

NOMINATION FORM
Rosalie Bivin 4-H Youth Development Faculty Award

Instructions: Recognizing outstanding faculty through award nominations is a responsibility we all share. With the recent completion of the programming year, please take this opportunity to submit an award nomination for your co-workers and/or colleagues that have and continue to develop and implement excellent Extension programs that have parish, regional, state and/or national impact. For all awards, a faculty committee reviews nominations and submits their recommendations to the Vice President. An explanation of individual awards, guidelines and criteria, is included on nomination forms and LCES PS-21, Extension Professional Awards (<http://intranet.lsuagcenter.net/unit/lces/Documents/LCES%20PS%2021.pdf>.) Nominations should address the information requested below and may not exceed 4 pages (excluding letters of support). Additional pages will be discarded. All nomination materials must be submitted electronically to *Rebecca Smelley* (rsmelley@agcenter.lsu.edu) in the Vice President's Office by this year's deadline.

1. Parish:
2. Name of nominee(s) or team:
3. Program Title:
4. Project Leader(s):
5. School/Club site:
6. Service Learning Area: (Please indicate)
 - a. Leadership
 - b. Science, Engineering and Technology Literacy
 - c. Healthy Lifestyles
 - d. Youth in Governance
7. Organizational Strategies:
8. Collaborator(s):
9. Total Hours (*Please include time spent on all steps of the cycle*):
10. Sources and Amount of Funds Generated:
11. Write a summary of accomplishments for this program. Summary should explain how the program and achievements contributed to the Service-Learning initiative, improved Extension's effort to benefit people or changed their lives in some way, and also enhance Extension's educational mission. Please address some of the following topics in your summary: a) Goals and Objectives, b) Youth and Adult partnerships, c) Needs Assessment, d) Steps in Planning, e) Collaborative Efforts, f) Celebrations, g) Reflection Techniques, and i) Evaluation tools.
12. Include a description of a **maximum of five (5)** work documents/media that support work accomplished (e.g., news articles, mass media, presentation, pictures, needs assessment tools, evaluation tools, journal tools, outcome statements, etc.) and include links to those documents/media if available. Do not send copies of actual work samples.
13. You may submit up to two letters of support. It is recommended that one be internal and one be external.