



National Extension Association of Family & Consumer Sciences

LEAFCS Spring Member Meeting Holiday Inn Express, W. Monroe April 2, 2019

Call to Order and Welcome

LEAFCS President, Brittney Seay, called the meeting to order at 3:30 PM.

Inspirational Reflection

Alethia Lawrence gave an inspirational reflection titled, "It Couldn't Be Done".

Pledge of Allegiance

Markaye Russell led the members in the Pledge of Allegiance, keeping our wonderful country at the forefront of what we do.

Minutes & Correspondence

Secretary, Shannan Chevallier, had previously sent out minutes for approval. A motion was made by Mandy Armentor to dispense the reading of the minutes. This motion was seconded by Karen Jones. The motion passed. There was no new correspondence to report at this time.

Financial Report

Treasurer, Mandy Armentor presented the financial reports.

As of March 28, 2019, LEAFCS accounts have the following balances:

- General Checking - \$20,504.96
- General Savings - \$8,337.33
- Scholarship Savings - \$2,473.01
- General CD - \$22,755.30
- Maxine Reeves CD – Consolidated and transferred to general account.
- Maxine Reeves Checking – Consolidated and transferred to general account.
- Total Balances - \$ 54,070.60

The Maxine Reeves CD and Checking were consolidated and transferred to our general account in December of 2018. A line item Maxine Reeves Award fund will be created and disbursed through our general account per the board and membership recommendation of the Winter Meeting in 2018. A \$1,500 transfer from checking to savings will be made to replace the previous transfer made to cover t-shirt cost.

Standing Committee Reports

Public Affairs The Public Affairs Committee report was submitted & presented by Alethia Lawrence. Awards were judged by the Public Affairs Committee and were received from Karen Jones on February 28, 2019. The Public Affairs Committee included Tiffany Williams, Eva Davis, and Aneisha Andrus. Awards were scored by each individual member, and then tallied by the Public Affairs Chair, and placement for each award was given. This year we received 8 applications for Social Media education Award, Community Partnership Award, Television/Video Award, and School Wellness Award. Certificates will be given to the winners at the Awards Luncheon on Thursday, April 4, 2019.

Member Resources

Kylie Brown presented the members resource report. The committee received four applications in three categories. There were two entries for SNAP-Ed/EFNEP Educational Program Award, one entry for the Program Excellence through Research Award, and one entry for the Environmental Education Award.

Awards and Recognition

Karen Jones gave the Awards and Recognition Report and let the board know the following:

Information about applying for the 2019 Awards and deadlines were sent upon receiving from national. An initial email was also sent out with the deadline to apply for awards. Several email reminders were sent to members.

The Awards data form was also sent to members for their completion. This data form helped determine who might be eligible for national and state awards so they could be encouraged to submit an application.

Seventeen (17) award applications were submitted for judging. First place award winners were entered into the NEAFCS system to advance to Regional and National Awards.

The following awards will be presented at the Awards Luncheon at Chef Pat Nolan Catering Co:

- Community Partnership
- Communication Awards: Television/Video Program
- School Wellness
- SNAP-Ed/EFNEP Educational Program
- Program Excellence through Research
- Environmental Education
- Food Safety
- Excellence in Teamwork
- Distinguished Service
- Betty Jane Fairchild
- Maxine Reeves Memorial
- Past President's New Professional
- LEAFCS Scholarship

Arrangements for the 2019 LEAFCS Awards Luncheon in Monroe on April 4th were made, including the Agenda, Speaker , as well as Dr. Melissa Cater, NE Regional Director will welcome participants.

Professional Development

Cynthia Stephens reported on the following NEAFCS webinars:

Wednesday, April 10, 2019

Birds, Bugs, and the Benefits of Collaboration in Supporting Children's Sense of Wonder through Nature

Monday, May 20, 2019

Cooking Under Pressure Train-the-Trainer

Cynthia also reported the following webinars offered by University of Florida:

Tuesday, April 9, 2019

Gluten-free and Alkaline Diets

Tuesday, May 14, 2019

Vegetarian, Vegan and Raw Foods Diets

Regional Directors

Region 1: Markaye Russell reported Region 1 has 19 members of LEAFCS. This number includes 4 new members, Joy Sims from Madison Parish, Jessica Fuller of Caldwell Parish, Elizabeth Martin of Caddo Parish, and Cynthia Upton from Rapides Parish. Region 1 membership is up two members from the previous year.

Region 2: Sandra May reported Region 2 having 22 members and encouraging new employees and former members to join. Report on file.

Special Committee Reports

Member Recognition Report

There were 7 new members, Louise Wicker, Matt Greene, Cynthia Upton, Elizabeth Martin, Amanda Gibson, Joy Sims, & Jessica Fuller. There were also 2 retiring members, Dr. Karen Overstreet & Terri Crawford. We also had 2 returning members, Dr. Gina Eubanks and Cynthia Clifton.

Special Awards Report

Jessica Randazzo reported there were 2 applicants who applied for the Betty Fairchild Award and 1 for Maxine Reeves Award. Winners will be announced on Thursday at the Awards Ceremony.

By-Laws Report

Shatonia McCarty reported there are no changes to the LEAFCS by-laws that need to be reported.

Faculty Council Report

Alethia Lawrence stated there was nothing to report for the Faculty Council Report at this time.

Handbook Report

Mandy Armentor reported that the handbook will be updated and revised and sent in sometime this summer.

Marketing Committee

There was no report available for the marketing committee.

Nominating

Shatonia McCarty reported the following LEAFCS officers would be open for the 2019-2020 term, with some already being nominated and accepting those positions as follows:

President Elect (Reg 1) –

Nominations for the LEAFCS Officer will be accepted from members in the general meeting and voted on.

The following Officers were voted on by LEAFCS members during the Winter General meeting for the 2019-2020 term:

VP Awards and Recognition (Reg 1) – Alethia Lawrence

VP Public Affairs (Reg 2) – Bertina McGhee

Treasurer (Reg 1) – Cathy Agan

Ways & Means

Becky Gautreaux reported we paid Credeur's \$9,922.64 for shirts. We sold \$18,114.18 in T-shirt sales. Our profit is \$8,191.54 as of April 1, 2019. Given that we ordered less shirts, we ended up paying more than last year due to shipping cost. We purchased 1618 shirts this year and 1710 last year. We spent \$485 in shipping. T-shirt sales went ok. We sold Saturday afternoon-Friday afternoon. Thank you to Alethia Lawrence and Terri Crawford for graciously volunteering to sell shirts at the state rabbit show in March. I am bringing the remaining boxes back with me this week. There will be a final count of shirts at the summer meeting. Pre-sales went ok. Thank you to our agents who volunteered their time to sell. As always, we need to do more to make more money. Ways to increase our t-shirt sales were discussed. It was thought to sale them online and ship directly to the customer.

Scholarship

Robin Landry informed the board that the LEAFCS Scholarship Committee received 3 applications for the 2019 Scholarship Award. Thank you to all who submitted and we encourage everyone to continue to apply. The winner will be announced at the 2019 Awards Luncheon to be held at Chef Pat Nolan Catering.

LEAFCS Convention

Convention Arrangements

Cathy Agan, Convention Arrangements Chair welcomed everyone to Monroe/West Monroe area. We have been working hard to plan a convention that will hopefully motivate and inspire you while providing excellent professional development and some fun mixed in.

Our board and opening meetings will be held in the meeting room at the Holiday Inn Express in West Monroe. Fun Night and the President's Parle will take place at the Ouachita Parish AgCenter Extension Office in West Monroe. We will have a van for those who do not wish to drive their own vehicles to the event. The van will leave from the hotel at 5:45 PM so if you would like to ride on the van, please be in the lobby of the hotel before 5:45 PM. If you wish to drive your own vehicle or carpool with coworkers, you have a list in your welcome bag of all of the convention locations with their addresses if you need to use GPS for directions. There is plenty of parking at the Extension office. We will have dinner and fun painting while we also celebrate the 85th birthday for NEAFCS.

Wednesday's events will begin at the hotel in the meeting room with a speaker followed by officer installation. Following officer installation, we will travel to Parish Restaurant for lunch and a visit with a famous chef. The van will also be available for those who wish to ride to Parish. If you prefer to drive or carpool, you can refer to the list in your bag for all of the locations we will travel to during the convention. Once we leave parish, we will be visiting Vantage Tower Corporate Headquarters and Butter A Louisiana Bakery, which is located at Vantage and is a totally gluten free bakery. There is a parking lot across the street from Vantage if you choose to drive. Our last stop will be the Children's Coalition for Northeast Louisiana. There is a parking lot at the coalition and also parking along the street. We will then return to the hotel where everyone can enjoy some free time to visit with coworkers, shop, eat, or just rest if you prefer. We encourage you to "Eat Local" and try out some of our locally owned restaurants. There is a list in your welcome bag to help you explore some options.

On Thursday, we will begin in the meeting room at the hotel with our closing board and membership meetings followed by a program from one of our Area Horticulturalists, Kerry Heafner. We will end our convention by celebrating our accomplishments with our annual awards program. You can choose to ride the van to the awards luncheon or take your own vehicle to leave directly from there for home if you prefer. Our awards luncheon will be at Chef Pat Nolan's on Louisville Avenue in Monroe. Chef Pat is located between Jack's Lock Shop and the Southern Escape Room. Chef Pat shares a parking lot with the Escape Room so you are welcome to park in that parking lot.

Convention Program

There was no report for the convention program.

Convention Sponsorship

Terri Crawford reported there had been a total of 24 letters sent out to potential sponsors. There were 24 letters sent out at the first of November to potential sponsors. A couple of them came back and I had to find correct addresses and resend them. One sponsor requested an invoice so I worked with Treasurer to get that sent to them. I completed an online request for one potential sponsor and spoke with another one about specific items for donation. The letter for Farm Bureau funding was sent to Rhonda Clark and we will just need to submit a receipt from one of our meals that will be equal to or more than \$666 after convention is over. Total funds collected with registration and sponsorships were around \$5500. The majority of the startup funds will be paid back to LEAFCS.

The following are sponsors for this year's convention:

Startup funds from LEAFCS - \$1000
Healthy Blue - \$500
Farm Bureau - \$666
Sugar Cane League - \$300
Louisiana Egg Commission - \$500
Lamb Weston - \$300
Vantage Healthcare
Mac's Fresh Market - \$25 g.c.
Blue Runner Foods
Camellia Red Beans
Zapp's Potato Chips
Brookshires's

Thank you notes have been written and after signatures from convention attendees are acquired this week they will be mailed out.

Convention Registration

Shannan Chevallier reported that we have finally made it to the day we've been preparing for..Yay! Registration forms were sent out to all members of LEAFCS, both current and retired on January 30, 2019. We had 36 forms returned for registration. We have 2 retirees, Mimi Stoker and Terri Crawford as well as 5 guest in attendance at our conference.

Installation

Shannan Chevallier, Installation Committee Chair, reported we will be installing 14 new officers for the 2019-2020 term. Each officer will be charged with their responsibilities as a building block for LEAFCS chapter. Officers are as follows:

Cathy Agan – Treasurer
Shannan Chevallier – Secretary
_____ - President Elect
Shatonia McCarty – President
Bertina McGhee – VP Public Affairs
Alethia Lawrence – VP Awards & Recognition
Cynthia Stephens – VP Professional Development
Kylee Brown – VP Member Resources
Markaye Russell – Region 1 Director
Sandra May – Region 2 Director

Dianne Uzzle – Alternate Director – Region 1
Wennie Xu – Alternate Director – Region 2
Brittney Seay – Historian
Karen Jones - Parliamentarian

Unfinished Business

JCEP Report: Shatonia McCarty reported JCEP was held in San Antonio, TX. How to be an effective leader and how to work as a team with Grace. How to engage and sustain teens in a program. Build relationships and conduct needs assessment for program needs. Understanding social & emotional learning.

New Business

- 2019-2020 Officer Nominations & Elections- President Elect position is open for fulfillment. The floor was opened to members to make nominations for President Elect. Shatonia McCarty nominated Brittney Seay, with a second by Robin Landry, in which Brittney respectfully declined. Carolyn Robinson nominated Marianna Lasiter. Unfortunately Marianna didn't meet the qualifications of serving as a member on the LEAFCS board. Karen Jones was then nominated, which she declined. Mandy Armentor nominated Kylie Brown, and Shannan Chevallier seconded the motion. Kylie Brown accepted the position. A motion was made to close nominations by Mandy Armentor, and a second was given by Shatonia McCarty. Kylie Brown is now the new President Elect.

Announcements

- PILD Conference 2019, April 14-17, Crystal City, Arlington, VA. Karen Jones will be attending.
- NEAFCS 2019 Annual Session, Hershey, PA, September 30th-October 3, 2019.
- NEAFCS 2020 Annual Session, Snowbird Resort, UT, September 14-17, 2020.

Robin Landry made a motion to adjourn the meeting, with Cathy Agan seconding. Meeting was adjourned at 4:30 P.M.