florida Parishes Arena. Ag Wonders is a agricultural field trip for K-3rd graders. Presented at the dairy exhibit where there were two dairy cows and a representative from the dairy board.
5/4/2017	Camp Meeting	Met with campers and parents in a Camp Orientation Meeting. Presented information to parents and campers on Camp Grant Walker, expectations of campers, expectations of parents, and proper procedures regarding camp.
5/8/2017	Junior Leader Meeting	Planned and hosted the Jr. Leader meeting. Presented the bylaws and officer duties to the group. Held officer elections.
5/13/2017	Record Book Workshop	Planned and implemented record book workshop to teach 4-H members how to improve their record books. Presented on best practices on putting together record books for the state contest.
5/31/2017	4-H University Practice	Training 4-H members for 4-H University in Dairy Judging, Agriculture Demonstration, Public Speaking, Poultry Judging, and Insect ID.
6/19/2017	4-H University Practice	Training 4-H members for 4-H University in Dairy Judging, Agriculture Demonstration, Public Speaking, Poultry Judging, and Insect ID.

6. Publications (print and electronic)

Jessie and her coworker have co-authored the following publications:

- 4-H News Flash- 2013-2014, monthly publication, 6 published (print and on website)
- 4-H News Flash- 2014-2015, monthly publication, 6 published (print and on website)
- 4-H News Flash- 2015-2016, monthly publication, 6 published (print and on website)
- 4-H News Flash- 2016-2017, monthly publication, 6 published (print and on website)
- 4-H Leader Handbook- 2013-2017, handbook given to 4-H club leaders
- Livingston Parish Annual Report-2013-2017, report given to governing bodies in Livingston Parish
- 4-H Promotional Exhibit for school clubs to utilize
- 4th Grade Recruitment Flier
- 4-H Camp Orientation PowerPoint

Jessie is the sole author of the following publications:

- Various CMS articles (contest rules, shooting sports information, livestock information, etc.) average about 4 per year with continuous updates all year.
- Shooting Sports Promotional Exhibit for school clubs to utilize
- Various Shooting Sports promotional materials
- Service Learning Workshop PowerPoint
- Shooting Sports Emails- routine emails to keep the shooting sports participants updated about events, rules, and opportunities.
- Livestock Emails- routine emails to keep the livestock participants updated about events, rules, deadlines, and opportunities.

7. Mass media (television, newspaper, radio) and electronic outreach (social networking, extension.org, Facebook, blogs, web pages, etc.).

Jessie believes that marketing the 4-H Program through mass media is a crucial aspect to her program. Not only does it publicize the difference in the community that Livingston 4-H is making, it recognizes, thanks, and appreciates her volunteers and celebrates the accomplishments of 4-H members. She routinely submits articles to the Livingston Parish News, The Advocate, and Facebook. Below is a list of articles that Jessie has submitted:

Newspaper, Magazines, Online news sites:

Title	Media	Pub. Date	Description
Livestock Show Results	Livingston Parish News	2/2/2014	Livestock show results and pictures.
4-H Club News	Livingston Parish News	11/10/2013	Article and pictures from Livingston Parish Fair and 4-H'ers on TV.
Dairy Show Winner	Livingston Parish News	10/25/13	Livingston 4-H'er won at the Baton Rouge State Fair.
4-H Achievers	Livingston Parish News	4/27/2014	Achievement Day article.
Holy Cow!	Livingston Parish News	7/10/2014	Livingston 4-H'er wins dairy show in Mississippi.
4-H'ers take educational trip to Arkansas, Missouri	The Advocate	7/10/2014	Livingston 4-H'ers win goat educational trip.
Goat trip educates, entertains local 4-H'ers	Livingston Parish News	8/14/2014	Livingston 4-H'ers win goat educational trip.
4-H Club Meetings	Livingston Parish News	8/28/14	Advertisement for the new community club for homeschoolers.
Tractor Supply Winner	The Advocate	8/18/14	Tractor Supply donates money to Livingston 4-H.
Tractor Supply Winner	Livingston Parish News	9/18/2014	Tractor Supply donates money to Livingston 4-H.
4-H Club to include more students	The Advocate	9/11/2014	Advertisement for the new community club for homeschoolers.

Community Club to begin	The Advocate	9/4/2014	Advertisement for the new community club for homeschoolers.
Hitting the mark	The Advocate	9/25/2014	Article about the Livingston 4-H Shooting Sports Program.
Livestock Show	Livingston Parish News	2/1/2015	Entire page spread about our annual Parish Livestock Show.
Walker junior named Livestock Show King	The Advocate	2/12/2014	Livingston 4-H member named Livestock Show King.
4-H members compete in state livestock show.	The Advocate	4/1/2015	Article about Poultry Quiz Bowl winners from Livingston Parish.
District Junior Livestock Show king and queen are good students and competitors.	Nola.com	2/3/2015	Article about Livingston 4-H member who was Livestock Show King.
Yelling for 4-H	The Advocate	4/23/2015	Achievement Day article.
Walker shooters place 1 st , 5 th	Livingston Parish News	5/10/2015	Article about 4-H shooters winning at the State Shooting Sports match.
Locals compete in national shooting	Livingston Parish News	7/5/2015	Article about Seguin brothers competing at the National Shooting Sports competition in Grand Island, NE.
Shooter Seguin represents Louisiana at national leadership camp	Livingston Parish News	8/16/2015	Article about Matt Seguin serving as a National Shooting Sports Ambassador and attending camp in Fresno, CA.
Livestock Show	Livingston Parish News	1/28/2016	One page spread about the Parish Livestock Show.
Showing and growing	The Advocate	1/28/2016	Article about the Parish Livestock Show.

4-H member wins cash for essay	Livingston Parish News	1/28/2016	Article about Westin Cobb winning the state forage essay contest.
4-H'ers recognized at national forage, grassland meeting	Website article	1/14/2016	LSU AgCenter article about Westin Cobb winning the state forage essay contest
4-H University-Geauxing for the Gold!	Livingston Parish News	7/28/2016	4-H University article about members who participated and won awards.
Flood of 2016 does not stop 4-H livestock show	Livingston Parish News	2/16/2017	Article covering our Parish Livestock Show that had to be moved to the Covington Fairgrounds.
Livingston Parish Livestock Champions 2017	Livingston Parish News	2/9/2017	Article covering the winners of the Parish Livestock Show.
Livingston Parish 4-H members attend national dairy conference	Livingston Parish News	2/29/2016	Photo of members participating in the National 4-H Dairy Conference in Madison, Wisconsin.
Livingston Parish 4-H and FFA members participate in LSU State Livestock Show	Livingston Parish News	3/2/2017	Photo of Premier Exhibitor winners at State Livestock Show.
Livingston Parish 4-H member's travels take him to Florida, Minnesota	The Advocate	10/12/2016	Article about Luke Seguin's trip to the Disney Leadership Institute and the National 4-H Shooting Sports Leadership Conference.
Seguin travels twice for 4-H leadership programs	Livingston Parish News	10/27/2016	Article about Luke Seguin's trip to the Disney Leadership Institute and the National 4-H Shooting Sports Leadership Conference.

Louisiana 4-H Ambassadors awarded Tom Knapp Memorial Scholarships from Champion Traps and Targets	Vista Outdoor Website	7/6/2016	Article about Matt Seguin winning a shooting scholarship.
Livingston 4-H shooters compete in national competition	The Advocate	8/4/2016	Article about the Seguin brothers competing in the National Shooting Sports Competition in Grand Island, NE.
Livingston 4-H shooting sports members place at state competition	The Advocate	5/5/2016	Article about the members from Livingston 4-H who placed at the State Shooting Competition.

Social Media

Jessie routinely updates the Livingston Parish 4-H Facebook page. She works with her coworker Christy to keep this updated. The Facebook page currently has 735 followers.

8. Other educational materials such as exhibits, curriculum, lesson plans, audio tapes, videos, etc.

Jessie has created a variety of exhibits, lesson plans, and curriculum for the Livingston 4-H Program. She rewrote the Officer Training Day materials, created a promotional exhibit board to promote the shooting sports program, and designed a workshop lesson plan for the Record Keeping Workshop. She also created a variety of agriculture lesson plans when she was working as an Agriculture teacher and in her Advanced Teaching Techniques class with Dr. Stair. She has written lesson plans for forestry, plant science, poultry production, carpentry, animal science, welding, tool identification, and oxyacetylene cutting. Jessie utilizes these lesson plans whenever possible for 4-H programming. She has found the plant science, forestry, animal science, and poultry lesson plans especially useful as a 4-H agent.

9. Cooperation/collaboration with other faculty

Parish Collaboration

Jessie works closely with her coworker and fellow 4-H Agent, Christy Sorenson, on a daily basis. They collaborate on club meetings, parish programs, Junior Leader Programs, meetings with school board members, principals, parish council members, news media, local businesses, and club leaders. Together, they are able to make the Livingston Parish 4-H Program very successful.

Jessie also utilizes the expertise of the Agriculture and Natural Resources (ANR) Agent, Family & Consumer Sciences (FCS) Agent, numerous college interns, and the parish AgCenter secretary to provide optimal 4-H programming throughout Livingston Parish.

District Horse Show

Jessie works with Extension Agents from across the Southeast Region to put on the Southeast District Horse Show in Amite, LA. She checks in exhibitors, makes sure the arena is set up correctly, helps with awards, and whatever else is needed of her at the show.

District Livestock Show

Jessie works with Extension Agents from across the Southeast Region to put on the Southeast District Livestock Show. She helps check in exhibitors and weigh animals, records placings, helps hand out awards, and whatever else is needed of her at the show.

Ag. Wonders

Jessie works with Extension Agents from across the Southeast Region to provide an educational experience called "Ag. Wonders" for Kindergarten-3rd graders. Jessie has presented at the dairy exhibit for two years, teaching youth where their milk comes from. Previously she helped educate youth about the importance of worms in soil and facilitated a worm dig during the program. Approximately 600-1000 youth participate in this event each year.

Southeast Region 4-H Volunteer Leader Training

Jessie has worked together with her coworker to promote the Southeast Region 4-H Volunteer Leader Training. Each year at least 4 Livingston volunteers participate in the training. In 2016 Jessie facilitated a round robin discussion to help educate volunteers on youth board opportunities in 4-H.

Challenge Camp

All four years, Jessie has helped the Southeast Regional Coordinator, Renee Castro, put on the Southeast Region Challenge Camp for 4-H members in 7th-8th grades. She has helped with planning and implementing the camp. In 2016 she facilitated a workshop along with Ascension 4-H Agent, Stephanie Gravois, and West Feliciana 4-H Agent, Andre Brock, on outdoor survival skills. Approximately 80-100 youth participate in this event each year.

Southeast 4-H Quarterly Trainings

Jessie meets with 4-H Agents from across the Southeast Region for their quarterly trainings. At the trainings agents plan for Challenge Camp and share ideas to make their clubs better.

4-H Summer Camp

Jessie works with 4-H Agents from across the state to help plan and implement lessons, activities, and assignments at 4-H Camp each summer. She promotes 4-H Summer Camp and recruits campers and chaperones.

Southern Regional Shooting Sports Match & State Shooting Sports Match

Jessie works with 4-H Agents and volunteers from across the state to help put on the Southern Regionals and State Shooting Sports matches. Each year, Jessie helps with archery scoring at these matches.

Achievement Day

Each year Jessie and her coworker rely on 4-H Agents, FCS Agents, and ANR Agents from across the Southeast Region to assist with scoring tests at Achievement Day. Jessie and Christy both attend other parish's Achievement Days to help return the favor.

Mini Marsh Maneuvers

Jessie collaborated with Youth Wetlands Program Agent, Natalie McElyea, and Wildlife and Fisheries Educator, Gabe Giffin, to provide Livingston Parish Junior Leaders with an educational experience at Rockefeller Wildlife Refuge. 4-H members learned about issues affecting the wetlands in south Louisiana.

LOST Camp

Jessie attended LOST Camp in 2014 and 2015 to help other 4-H Agents from across the state chaperone the camp for 7th-8th graders. While there, she helped with the educational programming relating to outdoors, science, and technology.

Educational/Awards Trips

Jessie has worked with agents from across the state to provide a safe, educational experience for 4-H youth on educational and awards trips. She has chaperoned the following trips:

2014- Dairy Judging Trip to Louisville, KY

2015- Poultry Quiz Bowl/Poultry Judging Trip to Louisville, KY

2015- Southern Region Teen Leadership Conference to Crossville, TN

2016- Shooting Sports National Competition to Grand Island, Nebraska

2016- Louisiana Educational Awards Trip to Chattanooga, TN

10. External funding, material support and grants

Funding for 4-H programs does not come easy. Early on in her career Jessie realized the necessity of obtaining grants to support 4-H programs. She has worked with the National Rifle Association (NRA), ExxonMobil, Weyerhaeuser, and the Youth Shooting Sports Association (YSSA) to obtain grants to support the shooting sports, livestock, Junior Leader, and school programs. Below is a list of grants and materials that the Livingston 4-H program has been awarded due to Jessie's efforts:

Grants 2013-2017

Title & Date	Grantor	Amount	Purpose
Livestock Grant 1/01/2014	Weyerhaeuser	\$3000	This grant was given to the Livingston 4-H/FFA Livestock Show for use at the annual parish show.
Shooting Sports Grant 5/1/2014	Friend of the NRA	\$11,673.93 (Materials) \$5450 (cash)	The NRA granted the Livingston 4-H Shooting Sports Program \$5450 to buy a trailer and supplies in addition to \$11673.93 worth of guns, ammunition, and maintenance supplies from the NRA Grant Store.
ExxonMobil Volunteer Grant 4/1/2014	ExxonMobil	\$500	David Hoover, an employee of ExxonMobil, volunteered 20 hours with Livingston 4-H making the program eligible for their volunteer grants.

Shooting Sports Loan/Grant 1/01/14	YSSA	\$450 (Materials)	The Livingston 4-H Shooting Sports Program was granted a skeet thrower and ammunition from the YSSA. They were also able to borrow four guns for 6 months.
ExxonMobil Volunteer Grant 1/14/2015	ExxonMobil	\$1500	David Hoover, an employee of ExxonMobil, volunteered 60 hours with Livingston 4-H making the program eligible for their volunteer grants.
Shooting Sports Grant 12/15/2015	Friends of the NRA	\$4955.17 (Materials) \$2515 (cash)	The NRA granted the Livingston 4-H Shooting sports program \$2515 to buy supplies in addition to \$4955.17 worth of guns, ammunition, and maintenance supplies from the NRA Store.
Shooting Sports Grant 1/01/15	YSSA	\$0	Applied for a supply grant with YSSA to get ammunition and the grant was not awarded.
ExxonMobil Volunteer Grant 6/16/2015	ExxonMobil	\$1000	David Hoover, an employee of ExxonMobil, volunteered 40 hours with Livingston 4-H making the program eligible for their volunteer grants.
Shooting Sports Grant 12/15/2015	Friends of the NRA	\$8446.37 (Materials) \$768 (cash)	The NRA granted the Livingston 4-H Shooting Sports Program \$768 to buy supplies in addition to \$8446.37 worth of guns, ammunition, and maintenance supplies from the NRA Grant Store.
Shooting Sports Grant 2/18/2016	Easton Foundations Archery Grant	\$0	Applied for an archery grant with Easton Foundations. Grant was not awarded.
Shooting Sports Grant 12/15/2016	Friends of the NRA	\$7157.66 (Materials) \$5200 (cash)	The NRA granted the Livingston 4-H Shooting Sports Program \$5200 to buy supplies in addition to \$7157.66 worth of guns, ammunition, and maintenance supplies from the NRA Grant Store.

ExxonMobil
Volunteer Grant
4/15/2017

ExxonMobil

\$2000

David Hoover, an employee of ExxonMobil, volunteered 80 hours with Livingston 4-H making the program eligible for their volunteer grants.

Total Value of Cash and Materials received in grants for the Livingston 4-H Program: \$54,616.73

In order for the Livingston 4-H program to run efficiently, Jessie and her coworker work together to organize fundraisers and obtain donations for the Livingston 4-H program. Below is a list of fundraising proceeds and donations the program has received due to Jessie's efforts:

Fundraising/Donations 2013-2017

Year	Source	Amount	Description
2013-2014	LVFC	\$1000	LVFC provided a scholarship for one 4-H member.
2013-2014	4-H Dues	\$4335	Dues collected from 4-H members.
2013-2014	Livestock Show Sponsors/Raffle/Silent Auction	\$8858	Livingston Parish Livestock Show sponsor donations, silent auction, and raffle proceeds.
2013-2014	Scott Tractor Scholarship	\$1000	Scott Tractor Company provided a scholarship to two 4-H members.
2013-2014	4-H Foundation Scholarship	\$100	4-H Foundation provided a scholarship to one 4-H member.
2013-2014	Junior Leader Citrus Sale	\$963.89	Annual Junior Leader Citrus Sale proceeds.
2014-2015	LVFC Scholarship	\$1000	LVFC provided a scholarship for one 4-H member.
2014-2015	4-H Dues	\$4152	Dues collected from 4-H members.
2014-2015	Livestock Show Sponsors/Raffle/Silent Auction	\$10,345	Livingston Parish Livestock Show sponsor donations, silent auction, and raffle proceeds.
2014-2015	Scott Tractor Scholarship	\$1000	Scott Tractor Foundation provided a scholarship to two 4-H members.
2014-2015	4-H Foundation Scholarship	\$100	4-H Foundation provided a scholarship to one 4-H member.
2014-2015	Junior Leader Citrus Sale	\$734	Annual Junior Leader Citrus Sale proceeds.

2014-2015	Macy's Fundraiser	\$80	Macy's coupon fundraiser.
2014-2015	LVFC Fundraiser	\$327.16	Donation from the LVFC.
2014-2015	Shooting Sports Income	\$14,633	Annual Shooting Sports income from dues, donations, and raffle.
2015-2016	LVFC Scholarship	\$250	LVFC provided a scholarship for one 4-H member.
2015-2016	Scott Tractor Scholarship	\$1000	Scott Tractor Foundation provided a scholarship for two 4-H members.
2015-2016	4-H Foundation Scholarship	\$100	4-H Foundation provided a scholarship for one 4-H member.
2015-2016	Tractor Supply Fundraiser	\$412	Annual paper clover fundraiser proceeds.
2015-2016	Livestock Donations/Silent Auction/Raffle	\$10,760.50	Livingston Parish Livestock Show sponsor donations, silent auction, and raffle proceeds.
2015-2016	Shooting Sports Income	\$5150	Proceeds from dues, raffle, and donations.
2016-2017	Scott Tractor Scholarship	\$750	Scott Tractor Foundation provided a scholarship to one 4-H member.
2016-2017	4-H Dues	\$6660	Dues collected from 4-H members.
2016-2017	4-H Foundation	\$100	4-H Foundation provided a scholarship for one 4-H member.
2016-2017	Tractor Supply Fundraiser	\$205.80	Annual paper clover fundraiser proceeds.
2016-2017	Shooting Sports Income	\$7575	Shooting Sports income from dues, raffle, and donations.
2016-2017	Kiwanis Club of Denham Springs	\$250	Reymond D'Armond Scholarship awarded to one 4-H member.

In addition to monetary donations the Livingston Parish 4-H program benefits from many in-kind donations of time, space, and materials. Without these in-kind donations Jessie and her coworker could not hold many of the events they hold every year. Below is a list of in-kind donations Livingston 4-H has received due to Jessie's efforts:

In-Kind Support 2013-2017

Source	Description
Covington Fairgrounds	The Covington Fairgrounds were used for the Southeast District Livestock Show each year. In 2017 the Livingston Parish Show was held there due to the flood.
North Corbin Elementary	Hosts numerous events for 4-H activities each year including Project Training Day, Officer Training Day, and Summer Camp meetings.
Lewis Vincent Elementary	Hosts the annual Food Festival.
South Fork Elementary	Hosted the 2017 Fashion Revue.
Kemp Farms	Allows the Shooting Sports Program use of their property for shooting sports practices.
Walker High School	Hosts 4-H Achievement Day annually.
Denham Springs Animal Hospital	Donates health papers for livestock show animals annually.
Livingston Parish Cattleman's Association	Donates a meal to the parish livestock show annually.
Purvis Family	Donated a hog for the livestock show raffle in 2017.
Doyle High School	Hosts Demonstration Day annually and sometimes hosts a Junior Leader meeting.
Livingston Parish Fairgrounds	Hosts numerous 4-H events annually including Project Training Day, Officer Training Day, the annual livestock show, and the Livingston Parish Fair activities.
Livingston Parish Sheriff's Office	Donates the use of two sheriff's vans annually to transport luggage to 4-H Summer Camp, donates tent for the livestock show, and trustees clean up after the livestock show annually.
North Live Oak Elementary	Hosted the 2014 Talent Show
Southside Elementary	Hosted the Fashion Revue 2014-2016.
Bass Pro Shops	Hosts the annual CCA fishing seminar.
Bayou Gun Runner	Allowed guns from the NRA grant to be shipped to their location 2014-2015.
Joyce & John Curtis	Donated a hog for the livestock show raffle in 2014.

Walker Freshman High School	Hosted the Talent Show 2015-2016.
Threeton Family	Donated the hog for the livestock show raffle 2016.
Dennis Howze	Donated the hay ring for the livestock show raffle 2016.
Tractor Supply	Donated shavings to the livestock show 2015-2016.
Pat Arledge	Donated shavings to the livestock show 2016.

11. Refereed journal articles

Not Applicable

12. Presentations at professional and clientele targeted conferences

Southeast Region 4-H Challenge Camp- November 2016- Presented a workshop on “Outdoor Survival” to 7th-8th grade participants. Participants learned how to cook Thanksgiving dinner using a jet boil stove, learned about water purification methods, and created their own outdoor survival kit.

Southeast Region 4-H Volunteer Leader Training- September 2016 - Presented a round robin discussion on youth state board opportunities to 4-H volunteer leaders from around the Southeast Region.

Livingston Parish School Board- 2013-2017- Annually present an update of the Livingston 4-H program and accomplishments to parish school board members.

Livingston Parish Council- 2013-2017- Annually present an update of the Livingston 4-H program and accomplishments to parish school board members.

Quarterly Training- August 2017- Presented “Quick Leadership Lessons for Club Meetings” to agents from the Southeast Region on two quick leadership lessons they can use at their monthly club meetings.

Staff Conferences- 2013-2017- Jessie has presented a variety of safety presentations at monthly staff conferences. She has presented on Christmas tree safety, preventing overheating in the summer, and internet password security.

13. Participation in and leadership of professional organizations/committees

- LAE4-HA- Member 2014-2016, attended state conference (2014 & 2015). Planning Committee for the 2014 state conference in New Orleans, LA. Helped plan and vote on meals, venue, and schedule.

Ways and Means Committee- 2014-2016 helped plan and select the t-shirt design for camp and 4-H University.

- NAE4-HA- Member 2014-2016, attended national conference (2014 & 2016).
Decorating and Entertaining Committee for 2016 NAE4-HA Conference in New Orleans, LA- planned decorations and entertainment events for conference. Decorated for different events at the conference.
- LCAAA- Member 2016-present, attended State Annual Professional Improvement Conference (2017).
- NACAA- Member 2016-present.
- Livingston Parish Forest Landowners Association- Member 2012-present
- Livingston Parish Cattleman's Association- Member 2012-present
- Farm Bureau Federation Member- Member 2003-present
- Livingston Parish 4-H Advisory Committee- coordinate, plan, and assist with meeting.
- Livingston Parish Overall Advisory Committee- coordinate, plan, and assist with meeting.
- Livingston Parish 4-H Shooting Sports Advisory Committee- coordinate, plan, and assist with meeting.
- Livingston Parish 4-H Livestock Show Committee- coordinate, plan, and assist with meeting.

14. Continued coursework, in-service training, sabbaticals, professional improvement

Coursework:

Semester	Course	Course Title	Professor	Grade Earned
Fall 2014	HRE 7122	Program Development	Cater	B
Fall 2015	AGRO 4070	Weed Science & the Environment	Griffin	B-
Spring 2016	AGRO 4005	Forage Ecology & Management	Twidwell	B+
Spring 2017	AEEE 7828	Change Theory	Blackburn	A
Summer 2017	AEEE 7201	Advanced Teaching in Ag Ed and Extension Education	Stair	A+

Professional Improvement/Trainings

- 4-H Quarterly Trainings, 2013-2017
- New Agent Orientation Trainings, 2013-2014
- Mentor Training with Assigned Mentor- 2014
- LSU AgCenter Annual Conference, 2013 & 2016
- Staff Conferences, 2013-2017
- CMS Training, 2016
- Livestock Training, 2013

- CPR Training, 2014
- Promotion and Tenure Training, 2017
- Portfolio Training, 2014
- Livingston Parish Cattleman's Association Beef Tour- 2014-2016
- Master Cattleman Training, 2015
- Beef Quality Assurance Certification, 2015
- 4-H University Fishing Sports Training- 2015
- 4-H University Forestry Training- 2015
- Beef and Forage Field Day, 2016
- 4-H Update Days, 2014-2017
- Regional Volunteer Leader Training, 2014-2017

15. Participation in public policy and community issues

4-H Day at the Capitol- Each year Jessie and her coworker coordinate for 4-H youth, volunteers, and families to attend 4-H Day at the Capitol (2014-2017). Jessie attends the event unless she has to be at 4-H camp that week. During this annual event, participants serve as advocates for the LSU AgCenter and the 4-H Youth Development Program. Jessie and her coworker arrange for the Livingston delegation to meet with local senators and representatives while touring the State Capitol. They present the Parish Profile and recent statistics on impact of the 4-H Youth Development Program to local legislators and present them with a gift. Jessie encourages participants to ask legislators questions regarding community issues and provide statements in support of the 4-H program.

Livingston Parish Council- Jessie and her entire office annually provide a dinner to parish council members to thank them for their support. While there, they promote LSU AgCenter programs and give statistics on the work they are doing in the parish.

Livingston Parish School Board- Jessie and her entire office annually provide a dinner to parish school board members to thank them for their support. While there, they promote LSU AgCenter programs and give statistics on the work they are doing in the parish.

Livingston Trash Bash- In 2013 Jessie, her coworker, and the Junior Leader Club participated in the Livingston Trash Bash to help clean up the town of Livingston.

NRA- The NRA is very supportive of the Livingston 4-H Shooting Sports Program so Jessie tries to give back any chance she can get. Each year, she volunteers at their Annual Banquet. She helps the NRA volunteers check out items won in the auctions.

16. Awards and recognition

Personal Awards

- 1st- LAE4-HA Communicator Award (Team)- 2014
- 1st- 4-H Amazing Race, New Agent Orientation
- 1st- 4-H Zoo Race, Quarterly Training, 2017
- Louisiana Master Cattleman, 2015
- Beef Quality Assurance (BQA) certified, 2015

4-H'er Awards

Jessie works hard to make sure her 4-H members are successful in competitions. She encourages members to apply for awards, run for offices, and participate in competitions. She works to train these members for their competitions and reviews applications to ensure the members will be successful in everything they do. Below are a few of the many accomplishments of her 4-H members.

- National Conference Delegate, Westin Cobb, 2017
- National Shooting Sports Ambassador
 - 2015- Matt Seguin
 - 2016- Luke Seguin
- 4-H State Vice President, Westin Cobb, 2017
- 4-H State Southeast Regional Representative
 - 2016- Westin Cobb
 - 2017- Malorie Langlois
- State Shooting Sports Ambassadors
 - 2014- Matt Seguin, Leland Brandon
 - 2015- Matt Seguin, Leland Brandon, Luke Seguin, Westin Cobb
 - 2016- Matt Seguin, Luke Seguin, Westin Cobb
 - 2017- Luke Seguin
- State Fashion Board Member, Skylar Brandon, 2016-2017
- Southeast District Livestock Show King, Matt Seguin, 2016
- National 4-H Congress Trip Winner
 - Luke Seguin, 2015
 - Megan Mincey, 2016
 - Westin Cobb, 2017
 - Jodi Herring, 2017 (4-H Leader Awards Winner)
- Disney Leadership Institute Trip Winner
 - Matt Seguin, 2016
 - Luke Seguin, 2016
- 7th & 8th Grade Achievement Louisiana Educational Award Trip Winner
 - Luke Seguin, 2014
 - Josie Purvis, 2015
- 6th Grade Achievement Award \$50 Cash Winner
 - Amie Lobo, 2017
 - Autumn Herring, 2017
 - Whittney Boley, 2017
- Jr. Wildlife Tour Winner
 - Logan Louviere, 2015
 - Amie Lobo, 2016
 - Autumn Herring, 2017
 - Sawyer Herring, 2017
- National Dairy Conference Trip Winner
 - Matt Seguin, 2015
 - Luke Seguin, 2016
 - Westin Cobb, 2016
- C.W. Kennedy Award Winner
 - Matt Seguin, 2015
- Premier Livestock Exhibitors

- Goat, Sophie Fletcher, 2014
- Poultry, Matt Seguin, 2016
- Dairy, Megan Mincey, 2017
- Demco Rural Electric Youth Tour winner, Leland Brandon, 2016
- 1st- Louisiana Youth Grazing Essay Contest, Westin Cobb, 2016
- 1st- Horse Judging Team, 2017
- 1st- Horse Individual Public Speaking Contest, 2017
- 1st- National Recurve Archery Team, Hunter Seguin, 2014
- 1st- Poultry Quiz Bowl Team, went on to compete at Nationals, 2015.
- 2nd- Dairy Judging Team, 2014, 2017
- 2nd- Agriculture Demonstration, 2015
- 3rd- Dog Science Contest, 2014
- 3rd- National Youth Grazing Essay contest, Westin Cobb, 2016
- 3rd- Louisiana Beef Grazing Contest heifers, Westin Cobb, 2015
- 3rd- Horse Demonstration, 2015
- 3rd- Dairy Judging Team, 2016
- 4th- Public Speaking, 2016
- 4th- Agriculture Demonstration, 2017

17. Multi-institution, agency, and state collaboration

Since joining the Livingston Parish 4-H program in 2013, Jessie has collaborated with the parish school board, parish council, Livingston Parish Sheriffs Office, Livingston Parish Farm Bureau, Florida Parishes NRA, Livingston Parish Cattleman's Association, Livingston Volunteers for Family and Community (LVFC), Louisiana Wildlife and Fisheries, Livingston CCA, and other community groups to help the citizens of Livingston Parish and to assist 4-H'ers with community outreach. Through Jessie's collaborative efforts, the Livingston Parish 4-H Program has been enhanced.

18. Other scholarly or creative activities or other contributions to the profession

Jessie is a member of Natalbany Baptist Church in Natalbany, LA where she teaches Sunday school to 5th-8th grade students. She also volunteers with the youth program and serves as a chaperone for their events.

Jessie works closely with the FFA program in Livingston and Tangipahoa Parishes. She serves as a judge for many FFA leadership contests at the parish and district level. She has served on chapter officer nominating committees and recruited many FFA members to join 4-H.

Jessie Hoover

33272 Ambrose Hoover Road • Tickfaw, LA 70466 • (985)-351-2536 • jhoover@agcenter.lsu.edu

Extension Experience:

LSU AgCenter 4-H Agent, Livingston Parish, LA (September 2013 – present)

- Provided leadership over the Livingston Parish 4-H program, one of the largest 4-H programs in Louisiana.
- Selected, maintained, and worked with advisory committees to establish relevant 4-H programming.
- Designed lesson plans and taught lessons to 1380+ 4-H club members in Livingston Parish annually using research based information from the LSU AgCenter.
- Planned and executed educational clinics and workshops in the areas of plant science, leadership, record keeping, wildlife, hunting skills, pet care, dog care, wetlands, livestock, and more.
- Established relationships with community members to support, volunteer, and teach educational programs.
- Managed over 190 volunteers to keep school clubs, livestock, shooting sports, and leadership programs strong.
- Conducted trainings for youth and adult volunteers so they could effectively work with 4-H members.
- Made home visits to over 100 4-H member's homes to check on livestock projects and answer questions.
- Worked with the Livingston 4-H Foundation to establish funding for 4-H programs.
- Applied for and received grants worth over \$54,000 in cash and materials for Livingston 4-H programs.
- Pursued professional development opportunities by attending required trainings, attending state and national association conferences, and participating in agriculturally related trips, tours, and field days.
- Utilized Microsoft Office Suite to develop educational PowerPoints, pamphlets, and letters.
- Utilized Microsoft Dynamics to report on annual plan of work.
- Continuously updated Livingston Parish 4-H website using CMS.

Teaching Experience:

Loranger High School, Agriculture Teacher, Loranger, LA (January 2009 to June 2010)

Loranger High School, Agriculture Student Teacher, Loranger, LA (January 2008 to May 2008)

- Designed curriculum, wrote lesson plans, and taught Agriculture classes, Environmental Science, and Physical Science.
- Trained FFA Career Development Teams in dairy judging, forestry, meat evaluation, small engines, job interview, welding, and public speaking.
- Coordinated FFA meetings, fundraisers, field trips, and planning for the end of the year banquet.
- Organized guest speakers to come speak to classes about careers in agriculture.
- Utilized the lab to teach welding, small engines, poultry production, and woodworking.
- Worked closely with the FFA officer team to plan club activities.
- Designed and continuously updated Oncourse teacher website.

Extracurricular Activities:

- Member of the National Association County Agricultural Agents (NACAA).
- Member of the Louisiana County Agricultural Agents Association (LCAAA).
- Member of the Livingston Parish Forestry Landowners Association, Livingston Parish Cattlemen's Association, and Livingston Parish Farm Bureau Federation.
- Sunday school teacher and member of Natalbany Baptist Church, Natalbany, LA.

Education:

Louisiana State University, Baton Rouge, LA

Bachelor of Science in Human Resource Education (December, 2008)

Concentration in Agriculture Education

GPA: 3.3/4.0 scale

Master's degree in Agriculture, Extension, Education, and Evaluation in process. GPA: 4.3/4.0 scale

References available upon request.

LSU Agricultural Center FACULTY JOB DESCRIPTION FORM

NAME: Jessie Hoover

UNIT: Livingston

TITLE: Assistant Extension Agent (4-H Youth Development)

Job descriptions are written in accordance with AgCenter PS-46. The job description reflects the approximate duties at a point in time with the understanding that organizational and clientele needs are dynamic and reasonable adjustments may be needed during the year. The job description includes delineation of the research, extension and/or teaching responsibilities of each AgCenter faculty member. On the chart below, check each function that applies and the approximate percentage of time dedicated to that function.

JOB FUNCTIONS - Check applicable functions and indicate approximate time percentage.							
Check if function applies to position	FUNCTION	0% to <15%	≥15% to <35%	≥35% to <50%	≥50% to <65%	≥65% to <85%	≥85% to 100%
<input checked="" type="checkbox"/>	EXTENSION	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	RESEARCH	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	TEACHING	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DESCRIPTION OF JOB RESPONSIBILITIES:

Continue on additional sheets if necessary.

General Description

The 4-H Youth Development agent will provide overall leadership for non-formal youth development education in Livingston Parish to plan and organize a well-balanced 4-H youth development program. The Extension Agent is more specifically responsible for providing leadership in Citizenship, Science Engineering and Technology (SET), Livestock, Shooting Sports, and Junior Leadership.

Program Planning

1. The Extension Agent is responsible for working with program advisory committees in the planning, implementation, evaluation and reporting 4-H programs. Membership will be representative, including ethnic and racial minorities. Among those represented should be one-third 4-H family (current parents and leaders); one-third from the community at large. This committee will meet twice a year and is a major element of program structure. Sub committees will be used and meet on an as-needed basis, reporting back to the overall committee.

2. The Parish 4-H Foundation is formed to monitor and approve funds spent for 4-H youth development activities and others approved by the parish foundation board. An annual budget shall be presented to parish foundation general membership for review and approval by the board at meeting held annually. An annual budget and systematic fund raising plan for private support of 4-h will be developed and maintained in each parish. An end of year statement form must be submitted to state 4-H office by treasurer of 4-H foundation, who is a non-Extension employee.

3. A current and well written plan of work will be maintained taking into consideration the needs of clientele.

4. A parish 4-H volunteer management plan will be developed and kept current to reflect the various volunteer levels of adults and youth, program direction and management as well as program delivery. The volunteer plan will include recruitment, retention, recognition, training, and management of volunteers in the parish 4-H program.

5. The parish educational program will be implemented to target diverse audiences in a manner that is non-discriminatory on the basis of race, color, national origin, sex, religion or handicap.

Program Implementation

1. A plan of work will be written based on program objectives and goals with measurable outcome. Appropriate adjustments will be made based on changes in the situation and advisory committee input.

2. Clientele will be reached through delivery modes including 4-H school clubs, project and community clubs, home visits, office visits, telephone contacts, demonstrations, clinics, workshops, camps, circular letters, newsletters, news articles, radio program, social media, television program, contest, judging contest and livestock shows.

3. Utilize time efficiently and effectively whether implementing planned or unplanned activities by usage of updated calendar and task list.

4. A cooperative and supportive relationship with local governing bodies, community leaders, other agencies and organizations on related youth development issues.

Evaluation

1. The evaluation of 4-H educational program is an ongoing process whereas results are utilized to identify behavioral changes and possible need areas to address in future programming. Current evaluation methods include pre-post testing, surveys and questionnaires focusing on club meeting programs, project work, volunteer/leadership efforts and workshops.

2. A 4-H program impact study/report will be presented to governing bodies. The findings will be presented to parish advisory committee and extension administration.

Professionalism

1. Extension agent will continue to pursue professional development opportunities in formal and non-formal settings.

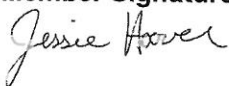
2. Extension agent will conduct himself both public and private in a manner that is considered a good role model for youth and representation of the LSU AgCenter. This includes dressing appropriately, using language correctly and demonstrating moral conduct in accordance with generally recognized standards of society.

3. Extension agent will make efforts to be kept informed on laws, regulations, policies and procedures affecting the conduct of Extension programs.

4. Extension agent will make efforts to work collaboratively with community, professional, organizational, and industry agencies.

Other Tasks

1. Extension agent will work cooperatively with other AgCenter faculty on parish, regional, and state levels. Youth will be provided with the opportunity of out-of-parish educational opportunities on regional, state and national level whether through camps, workshops, subject-matter training, or competitive or other types of events. Certain out-of-parish events such as 4-H University, 4-H Camp and a camp for youth between ages of 12 to 14 will be responsibility of extension agent to attend, coordinate, orient and train if necessary and secure 4-h youth as participants. Where approved, securing volunteer to assist with these functions may be appropriate.
2. Extension agent will perform other tasks that may be assigned by the parish chair, Regional Director or the Vice Chancellor & Director of Extension.

SIGNATURES. <i>Note to faculty members, immediate supervisors and unit heads – signing constitutes your concurrence that this document properly describes the appropriate responsibilities for this position. Otherwise, attach a memo explaining your concerns.</i>			
Faculty Member Signature: 	Immediate Supervisor Signature:	Unit Head Signature:	Date:
Date: 8/22/17	Date:		
Vice Chancellor/Designee Signature Action: [] Approved [] Not Approved – explain required action			
Signature:		Date:	

AgCenter HRM Office – 03/2005