



National Extension Association of Family & Consumer Sciences

LEAFCS Summer Board Meeting Skype Meeting August 1, 2019

Call to Order and Welcome

LEAFCS President, Shatonia McCarty, called the meeting to order at 2:30 PM.

Minutes & Correspondence

Secretary, Shannan Chevallier, had previously sent out minutes for approval. A motion was made by Robin Landry to dispense the reading of the minutes. This motion was seconded by Layne Langley. The motion passed.

Terri Crawford sent a card of thanks for the Friendship Tree painting and celebration.

Shatonia McCarty thanked the association for their thoughtfulness and prayers during the passing of her father.

Financial Report

Treasurer, Cathy Agan presented the financial reports.

As of August 1, 2019, LEAFCS accounts have the following balances:

- General Checking - \$20,754.66 (\$7,687.37 – Maxine Reeves Award Fund)
- General Savings - \$8,337.33
- Scholarship Savings - \$2,473.01
- General CD - \$22,960.59
- Maxine Reeves CD & Maxine Reeves Checking – Consolidated and transferred to general account in December 2018.
- Total Balances - \$ 54,525.59

Cathy Agan informed us that online banking had been set up at Campus Federal Credit Union. However, it was brought to our attention that the savings and scholarship savings are under a separate profile at Campus Federal, and was unable to be merged into the business account. Campus Federal advised we could transfer the savings and scholarship savings to the proper profile, if we move the accounts to one of the existing membership numbers or assign them their own membership number.

Cathy Agan proposed we transfer the savings and scholarship savings to the correct LEAFCS bank profile at Campus Federal assigning new account numbers, in order to have all accounts under one umbrella of people and address and be easily accessible when signers need to be changed due to officer change.

This proposal was accepted with a motion by Bertina McGhee, seconded by Cynthia Stephens, with no members opposing. Motion carried.

Standing Committee Reports

Public Affairs

The Public Affairs Committee report has nothing to report at this time according to Bertina McGhee.

Member Resources

Mandy Armentor reported there is nothing new to report at this time.

Awards and Recognition

Alethia Lawrence resigned her position at the LSU AgCenter, and Marianna Langston was asked to fulfill Alethia's position as Awards and Recognition Committee, in which she so graciously accepted.

Marianna reported award winners were announced and there are 3 Southern Region winners and 1 National winner for NEAFCS conference this year. There is also 1 distinguished service award that will be recognized this year.

Professional Development

Cynthia Stephens reported on the following NEAFCS webinars:

NEAFCS (To register go to <https://attendee.gotowebinar.com/register>)

History of NEAFCS, there is a webinar September 5, 2019. It is listed on the NEAFCS Professional Development page.

Creating Recipes with Food and Safety in Mind—December 3, 2019

Ohio State Live Healthy Live Well (To register go to <https://livehealthyosu.com/webinars>)

Achieving Optimism and Gratitude through Mindfulness – Joanna Fifner and Bridget Britton – Find out how mindfulness can be incorporated into your life, and exercises and resources available to bring optimism into your life. go.osu.edu/optimismgratitudemindfulness

Eating for the Health of It – Susan Zies and Courtney Klebe – Learn what you should include in a healthful meal, what the health halo effect is, and how to include in-season vegetables and fruits in your diet. go.osu.edu/eatingforhealth

Gluten Free Baking – Shannon Carter – Find out more about the role of gluten in foods, gluten free flours and baking/cooking tips. Shannon will also share recipe adaptations and suggestions she has tried with her own family. go.osu.edu/glutenfreebaking

Gluten-Free Eating – Shannon Carter – Learn who should follow a gluten-free diet, sources, of gluten cross-contact, and information about gluten free foods from the mother of a gluten-free family. go.osu.edu/glutenfreeweb

Healthy Eating for Fast-Paced Lives – Dan Remley and Amanda Bohlen – Discover the qualities of a healthy snack, the best choices for restaurant options, and ideas for foods from convenience stores. go.osu.edu/healthyeating_fastpacedlives

Healthy Halloween and Harvest Treats: Don't Let It Scare You– Michelle Treber and Pat Brinkman – Check out these healthier treat options, ideas for party snacks, decorations, and harvest party activities that don't include sugar. go.osu.edu/healthyhalloween

Regional Directors

Region 1: Markaye Russell reported Region 1 has 19 members of LEAFCS. This number is as reported in April. Attentively there are about 6 wanting to attend NEAFCS in September in Hershey, PA from Region 1.

Region 2: No report was given by Sandra May in regards to Region 2.

Special Committee Reports

Nothing to report at this time.

Member Recognition Report

Nothing to report at this time.

By-Laws Report

There was nothing reported by Kylee Brown at this moment.

Faculty Council Report

Layne Langley reported the upcoming election cycle, nine new council members including four on-campus and five off campus members will be elected to the AgCenter Faculty Council. Among the off-campus members, there will be two full members, two associate members and one assistant member elected.

As per the Bylaws of the AgCenter Faculty Council:

Article VIII, Section 5 Term Limits of Members.

- A. Off-campus Council Members can serve up to 5 terms on Council, but no more than one term as an Assistant rank representative, one term as an Associate rank representative, and up to three terms as a Full rank representative.
- B. On-campus Council Members can serve up to 5 terms on Council, but no more than one term as an Assistant rank representative, one term as a Full/Associate rank representative after election as an Associate Professor, and up to three terms as a Full/Associate rank representative after election as a Full Professor.
- C. No more than two consecutive terms may be served without a minimum of one year interruption in Council service between terms.

According to the Bylaws, the timing and procedure of the council member election are as follows: Under Article VII, section

3. The Vice President and Dean will announce the opening of nominations for a 10 to 14 day period no later than September 15. The correspondence will include the process for entering nominations.
4. After the close of nominations, each candidate will have 10 to 14 days to accept his/her nomination.

Following the above procedures, the election will be held around mid-October. The plan is to introduce new council members to the council during its November meeting to get them ready for their services beginning the January the following year.

As more information is made available, I will reach out to the association to see who is interested in being nominated to serve on the AgCenter Faculty Council.

Handbook Report

Mandy Armentor reported the handbook will be updated (including the names of recently deceased and retired LEAFCS members) and submitted to members no later than December 2019. It is encouraged all members become familiar with the handbook and read their duties if they are a committee chairman and/or officer. This sometime helps clear up any confusion in roles of duties.

Members are encouraged to let me know if they notice a mistake or error in the handbook (spelling, grammar, etc.) so it can be corrected in a timely manner.

Marketing Committee

Nothing to report at this time.

Nominating

There was no report from Kylee Brown at this time.

Ways & Means

Abigail McAlister advised there was nothing to report for Ways & Means at this time, just stay tuned for t-shirt fundraiser update coming in September.

Scholarship

Robin Landry informed the board that the LEAFCS Scholarship was awarded to Shannan Chevallier at the 2019 Awards Luncheon which was held at Chef Pat Nolan Catering located at 605 Louisville Ave., Monroe, LA 71201 during this year's LEAFCS State Convention.

LEAFCS Convention

Convention Arrangements

Shatonia McCarty reported plans are currently underway to plan the LEAFCS 2020 convention, but have not been concluded at this time.

Convention Program

There was no report for the convention program.

Convention Sponsorship

There was nothing to report at this time.

Convention Registration

There was nothing to report at this time.

New Business

- PILD: Karen Jones attended for the 2019 year and Shatonia McCarty attended JCEP.
- Nominations for Officers to be elected at Winter Meeting are as follows:
 - VP of Professional Development (R2)
 - Secretary (R2)
 - Regional Directors (R1 & R2)
 - President Elect (R1)
- NEAFCS Travel Plans: Shatonia will send out info in regards to State's Night Out as time is approaching. Those attending are Shatonia McCarty, Brittney Seay, Cathy Agan, Markaye Russell, Valerie Vincent, and Karen Jones.

Announcements

- NEAFCS 2019, September 30-Oct. 4, Hershey PA.
- JCEP Leadership Conference 2020, February 12-13, San Antonio, TX.
- PILD Conference 2020, April 5-8, Crystal City, Arlington, VA.

Robin Landry brought to our attention the passing of Margaret Burlew, and correspondence will be sent to her family on behalf of our LEAFCS association.

The Get Well Card everyone signed at our Spring LEAFCS convention was delivered to Joan Almond by Diane Uzzle and was much appreciated. Joan is home now and is progressing well, but still has a long road ahead. Please continue to keep her in your prayers.

Motion was made to dismiss meeting by Karen Jones. Second was made by Robin Landry. All were in favor. Meeting was adjourned at approximately 3:05 PM.

