

Appointment: 100% Extension

Requested Action: Promotion to the Rank of Agent

Todd A. Tarifa

A. Research Activity – Fully describe research activities and impact and address the following items.

1. Listing of research publications (published items only) – *not applicable*
2. Listing of other publications accepted for publication but not yet published – *not applicable*
3. Other creative and artistic contributions – *not applicable*
4. Participation in professional meetings, symposia, workshops, and conferences (other than artistic performances) – *not applicable*
5. Other scholarly or creative activities or other contributions to the profession – *not applicable*
6. Other awards, lectureships, or prizes that show recognition of scholarly or artistic achievement – *not applicable*
7. Research support/grant activities – *not applicable*
8. Theses/dissertations directed (numbers only)– *not applicable*
9. Major areas of research interest – *not applicable*
10. Outreach – field days, trade-shows, direct clientele contact – *not applicable*
11. Cooperative/collaborative efforts with other faculty – *not applicable*
12. Community involvement (as it relates to the AgCenter mission) – *not applicable*
13. Overall program impact – *not applicable*

B. Extension Education & Outreach Activity – Fully describe extension activities and impact and address the following items.

1. Documentation of major program areas and initiatives

Todd A. Tarifa received his Bachelor of Science degree from Louisiana State University in December 1996 and a Master of Science degree in August of 1998 where he majored in Animal, Dairy and Poultry Science. Todd joined the AgCenter in West Baton Rouge Parish in April 1998. Since his employment, Todd has his specialization in 4-H Youth Development, and he is currently on schedule to receive his doctoral degree in the fall of 2006 in Human Resource Education and Workforce Development.

Todd currently serves as the East Baton Rouge 4-H Agent where his duties include program development, implementation, and evaluation of the 4-H program within the parish. His work consist of Jr. Leadership activities, horse and livestock activities, community service-learning/service activities, 4-H in-school and community clubs, after school programs, project clubs, and workshops. In addition, he serves on several regional and state committees.

When Todd started his career in Extension as a member of the West Baton Rouge staff, he supported and guided many efforts to help increase the participation of youth in

the 4-H program. Todd was in charge of meeting with all the schools in West Baton Rouge, which include the upper-elementary, middle, and high school clubs. In addition, Todd started numerous project clubs (Dog Care, Rabbit Club, Magic of Electricity, Fashion and Fitness, Agriculture Club, Horse Club, Livestock Club) and aided in increasing overall club enrollment by 66% and reach 38% of his total possible school enrollment. The Jr. Leadership club went from 16 active members to over 124 paid members before he transferred to East Baton Rouge in 2004. Therefore, due to Todd's concentration on community service-learning and leadership the Jr. Leadership Club increased by over 100 youth (129%).

During his tenure in West Baton Rouge, the youth of West Baton Rouge, with the guidance of Todd, started three large community service-learning projects – the Adopt-a-Grandparent Program, Our Lady of the Lake Children's Hospital Program, and the Sterling Nursing Home Program. Todd also empowered volunteers to lead project clubs and conduct educational programs throughout the year, which allowed him to free his time to concentrate on larger issues. He also started the West Baton Rouge Livestock Boosters Club and the West Baton Rouge Volunteer Leaders Association. Through his leadership, Todd partnered with local leaders and the West Baton Rouge Parish Council to build a new Louisiana Cooperative Extension Service Office and Livestock Facility on 28 acres of land in Port Allen. Over his career Todd has made every effort to empower volunteers to allow the 4-H Program to have more of an impact on the community.

In 2000, through the information obtained at the Strategic Planning meetings, Todd worked with local school curriculum specialist to create LEAP lessons that could be utilized in 4-H club meetings to increase 4-H's impact on the local school's LEAP scores and ensure that 4-H would play a prominent part of the school system in West Baton Rouge parish in future years to come. In addition, with the help of Dr. Steve Mullen and Angie Arnold, Todd spearheaded an effort on the district level to create a set of science based LEAP lessons that could be used across the state. In addition, in the summer of 2002, Todd and Steve Borel created the "FITE THE BITE" lesson and power point that would be used statewide and by at least seven other southern states to make the community aware of the West Nile virus threat. He himself presented the program to over 1500 students in West Baton Rouge Parish.

From 1999-2000 the in-school educational programs were agricultural based, and the 2000-2004The in-school Club educational programs focused on Agriculture, Health and Fitness, and LEAP Lessons. Since the educational modules were put into place pre and post-test were given to 5th and 6th grade members to see if there was a difference in knowledge gained. In his tenure as the West Baton Rouge 4-H Agent, Todd proved to be a strong supporter of the community through his efforts to promote volunteer leadership and allowing the youth of West Baton Rouge to have a voice in the planning and implementing of the West Baton Rouge 4-H program.

Upon arriving in East Baton Rouge in February of 2005, the 4-H staff was already working with productive advisory board. The 4-H in-school program was comprised of 32 clubs. With both Todd and David working together, the club enrollment for 2005-2006 was 34 clubs. Both David and Todd, with the guidance of the Parish Chair Sharman Charles, established a strong relationship with the school system.

Throughout Todd's tenure in East Baton Rouge a much larger emphasis was put on community service-learning, leadership and project club participation. Todd brought several of his prior connections with him from West Baton Rouge. With the help of Jr. Leaders, Todd reestablished a relationship with the Our Lady of the Lake Children's Hospital, The Children's with Special Needs Care Center (Dr. Burton), the Children's Miracle Network, and the Sterling Place Nursing Home. These ongoing service-learning opportunities have providing the East Baton Rouge 4-H youth with many opportunities to participate in their community. Youth have participated in such programs as the CMN Balloon Festival, CMN Telethon, CMN Radiothon, Up with Kids Festival, holiday parties and visits to local Nursing Homes, etc. The objective of service-learning is for the youth to learn as they serve. Todd has made certain that every community service-learning program has an educational component that allows the youth and adults to become more familiar with their community's needs. East Baton Rouge 4-H members also participate in community service activities such as: school improvement projects (trash pickup, planting trees, painting, etc.), school fundraising projects (fairs, to by goods for local hospitals and nursing homes), selling hearts for the American Heart Association, collecting winter coats for Pats Coats for Kids, and collecting canned goods to make holiday baskets for needy families with the Food Bank of Baton Rouge.

Since Todd has been in East Baton Rouge the in-school educational program have focused on LEAP Lessons, Financial Management, Character Counts and Workforce Preparation.

LEAP Lessons include:

1. **Dead or Alive:** Participants gained knowledge on what an ecosystem is and what types of ecosystems are in Louisiana. Participants role-played how biotic components (living things) are influenced by a-biotic components (nonliving things) and how they make up our ecosystem and our environment.
2. **Hurricane Hazards:** Students gained awareness of the history, terminology and the effects of hurricanes. They learned the proper procedures on how to prepare for hurricane watches, warnings and evacuations with family and friends.
3. **Go with the Flow:** Students created a simple electrical current using a battery, flash light bulb, and aluminum foil. They discovered how electricity flows in a circuit through a conductor.
4. **Whirling Winds:** Club members were taught how to prepare and practice for a tornado. Students gained awareness of the causes, conditions, preparations, warning signs and procedures for tornado watches and warnings.
5. **Wired for Magnetism:** Students learned that when electricity flows through a wire, a magnetic field is produced around it, called an electromagnet. They created their own electromagnet in groups and realized that an electromagnet is temporary.

Financial Management lessons include:

1. **Who Took My Money:** Youth learned the principle of economic concepts and how they apply to financial decision making
2. **Money In, Money Out:** Club members discovered how to make budgets and manage money
3. **Check it Out!:** Students were taught to write checks and keep accurate banking records
4. **Who wants to be a Millionaire:** Students were trained the value of properly managing money and the power of investing
5. **Credit Safari:** Students learned about establishing credit and how to analyze a credit card contract along with the impact of interest rates
6. **Make Your Money Work For You:** Student learn the value of long term investing and compound interest

Workforce Preparation lessons include:

1. **Who am I and what can I do?:** Students completed the Career Odyssey Game and filled out a Career Key to find what job were linked to there hobbies and likes
2. **Marketability:** Students discovered how to market themselves when searching for a job
3. **Job Searching and Applications:** Students learned where to look to find job availability and how to fill out a simple application
4. **Resume Writing:** Students learned to proper way to write a resume, especially how to select the appropriate information to include
5. **Conducting Interviews:** Students learned how to conduct themselves and be most effective during an interview.

Character Counts lessons include:

1. **Trustworthiness**
2. **Respect**
3. **Responsibility**
4. **Fairness**
5. **Caring**
6. **Citizenship**

Jr. Leadership Program

One of Todd's passions is working with teenagers. He is a firm believer in youth voice and allowing youth create, plan, implement and evaluate their own programs. In 2000, Todd turned the West Baton Rouge Jr. Leadership club over to the youth to create their own bylaws, which allowed them to run the program based on their wants and needs. The club enrollment increased that year to over 100 members.

Todd and David have worked very diligently to increasing the number of 4-H members in the East Baton Rouge Jr. leadership program. In 2002, prior to Todd transferring to East Baton Rouge Parish, he met with David about starting a Jr. Leadership Program. At that time the club had 25 active members in its first year, and since then the club has more than doubled in size. As a result of the great effort put forth in 2005-2006, the program to where over 80 youth are actively participating in activities and programs. Youth govern their own club with the guidance of adult leaders and their 4-H agents. In 2005-2006 alone, over 130 youth have participated in the three aforementioned community service-learning programs.

In service-learning, students use the 4-H program experience to see the relevance and importance of learning in their real life experiences. Service-learning enhances student's self esteem and sense of civic responsibility by allowing them to "make a difference" through active and meaningful contributions to their communities. Service-learning broadens perspectives and enhances critical thinking skills. Studies show that service-learning improves interpersonal and human relation skills, which are increasingly viewed as the most important skills in achieving success in professional and personal spheres.

Over the past five years, Todd has had several hundred 4-H members participate in service-learning programs. These young people were key participants as they provided opportunities for the community and encourage others to get involved. They assessed community needs and selected service-learning projects that addressed these needs. Todd made sure that youth were integral to planning, preparing and carrying out the service-learning programs. Youth participated in problem solving, evaluation and celebration of their accomplishments. Throughout the process, club members reflected upon their gains in knowledge as well as how the service went. These youth served their communities through addressing community needs in the following areas: hunger, disaster relief and preparedness, and health and wellness. Youth that participated in parish Service-Learning programs visited nursing homes and hospitals, mentored younger peers, supported community festivals and fund raisers, and conducted hurricane recovery efforts. The following organizations or causes benefited from the 4-H service-learning programs: food banks, American Heart Association, Red Cross, libraries, medical organizations, nursing homes, and Our Lady of the Lake Children's Hospital

As identified through a parish survey, club members, as a result of participating in the service-learning programs that Todd has aided youth in initiating, indicated the following:

- 95% indicated that as a result of their service-learning project, they interest in volunteering in their community/parish has increased.
- 95% indicated that they feel it is important to have adults they can turn to when they need help.
- 100% indicated that they feel it is important to have the chance to volunteer or to help out in their community/parish.
- 95% indicated that as a result of their service-learning project, they feel more connected to their community/parish.
- 84% indicated that as a result of their service-learning project, they feel they are more responsible.

Livestock Program

Mr. Tarifa has worked diligently to ensure that both the West Baton Rouge and East Baton Rouge livestock programs provide youth with opportunity to exhibit their livestock with pride and good character. In West Baton Rouge, Todd created a volunteer middle management position for each species (cattle, horse, rabbits, sheep, swine, goats and poultry). Each middle manager was in charge of setting-up educational clinics and aiding exhibitors in entering their animals into their designated shows. Todd utilized these middle managers to market the livestock project. By 2004, Todd, with the help of volunteers, had over 50 exhibitors participating. Todd also started a livestock booster that was run completely by volunteers, which conducted clinics and fund-raisers that propelled the program throughout the year. In addition, Todd created a premier exhibitor program where youth livestock exhibitors could participate in a rabbits, poultry, beef, dairy, and/or sheep skillathon, test and showmanship. Over \$3500 in scholarship and prizes were awarded each year through the premier exhibitor program. Furthermore, Todd coordinated the Dairy Premier Exhibitor Contest at the Acadiana District Livestock Show.

When Todd began his work as a 4-H Agent in East Baton Rouge, the livestock program was extremely active and self-sufficient. However, with Todd and David's guidance, the livestock club members were offered opportunities to learn more about their projects through weekend clinics, monthly educational programs and workshops. Weekend clinics were conducted to teach youth feeding, grooming, showmanship, clipping, and proper show attire. These clinics conducted by the 4-H Agents, volunteer leaders, producers, and parents.

Each January, Todd and David Carter, along with a livestock board made up of volunteers and youth, conduct the parish livestock show. This is a two day show that allows youth to show their sheep, goat, swine, beef, poultry, and rabbit projects. Over eighteen volunteers help coordinate this show. At the conclusion of the show, Todd, David and volunteers (both youth and adults) organize a parade of champions that allows each participant to exhibit their project to other members of the club, families, and

people in the community that come out to support the show. The livestock club currently has over 50 active exhibitors and the horse club has over 60 active exhibitors. These clubs are some of the most competitive and knowledgeable clubs throughout our state 4-H program.

Outdoor Skills and ATV Programs

In West Baton Rouge, Todd started an outdoor skills program where four volunteers were trained in the disciplines of shotgun, rifle and coordinator. Over twenty youth were involved in the program over a two year period. Both Todd and David have been large contributors to the success of the East Baton Rouge 4-H program over the past year. Todd has been certified in archery and aids in conducting trainings for all disciplines. There are currently disciplines offered to East Baton Rouge youth in shotgun, rifle, pistol, and archery. The program has grown from 21 to over 125 youth in the program in 2005-2006. These youth have competed at the district and state shooting meets and placed extremely well since the establishment of this program.

In support of the shooting sports program, Todd and David have formed collaborations with local shooting clubs and dealers. Securing sponsors, such as Spillway Sportsman, Jim's Firearm, Exxon-Mobil, Capital City Kiwanis, Syngenta, Bowie Outfitters, and Hunters Run, have allowed the program to grow at even a faster rate than first anticipated. The East Baton Rouge 4-h Foundation property in Baker has been renovated to suit the needs of the outdoor skills program and has been the host place for the District shoot for the past two years.

In the fall of 2005, Todd and David began the East Baton Rouge 4-H ATV program. This program is sponsored by G.N. Gonzalez of Baton Rouge. The program is designed to teach youth the safety and skills needed when riding ATV and allow them to have fun while enjoying them. The program is new and in its early stages of development. For safety concerns, the program was limited to 40 members for the initial year. Throughout the year, club members learned how to properly care for an ATV by utilizing local dealerships' shops and mechanics that have committed time to the program. Club members also learned how to trail ride on various terrains and areas, and utilize an ATV outside pleasure riding such as for work, hunting, racing, etc.

Regional, State, and National Involvement

Todd has been active not just on the parish level, but at the regional, state, and national level as well. He has presented workshops and clinics throughout the state and throughout the southern region of the United States. He has assisted and coordinated a wide array of activities at the district, regional and state level. Todd was a key contributor in establishing the Louisiana State Volunteer Organization in 2001 and was responsible for the creation of over 50 volunteer position descriptions that are now utilized across the entire state.

In 2006, Todd was chosen through a competitive process to serve as the State Youth Executive Board co-sponsor with Dr. Janet Fox. Todd is in charge of working with

board members to plan the state-wide Jr. Leadership Conference, 4-H University, and state board meetings. In addition, Todd worked closely with Mr. Terrill Faul and state staff members to reconstruct 4-H Short Course into 4-H University. Over a three month period, Todd was in charge of updating most existing documents and placing them on the web page, meeting with agents throughout the state to address changes and answer pertinent questions, and contacting contest superintendents to make them aware of the rule changes and the addition of new contest.

In March of 2005, Todd and David worked to coordinate the first Louisiana Shooting Sports District Competition. Seven parishes participated in the event with 131 participants. The disciplines offered at the district meet were shotgun, rifle, archery, and pistol. Twenty-seven volunteers were used to conduct this event. The event was well received by the agents, parents and youth in attendance. The meet was offered again in 2006, and over 150 club members participated. Currently, Todd and David are coordinating level 1 trainings for shooting sport volunteers in South Louisiana. The disciplines that will be offered include shotgun, rifle, archery, pistol, muzzle loader, and hunting. The trainings have taken place at the East Baton Rouge 4-H Foundation property in Baker, LA.

Todd has served as equipment manager for the Southeast District Horse Show for the past seven years. Additionally, he has served as assistant superintendent of the Acadiana District and Southeast District Dairy Shows, and served on sheep, goat and swine committees for the same two previously mentioned livestock shows. Todd was also in charge of planning and conducting the Acadiana District Dairy Premier Exhibitor contest since its initiation in 2001. He has also served as a judge for the Sheep Premier Exhibitor contest at the state level.

In 2005 and 2006, he and David coordinated a statewide training for 4-H University. In 2005, the contests offered at the training were livestock judging, poultry judging, meat science, dog care, plant science, ATV and compact tractor. Over 130 youth from 14 parishes attended the training. In 2006, more contests were offered at the East Baton Rouge 4-H University Training for outdoor skills and ATV; over ten parishes attended the training. At both trainings, a meal was sponsored by the ATV Community Safety grant and the East Baton Rouge 4-H Foundation.

Todd worked with the LSU AgCenter to produce two marketing promotions for television concerning the West Baton Rouge Adopt-a Grandparent community service-learning program and the Our Lady of the Lake Children's hospital community service-learning program. This past year, he also contributed to a television promotion regarding the "Kids for Katrina Book Drive" with 4-H members from East Baton Rouge Parish and Tennessee.

Todd has also conducted numerous presentations and trainings on youth issues all over the state and in the southern region. He has also served the LSU AgCenter and the state 4-H program by chaperoning a large number of trips ranging from animal projects, leadership, to 4-H University winners; such as, Wild Woods Wondering, Marsh Maneuvers, Junior Leadership Conference, Citizenship Louisiana Focus, Memphis State Livestock Show, Rock Eagle Southern Leader Forum, and the 4-H University Educational trip to Orlando Florida. He has represented the LSU AgCenter at the Steve Covey Servant

Leader Forum, CYFAR Conference, the Tennessee Volunteer Leader Forum, and National Volunteer Conference in Arkansas.

Todd has also had youth attend state award trips and national contests from 4-H University in Wildlife Habitat (2), Plant Science (4), Forestry (3), Horticulture Demonstration (1), Agriculture Demonstration (2), Sheep Shearing (1), Entomology Demonstration (4), and Diesel Equipment Operations (1).

2. Critical issue responsiveness

In West Baton Rouge, Todd had a wonderful and professional relationship with the school system. Throughout his years in West Baton Rouge, Todd met with clubs in every school at least once a month. In addition, Todd always went into the classroom to teach lessons when local teachers needed his assistance. He was also in charge of conducting a LEAP review day at local schools. Todd had over 900 club members within the schools to participate in the 4-H program. He would hold an annual achievement day and awards banquet for school clubs to compete and receive their awards. Over the years, Todd has worked with school professionals to develop lessons that were pertinent to the school's needs. For example, he initiated and worked with both fellow agents and the school curriculum specialist in West Baton Rouge to develop the first series of LEAP lessons.

The East Baton Rouge Cooperative Extension Service values its relationship with the parish school system, and the school system looks at the 4-H program as a partner in education. In 2004-2005, the parish advisory council identified the parish focus to be financial management and LEAP lessons. After Todd's arrival in 2005, he and David revamp the parish Science Expo (achievement day) to concentrate more on instilling team building skills and communication skills in participants. Club members participate in a hands-on fun day and science based outdoor training. These were both possible with the use of the East Baton Rouge 4-H Foundation Property in Baker, LA. With the assistance of AgCenter Specialist and the Department of Wildlife and Fisheries a new approach was finalized to the educational program. Initially, Science Expo had four educational components; aquaculture by Dr. Brian Leblanc, forestry by Don Reed, horticulture by Rob Trawick, and wildlife by Daniel Hurdle and Peter Cannizzaro. This was complimented by four physical activities that demanded teamwork, leadership, and interpersonal skills. This approach was greatly accepted by the teachers and students in attendance. After a successful Science Expo, teachers and students encouraged the continuation of this program. In 2006, the template for Science Expo stayed the same with the addition of a health and fitness activity and a dog care activity. Through this nontraditional type of achievement day, Todd and David have gained additional support of the Zachary, Baker and Baton Rouge School Systems.

In the midst the terrible tragedies of the 2005 hurricane season, the East Baton Rouge Extension staff rose to the occasion by serving the public and meeting the need of local and statewide clientele. Programs were immediately set up at local shelters to provide entertainment and informal educational opportunities to youths impacted by the storm. The main location East Baton Rouge 4-H was utilized was at the Baton Rouge River Center where programs were offered to youth of all ages.

Programs included:

1. **Trolley**
A physical exercise that allows youth to have fun and work together
2. **Body Walk**
An interactive program to teach kids about the organs and their functions in an effort to reduce the incidence of obesity, the Smart Bodies staff assisted in the delivery of this program
3. **Wired for Magnetism**
A hands on program to teach kids how a magnets works and how to make a magnets using basic objects around the house
4. **The Making of Gunk**
A fun hands on activity using basic products to mix and make gunk or a play dough type substance
5. **Blanket Ball**
A teamwork game for youth to work together in teams of 6 using blankets to throw large medicine balls across the room

Youth also assisted in serving meals to over 6,000 evacuees from Southeast Louisiana. Along with serving meals, they unloaded truck loads of food, clothes, toiletries, toys, bedding, etc. This involvement allowed youth to exercise service and citizenship skills that are often talked about but seldom practiced.

Additional relief work Todd participated in was receiving shipments of goods from California, North Carolina, Texas, etc. He also collaborated with a 4-H member, Emily Hollingsworth, located in Tennessee to collect over 11,000 books for the Unified School in St. Bernard Parish. Furthermore, with the books collected, Todd collaborated with the East Baton Rouge Parish Home Instruction for Preschool Parents and Youngsters (HIPPPY) program to establish in home libraries for the trailer communities' residents.

3. Innovative teaching methods, knowledge and application of new technology (verifications, demonstrations, etc.)

In every aspect of program delivery Todd tries to use the most appropriate methods and technology. Todd researches his target audience and bases his program delivery on their specific needs. He have used electronic means of transmitting information, as well innovative, experiential teaching techniques such as service-learning, role-playing, reflection, and team leadership.

Todd utilizes a wide array of teaching methods to deliver information to members at club meetings. With club sizes ranging from 10 to over 250 members, he must adapt his teaching methods to each club. He has utilized power point presentations, hands on learning, talks, and visual presentations to transfer information to club members during club meetings.

Electronic Transmission

Todd utilizes Power Point, Excel, Word with ease to aid his clientele in understanding the program's objectives. He is very familiar with using technology such as LCD projectors, internet tools, Acrobat, blogs, and instant messenger in aiding him in better communicating with youth and leaders. E-mail is another means by which Todd transfers information on a regular basis. He responds continually to e-mails from LSU AgCenter employees, 4-H members, 4-H volunteer leaders, and the general public.

Todd managed the 4-H web page in West Baton Rouge and is currently responsible for managing the 4-H web page in east Baton Rouge. Todd has evolved with technology over his eight years with Extension and he realizes its power and range it provide in supplying his clientele with the information they need to make the 4-H program a success.

Hands-on Teaching Methods

Throughout the past eight years I have conducted lessons in school club meetings, project club meeting, science classes, etc. I have provided trainings for volunteer leaders, 4-H agents, 4-H members, and school teachers. During these programs, the participants had the opportunity to practice and demonstrate what they learned through the experiential learning model.

4. Program delivery effectiveness demonstrated by evaluation, change, and adoption

The effectiveness of Todd's program delivery is demonstrated through presenter evaluation, adoption and implementation of recommended practices by staff, volunteers and 4-H youth.

Todd utilized a journaling technique with his Jr. Leadership club to gage the impact of the service-learning programs within the 4-H program. Several of his findings were used as outcomes in the federal report from the LSU AgCenter.

Presenter Effectiveness Evaluations: Service-Learning/Community Service

Youth in Governance

- 2003 Southern Regional 4-H Leader Forum - Rating of all Presenters and Presentation (on a five-point scale)
 - Presenter's level of preparation 4.8
 - Presenter's knowledge of the subject 4.8
 - Value of material presented 4.9
 - Usefulness of the handouts 4.9
 - Manner in which questions were handled 4.9
 - New insights gained: "Facilitated meeting skills." "Reinforced my thoughts on youth participation." "Identified my style in youth and adult partnerships." "Essential points of facilitation at club levels." "How to conduct a facilitated meeting." "Where I stand on the ladder of youth and adult participation."

- Comments: “Great presentation.” “Great presenters.” “You believe in the subject.” “Very knowledgeable about the subject.”
- A word or two about the presenter: Allowed group discussion; very good knowledge; great job; great presenter; you believe in the subject; very good; really funny; very knowledgeable.
- Two things I learned from the workshop: “To use my teens in all club decision making; How to conduct a facilitated meeting; where I stand on the ladder of participation; facilitation techniques; my style in youth and adult partnerships; and reinforced my thoughts on youth.

Service-Learning

- 2004 State 4-H Leader Forum - Rating of the Presenter and Presentation (using strongly disagree, disagree, not sure, agree and strongly agree)
 - Workshop content was helpful 100% strongly agree = 100%
 - Gained new knowledge or skill 100% strongly agree = 100%
 - Plan to use the material 100% strongly agree = 100%
 - Presenter was responsive to questions 100% strongly agree = 100%
 - Instructor was knowledgeable 100% strongly agree = 100%
 - Session was well organized 100% strongly agree = 100%
 - I would recommend the workshop to others 100% strongly agree = 100%

- 4-H members indicated the following results after participating in the East Baton Rouge service-learning programs:
 - 95% indicated that as a result of their service-learning project, they interest in volunteering in their community/parish has increased.
 - 95% indicated that they feel it is important to have adults they can turn to when they need help.
 - 100% indicated that they feel it is important to have the chance to volunteer or to help out in their community/parish.
 - 95% indicated that as a result of their service-learning project, they feel more connected to their community/parish.
 - 84% indicated that as a result of their service-learning project, they feel they are more responsible.
 - 67% indicated that as a result of their service-learning project, they feel they are in more control of their life
 - 77% indicated that as a result of their service-learning project, they feel they know what want to do with my future.
 - 80% indicated that they feel their service-learning project has made their community a better place to live.

5. Development and presentation of research-based materials

Todd has developed and presented research-based materials in the form of PowerPoint presentations, newsletter articles, and LSU AgCenter news releases and articles. Todd has conducted presentations at the national, state and regional levels within the 4-H program. He used a variety of presentation methods, activities and teaching styles in his presentations.

Presentations and Programs Conducted:

Tarifa T. Breaking the Barriers. Louisiana State 4-H Volunteer Leader Forum, Alexandria, Louisiana, November 2002.

Tarifa, T. and Guerin, J. 4-H Impact Report. District Advisory Committee, April 2003.

Fox, J. E., Guerin, Tarifa, T., J., Waguespack, B., and Smith, S. Youth Involvement in Civic Governance and Decision Making, Southern Regional 4-H Leader Forum, Eatonton, Georgia, October 2003.

Fox, J. E. and Tarifa, T. Recruiting Volunteers. State 4-H Leaders Forum, Alexandria, Louisiana, November 2003.

Tarifa T., and Rachal, B. What is Service-Learning? State 4-H Volunteer Leader Forum, Alexandria, Louisiana, November 2003.

Tarifa, T. ISOTURE Training. Volunteer Training, Pollock, Louisiana, March 2004

Tarifa, T. Becoming a Servant Leader. Louisiana State Volunteer Leader Forum, Alexandria, Louisiana, November 2004.

Fox, J. E. and Tarifa, T. Strengthen Your 4-H Junior Leader Program. Northeast Region 4-H Quarterly Training, Winnsboro, Louisiana, February 2004.

Fox, J. and Tarifa, T, Jr. Leadership Clubs – What makes them leaders? Northwest Quarterly Training, Franklin, Louisiana, May 2004.

Tarifa, T. and Waguespack, B. The Power of Project Clubs. Rock Eagle Southern Leader Forum, Georgia, October 2005.

Fox J., Tarifa, T., Morgan, J. Risk Management and YOUth . Southeast Quarterly Training, St. Tammany, March 2005.

Tarifa, T. Learning Styles and Stages. EFNEP Quarterly Training, Baton Rouge, Louisiana, August, 2005

Tarifa, T. What is a Logic Model? State Volunteer Initiative Team, Alexandria, Louisiana, March, 2006.

Fox, J.E., Jones, K., McCormick, A., Tarifa, T., and Hebert, C. Jazz Up Your Program Through the Dynamic Duo of Service-Learning. National CYFAR Conference, Atlanta, Georgia, May 2006.

Tarifa, T. and Castille, C. Overnight Chaperone Training. East Baton Rouge, May 2006

Tarifa, T. and Dyson, K. Youth Voice. State Volunteer Initiative Team, July, 2006.

Fox, J., Osborne, C., Tarifa, T., Hebert, C., Pace, K. Jazz Up Your Service-Learning Program. LAE 4-H A Convention, August, 2006.

Tarifa, T and Carter, D. The Power of Project Clubs. LAE 4-H A, August, 2006.

Locally, Todd has spoken before the members of local cattlemen's and producers' meetings. Todd has given updates and reports about the parish 4-H program to local Kiwanis clubs, school systems, parish governments, and relevant officials on annual basis.

5. Publications

Todd, with the help of teen volunteers, has edited over fifty 4-H newsletters titled the Clover Journal and Clover Talk. These newsletters are distributed to all East Baton Rouge and West Baton Rouge 4-H members monthly. The purpose of newsletter is to keep members and their parents up-to-date of local, regional and state 4-H activities. This provides them with ways to get involved in 4-H outside of their own club.

Todd has also authored two of the LSU AgCenter's 4-H lesson plans for the LEAP curriculums "Earth Works" and "FITE the BITE." These lessons are being taught all across the state where LEAP initiatives are being taught, and all across the Southern United States to aid in combating the West Nile Virus.

Louisiana Cooperative Extension Service Publications:

Fox, J. E., Hebert, L., Hebert, C., Barrett, J., *Tarifa, T.*, Morgan, J., Coulon, A., Freeman, T., Bairnsfather, J., Remy, C., Guidry, K., Holmes, L., Pace, K., Stockton, G., Smith, S., Carter, D., Guidry, T., Arcemont, L., Martin, K., Tassin, M., and Bairnsfather, D. (2005). Overnight Chaperone Program Packet Guide (includes Application; Child Protection Numbers; Code of Conduct; Fair Credit Report Disclosure Form; Health and Safety Matching Game; Recognizing Child Abuse and Neglect; Signs and Symptoms of Child Abuse; Overnight Chaperone Powerpoint; Overnight Chaperone Jeopardy; ABC's of Health and Safety; Abuse and Neglect in Louisiana; Certified Chaperone Handbook). LSU AgCenter.

Fox, J. E. (2005). Service-Learning Packet (includes Way to Good: Volunteer Recognition; Service-Learning Powerpoint; Service-Learning Rubric; 365 Service Ideas; Service-Learning Definitions; Service-Learning Matching Game; Service-Learning and Community Service Comparison; Service-Learning Overview; Service-Learning Puzzle; Service-Learning Research Abstracts; Service-Learning Treasure Hunt and Service-Learning Benefits). LSU AgCenter.

Tarifa, T. and Borel, S. Fite the Bite Lesson Plan and Power Point. (2003). During the summer of 2002, Todd and Steve Borel created the FITE the BITE! Lesson that was utilized in Louisiana state-wide and in several other southern states. The LSU AgCenter educated the clientele of the state on how to protect themselves from West Nile Virus. Four-H took a state-wide approach by mandating September club meetings educational programs focused on protecting youth and their families from West Nile Virus. Todd presented the lesson to over 1000 students in West Baton Rouge Parish.

Conference Proceedings:

Fox, J.E., Jones, K., McCormick, A., Hebert, C., and Tarifa, T. Jazz Up Your Program Through the Dynamic Duo of Service-Learning. National CYFAR Conference, Atlanta, Georgia, May 2006

6. Mass media, web page development and maintenance, demonstrations

Todd has worked to make both West Baton Rouge and East Baton Rouge 4-H as visible as possible to the community and state. He has been successful at marketing stories of 4-H success and upcoming events in local newspapers such as: The West Side Journal, The Riverside Reader, and The Advocate. Todd has used these resources to advertise for upcoming project club events, advertise parish programs, tell results of parish, district, and state competitions, and publicize outstanding membership.

Todd has featured on many local channels for his work in the field of community service-learning. In the spring of 2002 and winter of 2004, he conducted a new releases with 4-H members on the successful adopt-a-grandparent and Our Lady of the Lake Children's Hospital service-learning projects. Locally, Todd has been seen on Channel 2 representing both East Baton Rouge and West Baton Rouge 4-H at the CMN telethon.

Todd has also been seen on the LSU AgCenter Website and the National 4-H Council website for his work with hurricane victims.

7. Cooperation/collaboration with other faculty

In 1999, Todd and Angie Arnold worked together with the West Baton Rouge School System to gather information to guide agents in creating LEAP lessons that could be taught during in-school club meetings to aid teachers in their efforts to increase student's LEAP scores. Through this effort, a series of lessons were developed by the 4-H Agents in District 2.

During the summer of 2002, Todd and Steve Borel created the FITE the BITE! Lesson that was utilized in Louisiana state-wide and in several other states. The LSU AgCenter educated the clientele of the state on how to protect themselves from West Nile Virus. 4-H took a state-wide approach by mandating September club meetings educational programs be about protecting youth and their families from West Nile Virus. Todd presented the lesson to over 1000 students in West Baton Rouge Parish.

Todd has been active not just the parish level, but at the regional, state, and national level. He has presented workshops and clinics throughout the state and throughout the southern region of the United States. He has assisted and coordinated a wide array of activities at the district, regional and state level. Todd was a key contributor in establishing the Louisiana State Volunteer Organization in 2001 and was responsible for the creation of over 50 volunteer position descriptions that are now utilized across the entire state.

In 2006, Todd was chosen through a competitive process to serve as the State Youth Executive Board co-sponsor with Dr. Janet Fox. Todd is in charge of working with board members to plan the state wide Jr. Leadership conference, 4-H University, and state board meetings. In addition, Todd worked closely with Mr. Terrill Faul and state staff members to reconstruct 4-H Short Course into 4-H University. Over a three month period, Todd was in charge of updating most existing documents and placing them on the web page, meeting with agents throughout the state to address changes and answer pertinent questions, and contacting contest superintendents to make them aware of the rule changes and the addition of new contest.

In March of 2005, Todd and David worked to coordinate the first Louisiana Shooting Sports District Competition. Seven parishes participated in the event with 131 participants. The disciplines offered at the district meet were shotgun, rifle, archery, and pistol. Twenty-seven volunteers were used to conduct this event. The event was well received by the agents, parents and youth in attendance. The meet will be offered again in 2006. Currently, Todd and David are coordinating level 1 trainings for shooting sport volunteers in South Louisiana. The disciplines that will be offered include shotgun, rifle, archery, pistol, muzzle loader, and hunting. The training takes place at the East Baton Rouge 4-H Foundation property in Baker, LA.

8. Other extension support/grant activity

Todd has worked to provide the West Baton Rouge 4-H Foundation, the East Baton Rouge 4-H Foundation and the LSU AgCenter with donations and funds for numerous projects.

In West Baton Rouge Parish, Todd has solicited over \$2,000 in donations to buy all new equipment for the West Baton Rouge Livestock Club. Additionally, he has solicited over \$10,000 in donations for the West Baton Rouge Parish Fair over 6 years to aid in supporting 4-H projects. In 2002, Todd secured a grant from DOW Chemical for \$3,000 to conduct Teen Awareness Clinics on Alcohol Awareness, Anger Management, Suicide Awareness, and Abstinence Awareness.

Since arriving in East Baton Rouge Parish, Todd and David Carter have received over \$20,000 in-kind donations to the East Baton Rouge 4-H Foundation for the use of project clubs in the parish. In addition, he has aided in securing five 4-wheelers from GN Gonzales worth approximately \$21,000 for the East Baton Rouge 4-H ATV project club.

For the LSU AgCenter Fins, Fun, and Fouchon Committee, Todd worked to solicit donations from local grocers for the materials to ensure the success of the event.

9. Refereed Papers and Abstracts/Blind Reviewed Presentations

Fox, J.E. and Tarifa, T. Keep Teens Coming Back for More. Southern Regional 4-H Leader Forum, Eatonton, Georgia, October 2005.

Fox, J.E., Jones, K., McCormick, A., Hebert, C., and Tarifa, T. Jazz Up Your Program Through the Dynamic Duo of Service-Learning. National CYFAR Conference, Atlanta, Georgia, May 2006.

Conference Proceedings:

Fox, J.E., Jones, K., McCormick, A., Hebert, C., and Tarifa, T. Jazz Up Your Program Through the Dynamic Duo of Service-Learning. National CYFAR Conference, Atlanta, Georgia, May 2006.

10. Presentations at Professional and Clientele Targeted Conferences

Fox, J. E., Guerin, J., Tarifa, T., and Smith, S. Youth Involvement in Civic Governance and Decision Making, Southern Regional 4-H Leader Forum, Eatonton, Georgia, October 2003.

Fox, J. E. and Tarifa, T. Recruiting Volunteers. State 4-H Leaders Forum, Alexandria, Louisiana, November 2003.

Fox, J. E. and Tarifa, T. Strengthen Your 4-H Junior Leader Program. Northeast Region 4-H Quarterly Training, Winnsboro, Louisiana, February 2004.

Tassin, M., Morgan, J., Fox, J. E., and Tarifa, T. Overnight Chaperone Training. Southeast and Crescent Area 4-H Staff Quarterly Training, Covington, Louisiana, May 2005.

Tarifa T. and Castille, F. Overnight Chaperone Program. Baton Rouge, Louisiana, April, 2006.

11. Participation in and leadership of professional organizations/committees

Membership and Leadership

- National Association of Extension 4-H Youth Agents (1998 – 2000; 2003-present)
- Louisiana Association of Extension 4-H Agents (1998 – 2001; 2003-present)

12. Continued coursework, in-service training, sabbaticals, professional improvement

In-Service Training and Professional Improvement

- Louisiana Association of Extension 4-H Agents Conference (1998, Shreveport; 1999, Hammond; 2003, Covington; 2004, Natchitoches 2005, Lafayette; 2006, Monroe)
- Southern Regional 4-H Leader Forum (October 2003 and 2005; Eatonton, GA)
- Louisiana Volunteer Leader Association (November 2002, 2003, and 2004)
- Louisiana Extension Annual Conference (December 1998-2004; Baton Rouge, LA)
- National Extension Conference on Volunteerism (April 2002; Ferndale, AR)
- Steve Covey – Servant Leadership Conference (October 2003)
- Statewide Service-Learning Conference (July 2003; Alexandria)
- Louisiana Association of Extension 4-H Agents Conference (August 2005; Lafayette, LA)
- Content Management System Training (August 2005; Baton Rouge)
- eXtension Video Conference (September 2005; Distance Education)
- Children, Families and Youth at Risk Conference (May 2006; Atlanta, GA)

Coursework

- Volunteer Development
- Program Evaluation
- Survey Design
- Adult Education
- Qualitative Research Methods
- Philosophy of Education
- Research/Experimental Design 7005
- Research/Experimental Design 7009
- Statistics 7006
- Statistics 7009

13. Participation in public policy and community issues

Todd collaborates with the East Baton Rouge Metro Council to allow 4-H members to lead the Pledge of Allegiance at meetings twice a month. He and David solicited 4-H members and their leaders to commit to one meeting per year. Four-H members are recognized prior to the meeting with certificates and a lapel pin from the Metro Council. The Metro Council member that represents the club's district of Baton Rouge also poses for a picture with all those members present. Youth that attend are allowed to voice their opinion or concerns on issues that are affecting them today.

Todd is heavily involved with the Baton Rouge Chapter of the Children's Miracle Network. He regularly attends the Our Lady of Lake Children's hospital with youth and has been a major contributor both with his time and money to the CMN Radiothon and Telethon. Todd has led efforts across both East Baton Rouge and West Baton Rouge to collect needed items, such as crayons, Band-Aids, coloring books, video games, stuffed animals, and bottles for the hospital.

Todd frequently visits with the elderly at the Sterling Place Nursing Home and Rehabilitation Center. He takes youth that are involved in the 4-H program to the home at least once every two months to conduct parties and games with residents. Through this effort, Todd teaches youth about the problems that our elderly face in society today. Youth learn about depression and suicide rates among the elderly. In addition, youth study government policy and the effect it has on the elderly both medically and financially.

14. Awards and recognition

- Todd was voted in the top ten to receive the LEA4-HA Distinguished Service Award (2005).
- Louisiana Association of Extension 4-H Communicator Award (2006).
- Search for Excellence Team Programming Award (2006).

15. Multi-institution, agency, and state collaboration

- Our Lady of the Lake Children's Hospital
- The Children's Miracle Network
- Sterling Place Nursing Home and Rehabilitation Center
- GN Gonzales
- Baton Rouge Center for Children with Special Needs

C. Teaching – only for formal teaching assignments

1. Documentation of teaching activities – *not applicable*
2. Listing of publications concerning instruction – *not applicable*
3. Listing of publications concerning instruction accepted for publication but not yet published – *not applicable*
4. Participation in professional meetings, symposia, workshops, and conferences on teaching and local instructional activities – *not applicable*
5. Other instructional activities or other contributions to the profession – *not applicable*
6. Awards, lectureships, or prizes that show recognition of teaching achievement – *not applicable*
7. Support/grant activities – *not applicable*

D. Service – as appropriate to the position

1. Organizations advised

Todd is an advisor for the State 4-H Executive Team made up of the State 4-H Officers, Regional Representatives and National 4-H Conference Delegates.

2. Recruitment of students and faculty

Through Todd's interaction with youth involved in 4-H, he has actively recruited students to attend LSU. Todd also actively recruits qualified individuals to seek employment with the LSU AgCenter.

3. University service (department, region, station, parish, committees, etc.)

Todd has been involved in many committees over the years to help advance the mission of the LSU AgCenter. Not only has he served on these committees, but he has taken a leadership role in many of them. Todd serves on the following committees:

4. **Acadiana District Livestock Show Ways and Means Committee (2000-2005):** assist in collecting funds to support the Acadiana District Livestock Show.
5. **State Volunteer Initiative Team (2003-present):** Involved in developing policies and opportunities for volunteers in the state. Contributed to the develop of the over-night chaperone training program and developing the master volunteer levels training
6. **Louisiana 4-H After-School Committee (2002-present)** - working to promote and develop after-school programs.
7. **Fins, Fun, and Fourchon Planning Committee (2004-2005):** assisted in raising funds and donations for the LSU AgCenter and marketing the trip to clientele.
8. **4-H State Environmental Committee (2001-present):** address issues concerning 4-H environmental projects.
9. **Southeast District Horse Show (1998-present), Acadiana District Livestock Show (1998-2005) and South Central District Livestock Show (2005-present) Committees:** assisted show managers in conducting the show and speaking as the voice of the parish in voting on rules and changes.
10. **South Central Region 4-H Quarterly Training Planning Committee (2002-2004):** plan, conduct, and implement 4-H quarterly trainings in the South Central Region.
11. **4-H University Committee (2004-present):** charged with reconstructing Short Course and voting on yearly recommendations from across the state concerning contest, Clover College and educational programs.
12. **LSU AgCenter Risk Management Think Tank (2004-present):** charged with developing a state-wide overnight chaperone training program and risk management policies for the state 4-H program.

13. **4-H State Executive Board (2006):** serve as co-advisor to youth from every region of the state. Guide youth in planning State Jr. Leadership conference, State service-learning initiatives, and 4-H University.
14. **ATV Safety Grant Committee (2004-present):** charged with developing a state ATV Program.
15. **Director's Visioning Committee (2004-present):** charged with developing a comprehensive plan on the restructuring and prioritizing of the LSU AgCenter.
16. **4-H Program Leader National Search Committee (2006):** charged with developing a position description and aiding in identifying the next 4-H State Program Leader.
17. **eXtension Committee (2005-present):** aid in marketing the launch of and identifying communities of practice for a new national web based Cooperative Extension information system to the employees of the LSU AgCenter.
18. **4-H State Advisory Committee (2005-present):** serve as a voting member concerning the issues that currently face the LA 4-H program.
19. **Logic Model Committee (2006):** Create a logic model to be utilized in agent's yearly plan of work and reporting system.

Todd has been a guest lecturer in

Dairy Science Senior Seminar – Fall Semester, 1999 and 2000

20. **Other external service**

As service to 4-H members and leaders, Todd's responsibilities include receiving and making numerous phone calls and farm/home visits to respond to requested information, recruitment and trainings. Additionally, Todd responds to numerous requests sent via e-mail.

Each year Todd judges approximately four parish, district or state dairy shows. He also judges dairy showmanship at these shows as well. In addition, Todd regularly volunteers his extra time to cutting residents lawns in West Baton Rouge parish that are unable to cut their own lawns due to disabilities or illnesses.