



## NEW HIRE INFORMATION FORM LSU AgCenter

Demographic information needed for employees going in to temporary appointments or non-advertised positions, if new to system.

Country (if other than the United States) \_\_\_\_\_

First Name \_\_\_\_\_

Middle Name \_\_\_\_\_

Last Name \_\_\_\_\_

Suffix \_\_\_\_\_

Phone number \_\_\_\_\_ Work Home  
Landline Mobile Telecommunication Device for the Deaf?

Street Address \_\_\_\_\_ Work Home

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

E-mail address \_\_\_\_\_ Work Home

AgCenter e-mail address

(Employee will need to check an e-mail address to gain access to Workday to complete necessary new hire information.)

Comments/Additional Hiring Information:

Hiring Manager:

Start Date:

Send this form along with the **Employment Packet Request** form.