



Shannon S. Templet
Director

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April 22, 2010

Dr. William Richardson, Chancellor
Louisiana State University-Ag Center
P.O. Box 25203
Baton Rouge, LA 70894

Dear Dr. Richardson,

Please make this letter generally available to all employees of Louisiana State University-Ag Center.

I am hereby approving your layoff avoidance request made per C.S. Rule 17.2, as proposed in your letter dated March 29, 2010.

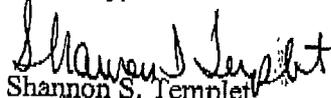
Specifically, I am approving your request to offer a retirement incentive, per C.S. rule 17.9, consisting of a lump-sum payment of 32% of the annual salary with a cap of \$20,000. The payment will not exceed 50% the savings of the employee's salary realized during the calendar year (rather than the fiscal year indicated in the rules) between August 1, 2010 and July 31, 2010. Per C.S. rule 17.3(a), this is an exception to Rule 17.9(a).

This retirement incentive is instituted as a layoff avoidance measure and will be made available to all eligible classified employees of Louisiana State University-Ag Center. It is effective from May 5, 2010 through May 24, 2010 and shall be offered to employees in accordance with the terms outlined in your request.

Please make this layoff avoidance plan and approval letter generally available to all employees within the university as soon as possible, per C.S. Rule 17.5(b).

Please feel free to contact Samantha Harris, your Assistance Coordinator, by phone at 225.342.8279 or via email at samantha.harris@la.gov, if you or your staff have questions about this or any other matter.

Sincerely,


Shannon S. Templet
Director

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