

# 2012 4-H Record Book Guidelines

## 4<sup>th</sup>-6<sup>th</sup> grade members



### Important Notes:

1. All 4-H members should complete project books/portfolios to the best of their ability and turn them in to the 4-H agent for parish-wide competition by April 10<sup>th</sup>.
2. All Portfolio/record books must be submitted in a 4-H Record Cover or in a green folder. The official 4-H Record Cover can be purchased for a small fee at the parish office by 4-H'ers as long as the supply is available. Otherwise, a green folder is acceptable. **NO BINDERS!!!!**
3. Place your name and your 4-H Club (School) name on the outside of the folder as well as on the actual 4-H project book and/or portfolio.
4. Punch holes in all materials and place in the folder/cover using the holes/brackets provided.
5. Write in one color of ink only or use a pencil. Write neatly- -no scratch-outs!

Special note for members wishing to complete the 4-H Portfolio portion of a Record Book:

**\*\*You can type your 4-H Portfolio/Record book on your computer if you download the form to your computer first**

**\*\*The 4-H Portfolio can be found on the internet at [www.lsuagcenter.com/parish/rapides](http://www.lsuagcenter.com/parish/rapides)**



### Discovering 4-H (4<sup>th</sup> Graders) and Adventures in 4-H (5<sup>th</sup> graders) guidelines:

4-H members who have these project books only need to submit their completed project book. Certificates of completion as well as 4-H Honor Roll awards will be given to members in these projects.

### 4<sup>th</sup>-6<sup>th</sup> graders wishing to complete an official 4-H Record Book should follow these guidelines:

Your 4-H Portfolio (Record Book) should have these sections in this order:

(Hint- -you will use the needed pages labeled with sections from the existing portfolio; therefore, the sections are already labeled 1, 3, 7 & 8)

▶ **Section 1 - Personal Data & 4-H and You page**

Be sure to fill this page out completely.

Make sure you have asked the correct people to sign your portfolio.

▶ **Section 3 - Citizenship/Community Service page**

Everyone should list at least 5 good deeds or service projects completed in 4-H this year.

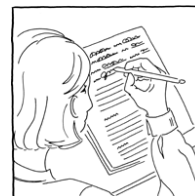
These are things you have done with your family, church, school, or with your 4-H club.

▶ **Section 7 (Scrapbook Section) - 4-H Photos & Supporting Materials**

10 scrapbook pages of 4-H pictures, news clippings & more go here

▶ **Section 8 - 4-H Project Focus**

This is where you place your filled out Discovering 4-H project workbook.



Books put together with these sections completed will be judged for Overall Outstanding Elementary Records. These books **MUST INCLUDE** a completed 4-H project book.

