



National Extension Association of Family & Consumer Sciences

LEAFCS Winter Board Meeting Annual Conference-Baton Rouge, LA December 12, 2017

Call to Order and Welcome

LEAFCS President, Robin Landry, called the meeting to order at 9:29 am.

Inspirational Reflection

The inspirational reflection was given by Tiffany Williams reading the poem, "Don't Quit".

Pledge of Allegiance

The Pledge of Allegiance was led by Tiffany Williams.

Minutes & Correspondence

The minutes of the previous meeting were emailed to everyone in advance by Becky Gautreaux. She motioned to dispense reading the reading of minutes. Karen Jones accepted the motion. It was seconded by Layne Langley. There was no correspondence to bring before the board.

Financial Report

The report was reviewed by Robin Landry on Mandy Armentor's behalf. She presented the proposed budget for the next year. Terri Crawford motioned for the treasurer (Mandy) to check into closing the Maxine Reeves CD or transfer funds to cover 2019 and 2020 award winners. Joan Almond seconded the motion. Mandy Armentor will report in April of her findings. Terri Crawford suggested we look at the funds available to increase amounts to attend professional development trainings.

Standing Committee Reports

Public Affairs – Alethia reported she sent out an email encouraging members to send her NEAFCS impact reports. She included the format and templet in the email. There are areas for everyone to enter at least one report. The reports should be sent to Alethia by January 25, 2018. Report on File

Member Resources- Robin Landry presented on behalf of Sandra Raines. The fall 2017 issue of *The Aggregate* was e-mailed to the FCS state faculty and LEAFCS members. She also encouraged everyone to join again in December. Report on File.

Awards & Recognition- Karen Jones read and congratulated our regional and national winners:

Dean Don Felker Financial Management Award- **1st Place National Winner – Linda Uzzle and team, Southern, Louisiana;** 1st Place Southern Region Winner – Linda Uzzle and team, Southern, Louisiana; **Florence Hall Award** 3rd Place Southern Region Winner – Layne Langley, Southern, Louisiana; **Community Partnership Award** 3rd Place Southern Region Winner – Layne Langley, Southern, Louisiana; **Communications Award: Photography** 3rd Place National Winner – Sandra Raines, Southern, Louisiana; 3rd Place Southern Region Winner – Sandra Raines, Southern, Louisiana; **Communications Award: Written Press Releases** 1st Place Southern Region Winner – Sandra Raines, Southern, Louisiana; **Distinguished Service Award** - Linda (Diane) Uzzle – Louisiana; and **Continued Excellence Award** - Mandy Armentor – Louisiana. She also encouraged everyone to pay their dues on time so they can be eligible next year. Report on File.

Professional Development- Layne Langley informed everyone to save the dates of April 24-26, 2018, to "Celebrate Us". Our annual convention will be held at the Wesley Center in Woodworth. She encouraged all board members to submit & review proposals for NEAFCS 2018. Report on File.

Regional Directors- Cathy Agan reported that Region 1 FCS agents received an email encouraging them to join and pay dues by December 16, 2017 in order to be eligible to apply for awards. The treasurer and regional directors need a copy of the renewal confirmation. Report on File. Kylee Brown, Region 2 reported sending an email to 24 eligible FCS agents and professionals to join or renew their membership. Report on File.

Special Committee Reports

Audit- Grace Peterson was absent.

By-Laws – Brittney Seay stated there was no report.

Convention Arrangements- Cathy Agan mentioned the dress will be casual and we will be staying at Wesley Center in Woodworth. Any down time will be spent at the center and not around town.

Convention Program- Layne Langley said Robin, Mandy, and her will be working on the program. She asked to be emailed suggestions on speakers.

Convention Sponsorship- Robin Landry reported a list of potential sponsors is being developed. She asks for potential sponsor's contact names and addresses to be sent to her this week. She is planning on mailing out those letters Friday, December 22nd. Report on File.

Convention Registration- Mandy Armentor mentioned more information will be available in March. Her plan is to have registration online through Eventbrite.

Installation- Joan Almond mentioned new officers will be installed in April at the conference.

Faculty Council- Alethia Lawrence reported she will call for nominations as soon as Dr. Richardson sends the email to do so. Report on File.

Handbook – Mandy Armentor informed the board the handbook's changes will be revised to include the state and national winners, deceased members, state convention updates, and life members. The revision will be sent out when completed. Report on File.

Marketing- Kylee Brown mentioned the website is in working progress and requests feedback. An email was sent to the new agents encouraging them to be members. Report on File.

Member Recognition- Diane Uzzle requested a current membership and retiree list as one becomes available.

Nominating- Brittney Seay nominated Karen Jones, Becky Gautreaux, and Shatonia McCarty for President Elect. Karen Jones withdrew her nomination. Mandy Armentor made a motion to close nominations. Layne Langley seconded the motion.

Special Awards- Cathy Agan reported these awards will follow state award guidelines, however she should be sent submissions. Report on File.

Ways and Means- Becky Gautreaux reported there was a contest to design the state livestock show shirts. The information was sent to all 4-H agents. Entries were collected and the committee decided on a winner. The winner will receive \$25 and a t-shirt. Becky reported changing the number of long sleeves order due to the large

amount of last year's shirts left. A signup sheet was passed for board members to sell shirts at the state show. She mentioned she will strongly encourage members to sign up at the meeting.

Scholarship- Robin Landry read Dr. Overstreet's report on her behalf. Dr. Overstreet will send an email in January requesting submissions. The deadline will be April 2nd. The scholarship committee is Sandra May, Becky Gautreaux, Beth Gambel, Layne Langley, Wennie Xu and Cathy Agan. Report on File.

Old Business

Robin Landry mentioned LVFC is asking for scholarship money to award to a junior. Mandy Armentor motioned to give \$500 from t-shirt sales to joint scholarship fund. Karen Jones seconded the motion. Terri Crawford suggested to amend the motion due to the possibility of a year when t-shirt sales are not profitable. The amendment was made and is, "\$500 will be given providing funds are available from t-shirt sales each year."

Robin Landry wanted the minutes to state the new amounts for award winners. In July 2016, it was voted on and approved to increase DSA and Continued Excellence award to \$1500. In May 2017, it was approved to award PILD participant \$750, JCEP participants \$600, New Professional \$1000, Maxine Reeves \$1000, Betty Jane Fairchild \$1000, and Voting Delegates \$750. These were passed by acclamation.

New Business

The Handbook update was covered in the report and will be completed by Mandy Armentor. Robin Landry wanted the board to start considering nominations for officers from the appropriate regions: President Elect (R2), Vice President for Professional Development (R1), Vice President of Member Resources (R2), Secretary (R1), and Parliamentarian (R1).

Announcements:

- LEAFCS/NEAFCS Awards Online Awards opened December 1, 2017
- Dues to National Office December 31, 2017, but the state's deadline is December 16, 2017.
- 2018 Proposal deadline is January 31, 2018.
- NEAFCS Impact Statement Portal opened December 1st and closes February 1st. Please send this to Alethia Lawrence.
- LSU AgCenter State Livestock Show February 10-18, 2018, Lamar Dixon
- Brittney Seay is attending the Joint Council of Extension Professionals (JCEP) Conference, February 14-15, 2018, in Orlando, FL.
- NEAFCS Awards Deadline and State Winner Form due March, 2018
- Saundra Raines is attending the Public Issues Leadership Development (PILD) Conference, April 8-12, 2018, Washington, D.C., First Timers Scholarship due February 1, 2018.
- LEAFCS/FCS Joint Convention and Training April 24-26, 2018
- NEAFCS 2018, September 24-27, 2018, San Antonio, TX

Carolyn Robinson thanked everyone personally for the flowers that were sent when her brother passed away. With no further business to discuss; Layne Langley made a motion to adjourn; Mandy Armentor seconded the motion. All were in favor and the meeting adjourned at 10:34 am.