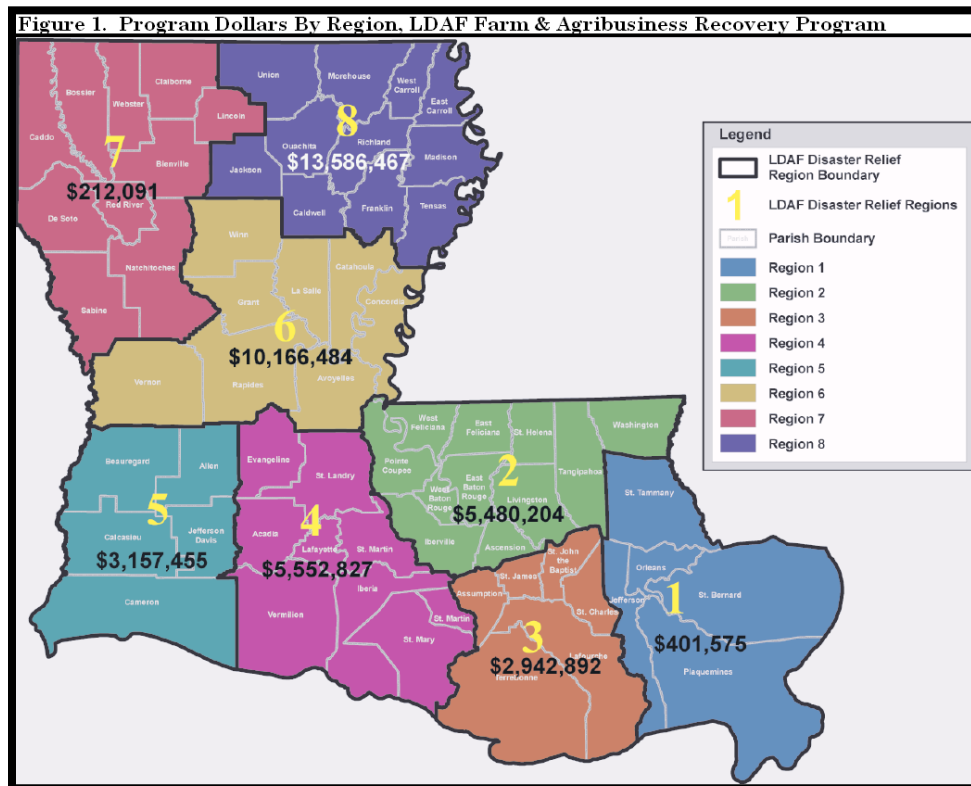




2008 Louisiana Agribusiness Recovery Grant and Loan Program

On Friday, June 26, 2009, Commissioner Mike Strain announced two programs that the Louisiana Department of Agriculture and Forestry (LDAF) will be conducting to assist agricultural producers and agribusinesses that had been adversely impacted by Hurricanes Gustav and Ike. A total of \$44.5 million is being made available for both producer and agribusiness low interest loan and grant programs. The 2008 Louisiana Agribusiness Recovery Loan Program will be funded at \$10 million and will provide funds in the form of low interest loans based on financial losses suffered by the business.

The total funds made available for both the producer and agribusiness programs have been divided up into 8 regions of the state. The regions were defined by LDAF and the funds were allocated to each region based on estimated economic damages to agriculture from Hurricanes Gustav and Ike. The breakdown of the funds by region is provided in Figure 1.



If funds made available to one region are not fully utilized, the Louisiana Department of Agriculture and Forestry may re-allocate those excess funds to other regions in which applications may exceed initial allocation.

The application period for the program will run from July 13, 2009 thru August 21, 2009. Agribusinesses interested in participating in the program must get completed application packets to one of the LDAF regional offices by the close of business on August 21, 2009. Completed packets cannot be faxed or e-mailed. Contact information for each of the designated regional offices is provided in the Appendix.

Who is Eligible?

The 2008 Louisiana Agribusiness Recovery Loan Program is open to selected agribusinesses located in Louisiana that were in operation prior to July 1, 2008 and who are still in operation. Agribusinesses must also have had at least \$25,000 in gross revenue during 2007 and must have at least two employees, one of which may be the owner. The business must be involved in and agriculture related support activity and must fall in one of the following North American Industrial Classification System (NAICS) categories:

Category	NAICS Number
Cotton Ginning	115111
Aerial Dusting or Spraying	115112
Fertilizer Application for Crops	115112
Crop Harvesting, Primarily by Machine	115113
Rice Drying	115114
Veterinary Services	541940
Farm Product Warehousing and Storage	493130
Farm Supplies Merchant Wholesalers	424910
Logging	113310

In addition, agribusinesses must demonstrate tangible damages of at least \$10,000 and have a 20 percent decline in gross revenue in 2008 as compared to pre-storm levels in 2006 and 2007.

What Information Is Required?

There are several items required for participation in the program to prove not only that the farming enterprise was in operation prior to 2008 and is still currently in operation but also to prove the amount of damages suffered by the producer. A list of the major items required for most agribusinesses include:

- Completed Application Form
- HUD L&M Income Forms
- Federal & State Tax Returns with Appropriate Schedules for 2006, 2007, & 2008
- Completed W-9 IRS Form
- Insurance Claim Forms
- Other Supporting Evidence of Damage

In addition to these items, LDAF may also request other information it deems necessary. Copies of the application form and other related forms can be found in the Appendix.

Level and Type of Assistance

The level of assistance will be based on the value of damages validated by the agribusiness as well as the level of the reduction in pre and post storm revenue for the business as identified in tax returns. The type of assistance provided to agribusinesses will be in the form of low interest loans with the minimum allowable loan set at the loss benchmark of \$10,000.

The terms of the loan will be 1.5 percent interest for 5 years. There is no collateral required for the loan, no closing costs, and no prepayment penalty. Principal payments are not required for the first twelve months. The first interest payment is due six months from the date of award.

Program Limits

While the amount of assistance available to an agribusiness is based on the amount of tangible damage suffered and level of reduced revenue, loans cannot exceed \$250,000. Therefore, even though an agribusiness can validate damages of \$500,000, it will be limited to a program award of \$250,000. In addition, in the event that the sum of agribusiness claims exceeds the amount of available funds for the program, LDAF will prorate awards for all applicants.

In addition to limiting the amount of assistance an agribusiness can receive, the program also limits how this assistance can be used. In general, the funds provided to an agribusiness general operating expenses or to refinance business related debt to improve cash flow. The application form requires the agribusiness to specify how funds will be used in each of the following categories:

- Inventory acquisition
- Seed, fertilizers and chemicals
- Equipment or machinery repair
- Refinancing storm related business debt
- Other

While funds can be used for many of the normal operating and management expenses incurred by a typical agribusiness, there are several specific uses that these funds cannot be used for. The program specifies the following as not eligible for program funds:

- Acquisition of buildings or land
- New construction or reconstruction
- Refinancing of state bridge loans
- Payments of tax arrearages, government fines or penalties
- Political or religious activities
- Buying out any stockholder or equity holder in a business
- Buying out or reimbursing any family member
- Funds shall not be invested in instruments or investments for the sole purpose of a return on investment
- Use of funds for a loss or expense for which insurance benefits has been or is to be paid or financial assistance has been or is to be provided from federal, state or other sources

Summary

The application period for this program will be open for roughly 30 days running from July 13, 2009 to August 21, 2009. Agribusinesses interested in participating in the program or wanting more information are strongly encouraged to contact one of the regional LDAF offices designated for this program. Agribusinesses can also visit the LDAF webpage for more information as well as all required forms. The address to the LDAF webpage is:

<http://www.ldaf.state.la.us/portal/Home/Recovery/tabid/495/Default.aspx>

APPENDIX I

2008 Louisiana Agribusiness Recovery Grant Program

Regional Offices and Contacts



**LOUISIANA FARM AND AGRIBUSINESS RECOVERY LOAN AND GRANT PROGRAM
REGIONAL OFFICES AND CONTACTS**

Region	Parishes Included		Regional Offices	
Region 1	Jefferson Plaquemines St. Tammany	Orleans St. Bernard	1) Hammond District Office 47076 N. Morrison Blvd. Hammond, LA 70401 Phone: 985-543-4057 Fax: 985-543-4025	
Region 2	Ascension E. Feliciana Livingston St. Helena Washington W. Feliciana	E. Baton Rouge Iberville Pt. Coupee Tangipahoa W. Baton Rouge	1) LDAF Headquarters 5825 Florida Blvd Baton Rouge, LA 70806 Phone: 225-922-1277 Fax: 225-922-1289	
Region 3	Assumption St. Charles St. John	LaFourche St. James Terrebonne	1) LDAF Headquarters 5825 Florida Blvd Baton Rouge, LA 70806 Phone: 225-922-1277 Fax: 225-922-1289	
Region 4	Acadia Iberia St. Landry St. Mary	Evangeline Lafayette St. Martin Vermilion	1) Opelousas District Office 1939 W. Landry, Ste 101 Opelousas, LA 70570 Phone: 337-948-0230 Fax: 337-948-0229	
Region 5	Allen Calcasieu Jeff Davis	Beauregard Cameron	1) DeRidder District Office 585 Highway 3099 DeRidder, LA 70634 Phone: 337-463-3537 Fax: 337-463-6744	
Region 6	Avoyelles Concordia LaSalle Vernon	Catahoula Grant Rapides Winn	1) Woodworth District Office 515 Forestry Road Woodworth, LA 71485 Phone: 318-487-5712 Fax: 318-237-5688	2) Jonesville District Office 1685 Martin Luther King Jonesville, LA 71343 Phone: 318-339-7642 Fax: 318-339-8036
Region 7	Bienville Caddo DeSoto Natchitoches Sabine	Bossier Claiborne Lincoln Red River Webster	1) Haughton District Office 740 Covington Road Haughton, LA 71037 Phone: 318-949-3225 Fax: 318-949-6648	
Region 8	Caldwell Franklin Madison Ouachita Tensas Caldwell	E. Carroll Jackson Morehouse Richland Union	1) Monroe District Office 754 Highway 80 East Monroe, LA 71203 Phone: 318-345-7595 Fax: 318-345-1774	2) Oak Grove District Office 10356 Highway 17 Oak Grove, LA 71263 Phone: 318-428-0116 Fax: 318-428-5453
			3) Winnsboro District Office 150 Guice Road Winnsboro, LA 71295 Phone: 318-435-2185 Fax: 318-435-2915	

APPENDIX II

2008 Louisiana Agribusiness Recovery Grant Program

Application Form

INSTRUCTIONS

AGRIBUSINESS LOAN APPLICATION

To be used by agribusinesses to assist in preparing their 2008 storm damage recovery loan applications.

CONTACT INFORMATION	
Name: Name of the person that will be signing the form, or in case of multiple signatures, name of person to contact for further information if needed.	OWNERS & CORPORATE OFFICERS: List the name, title, social security number, and percentage of ownership for all owners. Must total to 100%. Use separate sheet if necessary.
Firm Name: Name of firm or business as it appears on occupation license or IRS records.	BUSINESS INFORMATION
Phone: Best phone number for contact during business hours.	Did you suffer a loss of income in 2008 directly due to reduced agricultural producer demand for products or services as a result of the 2008 declared disasters between July 1, 2008 and December 30, 2008 more than or equal to \$10,000? If your answer is yes, proceed with the application. If your answer is no, stop you are not eligible.
Address: Mailing address for all communication regarding this application.	Was your gross revenue more than or equal to \$25,000 in 2007? If your answer is yes, proceed with the application. If your answer is no, stop you are not eligible.
Cell Phone: Best cell phone number for contact during business and non-business hours.	Have you already received, or will receive, assistance from any Federal program for the same crop loss, aquaculture loss, or agri-business loss?
Fax: Best facsimile phone number for contact.	If yes, please provide the name of the program and amount received or expected. Use separate sheet if necessary.
City: Mailing address for all communication regarding this application.	Have you filed your 2006, 2007, and 2008 Federal Income Tax Returns? Tax returns for all years must be filed before the application is accepted.
State: Mailing address for all communication regarding this application.	Federal Tax ID Number: If a sole proprietor, this would be your Social Security Number.
Zip: Mailing address for all communication regarding this application.	Louisiana Tax ID Number: If a sole proprietor, this would be your Social Security Number.
E-Mail: E-mail address for the person that will be signing the application, or in the case of multiple signatures, name of person to contact for further information if needed.	Annual Gross Income (From Federal tax returns, which must accompany this application)
Type of Service Provided: Please explain what type of service your firm or company provides to the agricultural producers in your area.	2006, 2007, 2008 In Business Answer yes or no for each year.
Parish: Parish in which the majority of farm land or ranch land you service is located. This may be different from your mailing address.	Federal Tax Form Number Describe tax forms that are included that support the above answers for each year.
DUNS: Please supply your Data Universal Numbering System (DUNS) number. If you have not applied for a DUNS number, you may do so at: http://www.dnb.com/us/duns_update/index.html	Annual Gross Revenue Gross revenue as list of tax forms for each year.
NAICS: Please supply the North American Industry Classification System (NAICS) classification number for your type of business. The classifications eligible for this program are: Cotton ginning 115111; Aerial dusting or spraying 115112; Fertilizer and pesticide application for crops 115112; Crop Harvesting 115113; Rice drying 115114; Veterinary Services 541940; Farm Product Warehousing and Storage 493130; Farm Supplies Merchant Wholesalers 424910; and Logging 113310	Did your operation experience a casualty loss or economic loss of \$10,000 or more due to the storms in 2008? If your answer is no, stop you are not eligible.
Louisiana House District: The Louisiana House District in which your mailing address is located. Available at http://www.legis.state.la.us .	If your answer is yes, describe your loss. Use additional sheets if necessary.
Louisiana Senate District: The Louisiana Senate District in which your mailing address is located. Available at http://www.legis.state.la.us .	If your answer is yes, list the total dollar amount of your loss.
U.S. Congressional District: The U.S. Congressional District in which your mailing address is located. Available at http://www.legis.state.la.us .	Did your operation close due to the damages for the 2008 storms?
Type of Organization: Please select the box in front of the type of organizational structure that describes your firm or company.	List the date you resumed operations after the storms of 2008. List the category and the amount of funds to be spent in each category.



LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY
MIKE STRAIN DVM, COMMISSIONER

2008 Louisiana Agri-Business Recovery Loan Program

Loan Application – Agri-Business

Please type directly into this form, save to your hard drive, print a copy, sign and submit an original to:

Mail:

Louisiana Agriculture Finance Authority
P.O. Box 3334
Baton Rouge, LA 70821-3334

Delivery:

Louisiana Department of Agriculture & Forestry
5825 Florida Blvd.
Baton Rouge, LA 70806
Phone: (225) 922-1277

Toll Free Statewide: 866-295-0081

COMPANY DATA

Name:	Firm Name:	Phone:
Address:	Cell Phone:	Fax:
City:	State:	Zip Code:
E-Mail:		
Type of Service Provided:		
Parish:	DUNS:	NAICS:
Louisiana House District:	Louisiana Senate District:	U.S. Congressional District:

If you don't know in which district your farm or residence is located, it can be found at :
<http://www.legis.state.la.us/>

Type of Organization:

- General Partnership
 Corporation or LLC
 Joint Venture
 Individual Proprietorship

FOR LAFA OFFICE USE ONLY
Applicants please leave this section blank

Received by : _____	Entered by: _____
Received Date: _____	Entered Date: _____
Location Received: _____	Checked by: _____
LAFA Record Locator Number: _____	Checked Date: _____



OWNERS & CORPORATE OFFICERS

List all owners and corporate officers regardless of ownership percentage below. All owners with greater or equal to 20% interest are required to provide an in solido (for full amount of loan) personal guarantee. Ownership percentages must total 100%. (If more space is needed to list owner/officers, please list on a separate sheet and attach.

NAME	TITLE	SOCIAL SECURITY NUMBER	% OWNERSHIP
TOTAL			100%

BUSINESS INFORMATION

Did you suffer a loss of income in 2008 directly due to reduced agricultural producer demand for products or services as a result of the 2008 declared disasters between January 1, 2008 and December 30, 2008 more than or equal to \$10,000? Yes No

Was your gross revenue more than or equal to \$25,000 in 2007? Yes No

Have you already received, or will receive, assistance from any Federal program for the same crop loss, aquaculture loss, or agribusiness loss? Yes No

If yes, please provide the name of the program and amount received or expected:

Have you filed your 2006, 2007 and 2008 Federal Income Tax Returns? Yes No

Federal Tax ID Number

Louisiana Tax ID Number

Annual Gross Income (From Federal tax returns, which must accompany this application)

Tax year?	In Current Business?	Federal Tax Form Number (e.g., 1040, Schedule C)	Annual Gross Revenue Amount
2006	<input type="checkbox"/> Yes <input type="checkbox"/> No		
2007	<input type="checkbox"/> Yes <input type="checkbox"/> No		
2008	<input type="checkbox"/> Yes <input type="checkbox"/> No		



Did your operation experience a casualty loss or economic loss due to the storms on 2008? Yes No

If yes, describe the nature of that loss. Use additional sheets if necessary.

If yes, what was the total dollar amount of your loss?

Did your operation close due to the damages for the 2008 storms? Yes No

If so, when did you reopen?
(MM/DD/YYYY)

LOAN Packages are available from \$10,000 to \$250,000 pending the availability of funds. Indicate how you would use the award by listing the amounts to be spent by category:

CATEGORY	FUNDS
Inventory acquisition	
Seed, fertilizers and chemicals	
Equipment or machinery repair	
Refinancing storm related business debt	
Other (explain)	
TOTAL	

Use additional sheets if necessary.

Amount Applied for in this Application	\$
\$250,000 Maximum	

List all insurance payments you have received or will receive due to the storms, specifying amount and reason.

Is there any further information you would like to provide about your need for assistance?

How did you hear about this program?



Appendix 2

STATEMENTS OF UNDERSTANDING (Please read and initial each paragraph *by hand* if you agree)

_____ **SBA Statement of Benefits.** The Small Business Administration will review all award recipients for “Duplication of Benefit.” If it is found that you received an SBA loan for your business for the same purpose covered by this application, and that you are now receiving an award for the same purpose, you may be required to use some or your entire award to repay your SBA loan. This repayment will be made up-front by the LDAF and you will then receive the net proceeds, along with information about your Duplication of Benefit.

_____ **Louisiana Department of Revenue.** The undersigned understands that the Farm Recovery and Grant Program (“FRGP”) has the authority to confirm with the Louisiana Department of Revenue that the award recipient is in good standing with the Louisiana Department of Revenue. Award recipient must be in good standing with the Louisiana Department of Revenue in order to receive funds. If the Louisiana Department of Revenue cannot verify that the award recipient is in good standing, they will notify LDAF and a letter will be issued to the award recipient informing them that they should contact the Louisiana Department of Revenue to discuss their account.

_____ **Income Tax Reporting:** The undersigned understands that an IRS 1099G will be issued to grant award recipients. Award recipient understands that all or a portion of the grant funds may be treated as taxable income for U.S. or State income tax purposes.

_____ **Public Announcements:** If the award recipient wishes to issue a public announcement concerning this award, the text of the proposed announcement must be submitted to the Authority for review and approval prior to the release date. The Louisiana Department of Agriculture & Forestry, the Louisiana Recovery Authority and the Office of Community Development must be mentioned in any public announcements.

_____ **No Right of Assignment or Delegation:** The award recipient may not assign or otherwise transfer its rights or delegate any of its obligations under this letter unless expressly approved by LDAF and OCD.

_____ **Revocation:** The Authority reserves the right to revoke this award if the funds are not used for the stated purpose. The award recipient understands and agrees that revocation of this award will require the return of all funds disbursed. The recipient will be obligated to repay some or all funds received under this program in the event that (a) its application including any information provided therewith or thereafter contains any material misrepresentations; or (b) the award was made in error and the applicant is not entitled to some or all assistance under the Program Guidelines.

_____ **Monitoring & Records:**

- a) This award may be used only for the purposes stated herein. Documents providing evidence of the use of the funds from this award shall be retained by award recipient for five years after the close out of the program.
- b) The Authority reserves the right to monitor usage of award funds. Such monitoring will include review that the entire amount of the award was used only for the expenses as specified above in accordance with your proposal.
- c) LDAF may, during regular business hours and on reasonable notice to award recipient, inspect, audit, or copy records pertaining to this award. It is further agreed that the LDAF, Legislative Auditor of the State of Louisiana, the Office of Community Development (OCD), Louisiana Recovery Authority (LRA), Division of Administration, and/or the U.S. Department of Housing and Urban Development (HUD) auditors or auditors contracted by them, shall have the option of auditing all records and accounts of award recipient that relate to this grant at any time during normal business hours, as often as deemed necessary, to audit, examine, and make excerpts or transcripts of all relevant data.
- d) Awardees’ failure to cooperate in such review will result in forfeiture of the award amount and awardees will be responsible for repaying the full amount of funds disbursed.

_____ **Information Access Authorization:** For determination of eligibility, the applicant shall submit information requested in the Application Checklist.

In the event that additional information not included with the initial application checklist is required to obtain an approval of the application, the undersigned agrees to provide that information in a timely manner to the loan officer processing the request.



The undersigned gives permission to the Authority to use its name in the Authority's mandated reports to the OCD, LRA and/or HUD. No financial details will be released, except possibly the award amount, as this is considered public record.

The undersigned authorizes the Authority to obtain personal credit reports and business credit reports, and also acknowledges that all information relative to the loan request, including the application and related documentation, becomes the property of the Authority and will not be returned to the applicant.

Affirmation of Information Provided in Application: By the applicant's signature below, the applicant represents and warrants that he/she has read this application and Statement of Understanding and attests that all information and documentation furnished in connection with the application is true, accurate and complete to the best of his/her knowledge and that any regulations relative to the FGLP program will be followed. Individuals and/or businesses found to be willfully providing fraudulent information may be prosecuted.

_____ Firm or Business Name	SWORN to and subscribed before me this the ____ day of _____, 2009
_____ Owner Name Typed or Printed	SEAL
_____ Owner Signature	My commission expires _____
_____ Date	Notary Public Signature _____

Complete the following if the entity is a Corporation; Joint Venture; Partnership or any other venture with multiple owners.

OWNER NAME: _____

SIGNED: _____

TITLE: _____

DATE: _____

OWNER NAME: _____

SIGNED: _____

TITLE: _____

DATE: _____

OWNER NAME: _____

SIGNED: _____

TITLE: _____

DATE: _____

OWNER NAME: _____



2008 Louisiana Farm & Agribusiness Recovery Loan and Grant Programs

SIGNED: _____

TITLE: _____

DATE: _____

OWNER NAME: _____

SIGNED: _____

TITLE: _____

DATE: _____

Use more sheets if necessary



Information Required by the Federal Department of Housing and Urban Development (HUD)

This page should be completed only if you employ one or more persons.

1) For each of the relevant job categories below, please indicate your current number of employees and their average annual salary. Include the owner(s) as employee(s).

Category	Number of Employees	Average Annual Salary
Executive, administrative and managerial		\$
Professional specialty and technical		\$
Sales		\$
Administrative support		\$
Precision production, craft and repair		\$
Machine operators, assemblers and inspectors		\$
Transportation and material moving		\$
Handlers, equipment cleaners, helpers and laborers		\$
Protective service		\$
Food service		\$
Health service		\$
Cleaning and building service		\$
Personal service		\$
Agriculture, forestry, fishery workers		\$

2) For each of the demographic categories below, please indicate the number of your current employees that are best described by each:

Category	Number of Employees
White	
Black / African American	
Asian	
Pacific Islander	
American Indian	
Multi-Category: Asian and White	
Multi-Category: American Indian and White	
Multi-Category: Black / African-American and White	
Multi-Category: American Indian and Black	
Multi-Category: Other	
Hispanic (may also be one of the above)	
Female Head of Household (may also be one of the above)	

Note: 18 U.S.C. Sec 1001 provides that "whoever knowingly and willfully makes any materially false, fictitious or fraudulent statement or representation;shall be fined under this title or imprisoned not more than five years or both." This information is subject to verification.

Signature: _____

Date: _____

APPENDIX III

2008 Louisiana Agribusiness Recovery Grant Program

Federal W-9 Form and Instructions

Request for Taxpayer Identification Number and Certification

**Give form to the
 requester. Do not
 send to the IRS.**

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name, if different from above	
	Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ <input type="checkbox"/> Exempt payee <input type="checkbox"/> Other (see instructions) ▶	
	Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	City, state, and ZIP code	
	List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number
or
Employer identification number

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person ▶	Date ▶
------------------	----------------------------	--------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a “saving clause.” Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called “backup withholding.” Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),
3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the “Name” line. You may enter your business, trade, or “doing business as (DBA)” name on the “Business name” line.

Limited liability company (LLC). Check the “Limited liability company” box only and enter the appropriate code for the tax classification (“D” for disregarded entity, “C” for corporation, “P” for partnership) in the space provided.

For a single-member LLC (including a foreign LLC with a domestic owner) that is disregarded as an entity separate from its owner under Regulations section 301.7701-3, enter the owner’s name on the “Name” line. Enter the LLC’s name on the “Business name” line.

For an LLC classified as a partnership or a corporation, enter the LLC’s name on the “Name” line and any business, trade, or DBA name on the “Business name” line.

Other entities. Enter your business name as shown on required federal tax documents on the “Name” line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the “Business name” line.

Note. You are requested to check the appropriate box for your status (individual/sole proprietor, corporation, etc.).

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the “Exempt payee” box in the line following the business name, sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),
2. The United States or any of its agencies or instrumentalities,
3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,
4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or
5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,
7. A foreign central bank of issue,
8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,
9. A futures commission merchant registered with the Commodity Futures Trading Commission,
10. A real estate investment trust,
11. An entity registered at all times during the tax year under the Investment Company Act of 1940,
12. A common trust fund operated by a bank under section 584(a),
13. A financial institution,
14. A middleman known in the investment community as a nominee or custodian, or
15. A trust exempt from tax under section 664 or described in section 4947.

The chart below shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 13. Also, a person registered under the Investment Advisers Act of 1940 who regularly acts as a broker
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 7

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation (including gross proceeds paid to an attorney under section 6045(f), even if the attorney is a corporation) and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited liability company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting www.irs.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, and 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). Exempt payees, see *Exempt Payee* on page 2.

Signature requirements. Complete the certification as indicated in 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor ²
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee ¹
b. So-called trust account that is not a legal or valid trust under state law	The actual owner ¹
5. Sole proprietorship or disregarded entity owned by an individual	The owner ³
For this type of account:	Give name and EIN of:
6. Disregarded entity not owned by an individual	The owner
7. A valid trust, estate, or pension trust	Legal entity ⁴
8. Corporate or LLC electing corporate status on Form 8832	The corporation
9. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
10. Partnership or multi-member LLC	The partnership
11. A broker or registered nominee	The broker or nominee
12. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or "DBA" name on the second name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

Call the IRS at 1-800-829-1040 if you think your identity has been used inappropriately for tax purposes.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes.

Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS personal property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: spam@uce.gov or contact them at www.consumer.gov/idtheft or 1-877-IDTHEFT(438-4338).

Visit the IRS website at www.irs.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA, or Archer MSA or HSA. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. possessions to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 28% of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to a payer. Certain penalties may also apply.

APPENDIX IV

2008 Louisiana Agribusiness Recovery Grant Program

Program Checklist



2008 Louisiana Farm & Agribusiness Recovery Loan and Grant Programs

LOUISIANA FARM RECOVERY GRANT & LOAN PROGRAM FARMER ELIGIBILITY CHECKLIST

In order to be eligible for the benefits of the Louisiana Farm Recovery Grant & Loan Program, a producer must meet the following criteria:

- Physically located in Louisiana both prior to and after the 2008 storms
- Engaged in agriculture or aquaculture production in 2008
- Filed 2006, 2007 and 2008 Federal income tax returns
- Minimum \$25,000 gross revenue in 2007
- Minimum \$10,000 damage due to the 2008 storms
- Currently engaged in production



**LOUISIANA AGRIBUSINESS RECOVERY LOAN PROGRAM
AGRIBUSINESS ELIGIBILITY CHECKLIST**

In order to be eligible for the benefits of the Louisiana Agribusiness Recovery Loan Program, a business must meet the following criteria:

- Physically located in Louisiana both prior to and after the 2008 storms
- Engaged in support activities, products, or services directly to agricultural producers in 2008
- Must be involved in that activity with five or more producers
- Filed 2006, 2007 and 2008 Federal income tax returns
- Minimum of two full time employees pre storm
- Minimum \$25,000 gross revenue in 2007
- Business experienced a 20% decline in gross revenue pre-storm (2006 & 2007) versus post-storms (2008)
- Minimum \$10,000 damage due to the 2008 storms
- Currently open



DOCUMENTATION CHECKLIST

FARMERS OR OTHER PRODUCERS ORGANIZED AS INDIVIDUAL

NON-INCORPORATED PROPRIETORSHIP

<u>Category</u>	<u>Required Items</u>
<input type="checkbox"/> Application <i>All required items must be present</i>	<ul style="list-style-type: none">▪ Application form, completed, signed by Owner, notarized▪ All HUD L&M Income forms▪ FSA verification authorization form▪ W-9 IRS form completed, signed and dated
<input type="checkbox"/> Proof of Identity of Owner(s) <i>Copy must be supplied</i>	<ul style="list-style-type: none">▪ Government issued photo ID
<input type="checkbox"/> Proof of Address in Louisiana <i>Only one of required items needed</i>	<ul style="list-style-type: none">▪ Copy of utility bill▪ Louisiana tax returns from 2007▪ Lease agreement▪ Farm Service Administration (FSA) certification
<input type="checkbox"/> Proof Established Prior to Storms <i>Only one of required items needed</i>	<ul style="list-style-type: none">▪ Federal Farm or Personal tax returns from 2007 and 2006▪ LDAF issued license (i.e. restricted use pesticide applicators license)
<input type="checkbox"/> Proof of Ownership	<ul style="list-style-type: none">▪ Tax returns with appropriate schedules
<input type="checkbox"/> Proof Annual Gross Revenue \geq \$25,000	<ul style="list-style-type: none">▪ Appropriate Federal 2006 and 2007 tax forms with all Schedules
<input type="checkbox"/> Proof of Loss \geq \$10,000 <i>Federal 2008 tax forms required plus other items as needed</i>	<ul style="list-style-type: none">▪ Appropriate Federal 2008 tax forms with all Schedules▪ Insurance claim forms▪ Photos may be used to as supporting evidence only
<input type="checkbox"/> Proof of Farm currently operating <i>Only one of required items needed</i>	<ul style="list-style-type: none">▪ Appropriate Federal 2008 tax forms with all Schedules▪ Receipts showing recent farm related purchases▪ LAFA site visit



DOCUMENTATION CHECKLIST

FARMERS OR OTHER PRODUCERS ORGANIZED AS

PARTNERSHIPS, JOINT VENTURES, OR LIMITED LIABILITY PARTNERSHIPS

<u>Category</u>	<u>Required Items</u>
<input type="checkbox"/> Application <i>All required items must be present</i>	<ul style="list-style-type: none">▪ Application form, completed, signed by all partners $\geq 20\%$ share and notarized▪ All HUD L&M Income forms▪ FSA verification authorization form▪ W-9 IRS form completed, signed and dated
<input type="checkbox"/> Proof of Identity of Owner(s) <i>Copy must be supplied</i>	<ul style="list-style-type: none">▪ Government issued photo ID
<input type="checkbox"/> Proof of Address in Louisiana <i>Only one of required items needed</i>	<ul style="list-style-type: none">▪ Copy of utility bill▪ Louisiana tax returns from 2007▪ Lease agreement▪ Farm Service Administration (FSA) certification
<input type="checkbox"/> Proof Established Prior to Storms <i>Only one of required items needed</i>	<ul style="list-style-type: none">▪ Federal Farm or Partnership tax returns (1065) from 2007 and 2006▪ LDAF issued license (i.e. restricted use pesticide applicators license)
<input type="checkbox"/> Proof of Ownership	<ul style="list-style-type: none">▪ Tax returns with appropriate schedules
<input type="checkbox"/> Proof Annual Gross Revenue $\geq \$25,000$	<ul style="list-style-type: none">▪ Appropriate Federal 2006 and 2007 tax forms with all Schedules
<input type="checkbox"/> Proof of Loss $\geq \$10,000$ <i>Federal 2008 tax forms required plus other items as needed</i>	<ul style="list-style-type: none">▪ Appropriate Federal 2008 tax forms with all Schedules▪ Insurance claim forms▪ Photos may be used to as supporting evidence only
<input type="checkbox"/> Proof of Farm currently operating <i>Only one of required items needed</i>	<ul style="list-style-type: none">▪ Appropriate Federal 2008 tax forms with all Schedules▪ Receipts showing recent farm related purchases▪ Sales tax returns since storms▪ LAFA site visit



DOCUMENTATION CHECKLIST

FARMERS OR OTHER PRODUCERS ORGANIZED AS
CORPORATIONS OR LIMITED LIABILITY CORPORATIONS (LLCs)

<u>Category</u>	<u>Required Items</u>
<input type="checkbox"/> Application <i>All required items must be present</i>	<ul style="list-style-type: none">▪ Application form, completed, signed by all owner(s) $\geq 20\%$ share and notarized <i>Note: One owner may sign with Board resolution</i>▪ All HUD L&M Income forms▪ FSA verification authorization form▪ W-9 IRS form completed, signed and dated
<input type="checkbox"/> Proof of Identity of Owner(s) <i>Copy must be supplied</i>	<ul style="list-style-type: none">▪ Government issued photo ID
<input type="checkbox"/> Proof of Address in Louisiana <i>Only one of required items needed</i>	<ul style="list-style-type: none">▪ Copy of utility bill▪ Louisiana tax returns from 2007▪ Lease agreement▪ Farm Service Administration (FSA) certification
<input type="checkbox"/> Proof Established Prior to Storms <i>Only one of required items needed</i>	<ul style="list-style-type: none">▪ Federal Farm or Corporate tax returns from 2007 and 2006▪ LDAF issued license (i.e. restricted use pesticide applicators license)▪ "Date of Incorporation" at Louisiana Secretary of State
<input type="checkbox"/> Proof of Ownership <i>Only one of required items needed</i>	<ul style="list-style-type: none">▪ Tax returns with appropriate schedules▪ Stock certificates with proof of total number of shares▪ Board resolution authorizing signature
<input type="checkbox"/> Proof Annual Gross Revenue \geq \$25,000	<ul style="list-style-type: none">▪ Appropriate Federal 2006 and 2007 tax forms with all Schedules
<input type="checkbox"/> Proof of Loss \geq \$10,000 <i>Federal 2008 tax forms required plus other items as needed</i>	<ul style="list-style-type: none">▪ Appropriate Federal 2008 tax forms with all Schedules▪ Insurance claim forms▪ Photos may be used to as supporting evidence only▪ Receipts for replacement▪ Appropriate Federal 2008 tax forms with all Schedules▪ Receipts showing recent farm related purchases▪ LAFA site visit
<input type="checkbox"/> Proof of Farm currently operating <i>Only one of required items needed</i>	



DOCUMENTATION CHECKLIST

AGRIBUSINESSES ORGANIZED AS

INDIVIDUAL NON-INCORPORATED PROPRIETORSHIP

<u>Category</u>	<u>Required Items</u>
<input type="checkbox"/> Application <i>All three required items must be present</i>	<ul style="list-style-type: none">▪ Application form, completed, signed by owner▪ All HUD L&M Income forms▪ W-9 IRS form completed, signed and dated
<input type="checkbox"/> Proof of Identity of Owner(s) <i>Copy must be supplied</i>	<ul style="list-style-type: none">▪ Government issued photo ID
<input type="checkbox"/> Proof of Address in Louisiana <i>Only one of required items needed</i>	<ul style="list-style-type: none">▪ Copy of utility bill▪ Louisiana tax returns from 2007▪ Lease agreement▪ Local business license
<input type="checkbox"/> Proof Established Prior to Storms <i>Only one of required items needed</i>	<ul style="list-style-type: none">▪ Federal tax returns from 2007 and 2006▪ Business or Occupational License▪ LDAF issued license (i.e. restricted use pesticide applicators license)
<input type="checkbox"/> Proof of Ownership	<ul style="list-style-type: none">▪ Tax returns with appropriate schedules
<input type="checkbox"/> Proof Annual Gross Revenue \geq \$25,000	<ul style="list-style-type: none">▪ Appropriate Federal 2006 and 2007 tax forms with all Schedules
<input type="checkbox"/> Proof of Loss \geq \$10,000 <i>Federal 2008 tax forms required plus other items as needed</i>	<ul style="list-style-type: none">▪ Appropriate Federal 2008 tax forms with all Schedules▪ Insurance claim forms▪ Photos may be used to as supporting evidence only▪ Receipts for replacement
<input type="checkbox"/> Proof of Business currently operating <i>Only one of required items needed</i>	<ul style="list-style-type: none">▪ Appropriate Federal 2008 tax forms with all Schedules▪ Receipts showing recent purchases▪ Sales tax returns since storms▪ LAFA site visit



DOCUMENTATION CHECKLIST

AGRIBUSINESSES ORGANIZED AS

PARTNETSHIPS, JOINT VENTURES, OR LIMITED LIABILITY PARTNERSHIPS

<u>Category</u>	<u>Required Items</u>
<input type="checkbox"/> Application <i>All three required items must be present</i>	<ul style="list-style-type: none">▪ Application form, completed, signed by all partners▪ All HUD L&M Income forms▪ W-9 IRS form completed, signed and dated
<input type="checkbox"/> Proof of Identity of Owner(s) <i>Copy must be supplied</i>	<ul style="list-style-type: none">▪ Government issued photo ID
<input type="checkbox"/> Proof of Address in Louisiana <i>Only one of required items needed</i>	<ul style="list-style-type: none">▪ Copy of utility bill▪ Louisiana tax returns from 2007▪ Lease agreement▪ Business license
<input type="checkbox"/> Proof Established Prior to Storms <i>Only one of required items needed</i>	<ul style="list-style-type: none">▪ Federal Business tax returns from 2007 and 2006▪ Business or Occupational License▪ LDAF issued license (i.e. restricted use pesticide applicators license)
<input type="checkbox"/> Proof of Ownership	<ul style="list-style-type: none">▪ Tax returns with appropriate schedules
<input type="checkbox"/> Proof Annual Gross Revenue \geq \$25,000	<ul style="list-style-type: none">▪ Appropriate Federal 2006 and 2007 tax forms with all Schedules
<input type="checkbox"/> Proof of Loss \geq \$10,000 <i>Federal 2008 tax forms required plus other items as needed</i>	<ul style="list-style-type: none">▪ Appropriate Federal 2008 tax forms with all Schedules▪ Insurance claim forms▪ Photos may be used to as supporting evidence only▪ Receipts for replacement
<input type="checkbox"/> Proof of Farm or Business currently operating <i>Only one of required items needed</i>	<ul style="list-style-type: none">▪ Appropriate Federal 2008 tax forms with all Schedules▪ Receipts showing recent purchases▪ Sales tax returns since storms▪ LAFA site visit



DOCUMENTATION CHECKLIST

AGRIBUSINESSES ORGANIZED AS

CORPORATIONS OR LIMITED LIABILITY CORPORATIONS (LLCs)

<u>Category</u>	<u>Required Items</u>
<input type="checkbox"/> Application <i>All three required items must be present</i>	<ul style="list-style-type: none">▪ Application form, completed, signed by all owner(s) $\geq 20\%$ share and notarized <i>Note: One owner may sign with Board resolution</i>▪ All HUD L&M Income forms▪ W-9 IRS form completed, signed and dated
<input type="checkbox"/> Proof of Identity of Owner(s) <i>Copy must be supplied</i>	<ul style="list-style-type: none">▪ Government issued photo ID
<input type="checkbox"/> Proof of Address in Louisiana <i>Only one of required items needed</i>	<ul style="list-style-type: none">▪ Copy of utility bill▪ Louisiana tax returns from 2007▪ Lease agreement▪ Business license (if appropriate)
<input type="checkbox"/> Proof Established Prior to Storms <i>Only one of required items needed</i>	<ul style="list-style-type: none">▪ Federal Farm or Business tax returns from 2007 and 2006▪ Business or Occupational License▪ LDAF issued license (i.e. restricted use pesticide applicators license)▪ "Date of Incorporation" at Louisiana Secretary of State
<input type="checkbox"/> Proof of Ownership <i>Only one of required items needed</i>	<ul style="list-style-type: none">▪ Tax returns with appropriate schedules▪ Stock certificates with proof of total number of shares▪ Board resolution authorizing signature
<input type="checkbox"/> Proof Annual Gross Revenue \geq \$25,000	<ul style="list-style-type: none">▪ Appropriate Federal 2006 and 2007 tax forms with all Schedules
<input type="checkbox"/> Proof of Loss \geq \$10,000 <i>Federal 2008 tax forms required plus other items as needed</i>	<ul style="list-style-type: none">▪ Appropriate Federal 2008 tax forms with all Schedules▪ Insurance claim forms▪ Photos may be used to as supporting evidence only▪ Receipts for replacement
<input type="checkbox"/> Proof of Farm or Business currently operating <i>Only one of required items needed</i>	<ul style="list-style-type: none">▪ Appropriate Federal 2008 tax forms with all Schedules▪ Receipts showing recent purchases▪ Sales tax returns since storms▪ LAFA site visit