


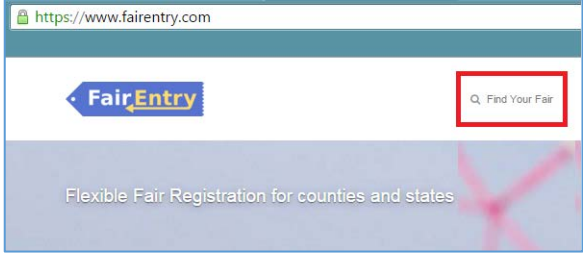
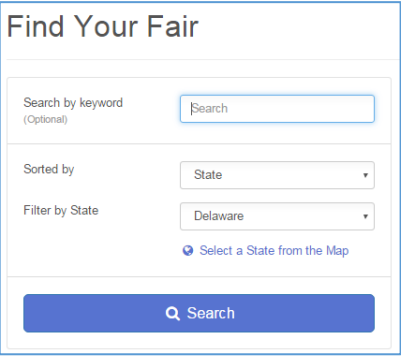

## Exhibitor Group (Family) Entry

### Important Reminders

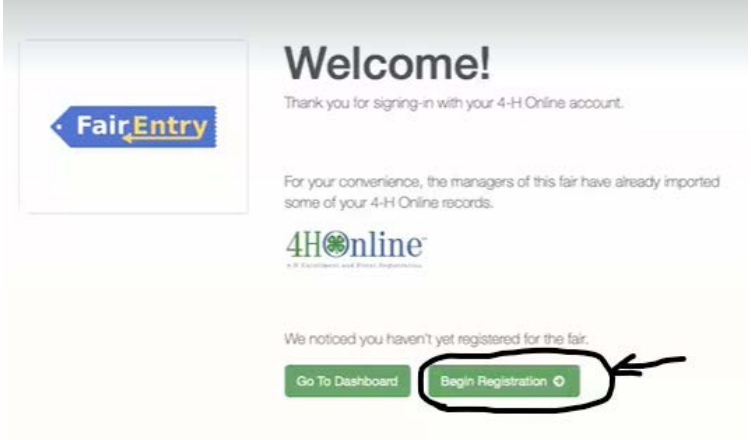
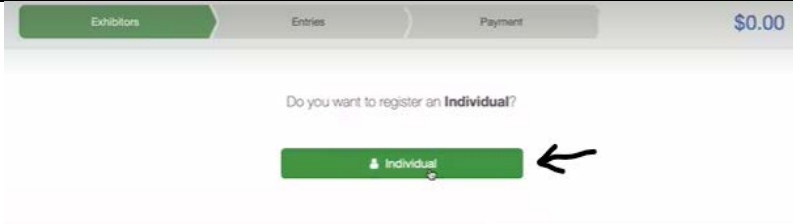
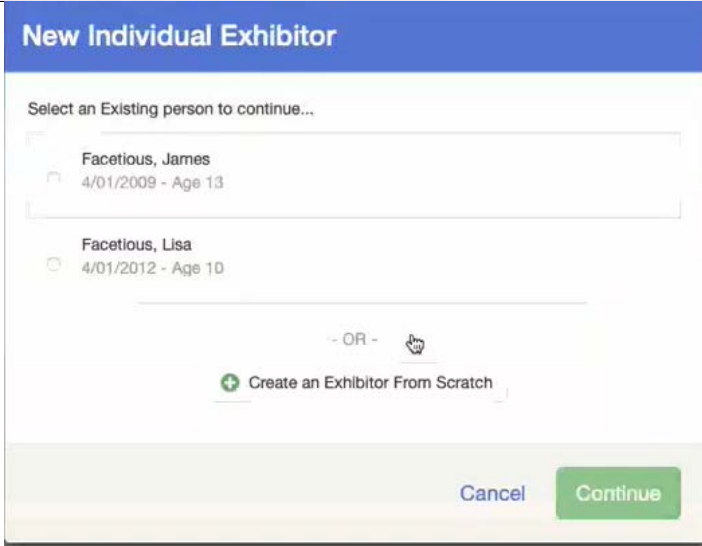
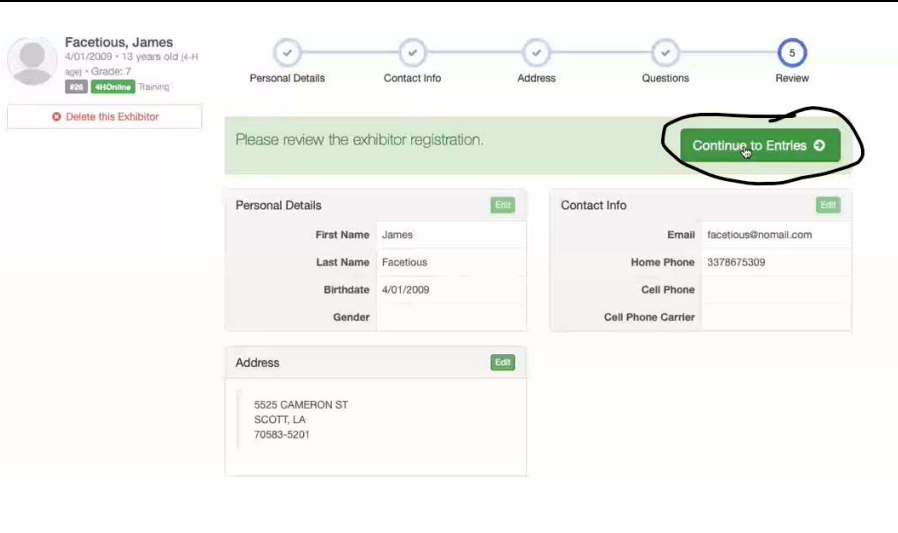
- Register all entries for each exhibitor in the family before proceeding to the Payment section.
- Be sure to click the “Submit” button when you have completed your entries. Entries are not final until they have been submitted.
- Check your email inbox for a confirmation email with a list of your entries and any related fees.
- You will receive a second email when your entries have been approved by your fair or show.

Option 1 for finding your Show	Screenshots/Links
<p>You may access your Fair or Show from their direct link by clicking on one of the links in the right-hand column.</p> <p>Note: Some shows may not have registration open yet. Contact the respective show’s manager/parish 4-H agent for registration start date.</p> <p>Also, some parishes may not be using FairEntry for their parish shows. Please contact your parish 4-H agent if this is the case to make sure.</p>	<p><b><u>State Show Links:</u></b>            State Livestock Show – <a href="http://lsulivestock.fairentry.com">http://lsulivestock.fairentry.com</a>            State Poultry Show – <a href="http://lsupoultry.fairentry.com">http://lsupoultry.fairentry.com</a>            State Rabbit Show – <a href="http://lsurabbit.fairentry.com">http://lsurabbit.fairentry.com</a></p> <p><b><u>District Livestock Shows:</u></b>            Acadiana – <a href="http://acadiana-district.fairentry.com">http://acadiana-district.fairentry.com</a>            Central – <a href="http://cenla.fairentry.com">http://cenla.fairentry.com</a>            Northeast – <a href="http://ne-la.fairentry.com">http://ne-la.fairentry.com</a>            Northwest – <a href="http://nw-la.fairentry.com">http://nw-la.fairentry.com</a>            South Central – <a href="http://sc-la.fairentry.com">http://sc-la.fairentry.com</a>            Southeast – <a href="http://se-la.fairentry.com">http://se-la.fairentry.com</a>            Southwest – <a href="http://swla-livestock.fairentry.com">http://swla-livestock.fairentry.com</a></p> <p><b><u>Parish Livestock Shows:</u></b>            Acadia – <a href="http://acadia-parish.fairentry.com">http://acadia-parish.fairentry.com</a>            Allen – <a href="http://allen-parish.fairentry.com">http://allen-parish.fairentry.com</a>            Ascension – <a href="http://ascension-parish.fairentry.com">http://ascension-parish.fairentry.com</a>            Avoyelles – <a href="http://avoyelles-parish.fairentry.com">http://avoyelles-parish.fairentry.com</a>            Calcasieu – <a href="http://calcasieu.fairentry.com">http://calcasieu.fairentry.com</a>            Cameron – <a href="http://cameron-parish.fairentry.com">http://cameron-parish.fairentry.com</a>            East Baton Rouge – <a href="http://ebr-livestock.fairentry.com">http://ebr-livestock.fairentry.com</a>            East/West Feliciana – <a href="http://Felicianas-livestock.fairentry.com">http://Felicianas-livestock.fairentry.com</a>            Evangeline – <a href="http://evangeline-parish.fairentry.com">http://evangeline-parish.fairentry.com</a>            Iberia – <a href="http://iberia-parish.fairentry.com">http://iberia-parish.fairentry.com</a>            Jeff Davis – <a href="http://jeffdavis-parish.fairentry.com">http://jeffdavis-parish.fairentry.com</a>            Lafayette – <a href="http://lafayette-parish.fairentry.com">http://lafayette-parish.fairentry.com</a>            Lafourche – <a href="http://lafourche.fairentry.com">http://lafourche.fairentry.com</a>            Livingston – <a href="http://livingston-parish.fairentry.com">http://livingston-parish.fairentry.com</a>            Rapides – <a href="http://rapides-parish.fairentry.com">http://rapides-parish.fairentry.com</a>            St. James – <a href="http://stjames-parish.fairentry.com">http://stjames-parish.fairentry.com</a>            St. Landry – <a href="http://stlandry-parish.fairentry.com">http://stlandry-parish.fairentry.com</a>            St. Martin – <a href="http://stmartin-parish.fairentry.com">http://stmartin-parish.fairentry.com</a>            St. Mary – <a href="http://stmary-parish.fairentry.com">http://stmary-parish.fairentry.com</a>            St. Tammany – <a href="http://sttammany.fairentry.com">http://sttammany.fairentry.com</a>            Tangipahoa – <a href="http://tangipahoa.fairentry.com">http://tangipahoa.fairentry.com</a>            Terrebonne – <a href="http://terrebonne.fairentry.com">http://terrebonne.fairentry.com</a>            Vermilion – <a href="http://vermilion.fairentry.com">http://vermilion.fairentry.com</a>            Washington – <a href="http://washington-parish.fairentry.com">http://washington-parish.fairentry.com</a>            West Baton Rouge/Iberville – <a href="http://wbr-iberville.fairentry.com">http://wbr-iberville.fairentry.com</a></p>

<p>Select to “Sign in with 4HOnline” and enter your login information.</p>	
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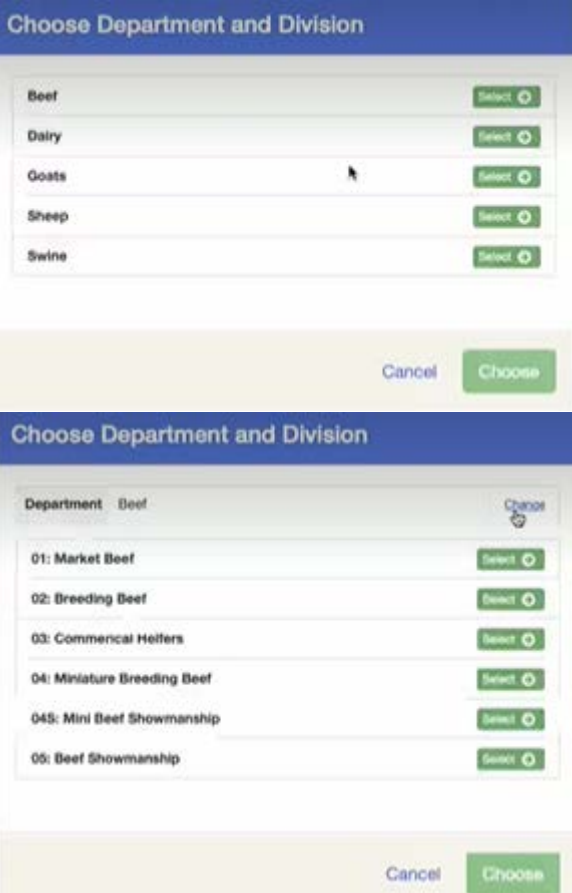
Option 2 for finding your show	Screenshot
<p>Go to <a href="http://www.fairentry.com">http://www.fairentry.com</a> and click “Find Your Fair”.</p>	
<p>Filter by your state, click Search, and then click on the correct fair.</p>	
<p>Select to “Sign in with 4HOnline” and enter your login information.</p>	

## Entering Exhibitor Information

Steps	Screenshots
<p>After Logging in you will be directed to the screen shown on the right.</p> <p>Click on the “Begin Registration” Button</p>	
<p>Click Individual.</p>	
<p>After clicking the “Individual” button, a box with a list of the 4-H/FFA members associated with your account will pop-up. Select a name and then click “Continue”</p> <p>Note: If the 4-H/FFA member that you wish to select is not appearing on the list, first, make sure you have logged in to the correct account. Secondly, check with your respective show manager to make sure all active 4-H members have been imported into the program from 4-H Online.</p>	
<p>After selecting the name, you will answer any required questions, and continue to the review page for that exhibitor. When you have review all information, you will click Continue to Entries.</p>	

## Creating Entries for Exhibitors

Each exhibitor can have multiple entries. Each animal class entry **must** have an animal entered with it. Showmanship classes are the only classes not requiring the animal submitted with the entry. Once all entries have been created for the first exhibitor, you have the choice of creating another exhibitor in this exhibitor group (and entries) or proceeding to check-out (submitting the entries, whether or not fees are charged).

Steps	Screenshots
<p>Click Add an Entry beside the correct exhibitor (if more than one has been created).</p>	
<p>Click Select beside the first department you wish to enter.</p> <p>After you select a department, you will see a list of divisions to select from, and then a list of available classes. <i>Also notice that there are blue "Change" links in case you mistakenly select an incorrect department, division, or class.</i></p> <p>After you have selected the class, click the green Choose button.</p>	

Select the appropriate class.

Click Continue

The screenshot shows the 'Starting an Entry' form. At the top, there are fields for 'Department' (Beef) and 'Division' (02: Breeding Beef), both with 'Change' links. Below this is a section titled 'Select a Class to continue' with a list of 12 classes, each with a 'Select' button and a dropdown arrow. The classes are: 301: Late Summer bull calves, 302: Early Summer bull calves, 303: Late junior bull calves, 304: Early junior bull calves, 305: Late senior bull calves, 306: Early senior bull calves, 307: Late summer yearling bulls, 308: Early summer yearling bulls, 309: Late junior yearling bulls, 310: Early junior yearling bulls, 311: Late Summer heifer calves, and 312: Early Summer heifer calves.

Select a Club or Chapter for this entry.

Then Click "Continue"

The screenshot shows the 'Club/Chapter' selection screen. It has a progress indicator at the top with '1 Club/Chapter' and '2 Animals'. The main text says 'Please select the 4-H Club or FFA Chapter that is associated with this entry.' Below this, it shows 'Selected Club: Training Club' with an 'Add' button. There is a search bar with 'Search...' and a magnifying glass icon. Below the search bar, a list shows 'Training Club (Training)' with an 'Add' button. A note at the bottom says '1 club is available' and 'Note: No more than 50 clubs are shown at once, so use the search feature to find your club.' A 'Continue' button is at the bottom right.

Next, you will click on the add an animal button.

The screenshot shows the 'Entry Animals' screen. It has a progress indicator at the top with '1 Club/Chapter' and '2 Animals'. The main text says 'There is no animal in this slot'. A button labeled 'Add an animal' is circled in black. A 'Continue' button is at the bottom right.

After clicking the "Add an Animal" button a box will appear listing all the animals the exhibitor has in 4-H Online that can show in that division.

Click on the appropriate animal that you want entered into that class. Then click "Select Animal"

After Reviewing the Entry, click Continue

The screenshot shows the 'Adding an Existing Animal' dialog box. It has a title bar 'Adding an Existing Animal'. Below the title bar, it says 'Allowed Animal Types:' followed by a list item 'Beef - Registered Breeding'. There is a search bar containing 'James Facetious'. Below the search bar, there is a blue bar with 'Animal Name: Ms. Mary Celeste' and a 'View Info' button. At the bottom, there are 'Cancel' and 'Select Animal' buttons.

Afterwards, you will be able do one of three options:

1. Add another Entry
2. Register another Exhibitor
3. Continue to Payment

For the first two, click on the option and repeat the previous steps.

To Submit, click Continue to Payment and see below.

Exhibitors Entries Payment

Entry #104

Facetious, James  
4/01/2009 • 13 years  
Old 4-H age • Grade: 7  
All Online Training • Training Club

Department: Beef  
Division: 02: Breeding Beef  
Class: 314: Early junior heifer calves

What do you want to do next?

For James Facetious:

Add another Entry

Register another Exhibitor

Everything looks good!

Continue to Payment

## Submitting Entries

When all entries for all exhibitors in the exhibitor group have been completed, **Continue to Payment** to finalize and submit your entries. You must submit your entries even if there are no fees, so no payment is required.

After clicking continue to payment you will arrive at a screen similar to the one on the right.

Once all entries have been entered for exhibitors in your family, submit the invoice for approval.

You will receive an email message when the entries have been submitted for approval. You will receive a second email when the entries have been approved.

Exhibitors Entries Payment \$60.00

Review Payment Method Confirm

One last step!  
Agree to the terms below and press submit.

After you Submit

- Records will be locked to editing awaiting manager approval
- Your credit card will not be charged until a manager approves the records
- If the manager does not approve all the records, the amount charged to the credit card may be less than the amount cited here.

Payment Total

\$60.00  
By Check

Instructions to Pay by Check

Please make checks payable to your Parish 4-H Foundations and submit payment through your local 4-H Office.

Submit

We agree to all terms, conditions, rules, regulations, requirements, ethics, policies, and laws in effect or hereafter adopted which are applicable to the LSU AgCenter District and State Livestock Shows. We understand and agree that any exhibitor, parent or guardian who commits, attempts to commit, or participates in the commission of any act or omission which gives an animal or exhibitor an unfair advantage over another animal or exhibitor, which endangers persons or animals, and/or which violates any terms, conditions, rules, regulations, requirements, ethics, or policies of the LSU AgCenter District and State Livestock Shows may result in an animal, exhibitor, parent or guardian being disqualified or declared ineligible, being banned from participating in future shows or events and/or being forbidden from entering or remaining on the premises. Potential criminal violations may be referred to an appropriate law enforcement agency.

We further understand and agree that if in the sole discretion of the LSU AgCenter substantial evidence exists that an animal has been tampered with, that animal may be declared ineligible. We have read, understand and agree to follow the LSU AgCenter Fair Show Bio Security and Reducing Livestock Disease Risk.